MERCHANTVILLE BOARD OF EDUCATION MINUTES
WORK SESSION - AUGUST 14, 2007

The Regular Meeting of the Merchantville Board of Education was held on Tuesday, August 14, 2007, at 7:30 p.m., in Room #105 of the Merchantville School.

Members Present: Mrs. Hartson-Stine, Mr. Honigfeld, Mr. Bohn, Mrs. Zeiders, Mr. Kabel, Mr. Morrone, and Mr. Doran

Members Absent: Mr. Velten and Mr. Loue

Also Present: Mr. Christian Swanson, Chief School Administrator
Ms. Jean Grubb, SCSSSD Business Administrator
Mrs. Loretta Mansolino, Recording Secretary

The board president called the meeting to order.

The board president led the board in the pledge to the flag.

No open public comments.

PRESENTATION
Mrs. Cheryl Rettinger, school nurse, Nutrition Policy and school procedures.

OLD BUSINESS
Moved by Mr. Morrone, and seconded by Mr. Doran, for the board of education to approve to adjust the adult meal prices to agree with the Sodexho Contract.

APPROVE ADULT MEAL PRICES

Adult Breakfast	$1.50
Adult Lunches	$3.50

Unanimously approved.

Moved by Mrs. Zeiders, and seconded by Mr. Doran, for the board of education to approve to accept and adopt Travel Policy #9250.

APPROVE AND ACCEPT TRAVEL POLICY #9250

Pgs._____
Unanimously approved.

Chaperon Procedure/Policy
The district's attorney is reviewing the requirements for this policy/procedure.

NEW BUSINESS
The state approved the district's Target- At-Risk funds (TARA) for the current school year for approximately $55,000.

MINUTES
Moved by Mr. Honigfeld, and seconded by Mr. Kabel, that the board of education approve the minutes from the July 24, 2007 board meeting.

APPROVE JULY 24, 2007 MINUTES

Ayes (6) Noes (0) Abstain (1) Mr. Morrone Motion carries.

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COMMITTEES

Buildings and Grounds
Masonry Preservation is working in the gym area.

APPROVE MASONRY CHANGE ORDER #1

Moved by Mr. Kabel, and seconded by Mr. Morrone, that the board of education approve Masonry Preservation's change order number 1, in the amount of $2,900.
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Unanimously approved.

Plumb Medic worked in several areas of the building –e.g. nurse's office and science room/lab, etc.
New carpeting was installed in the Library. The security system in the Library was update with some new detection equipment.
New tables were ordered for the Library. The Library received a donation to cover half of the cost of the tables.
Lawn service companies were contacted to obtain proposals for work around the building.
Bradley-Sciocchetti completed the work on the circulator system.

Carroll Will
There is meeting tentatively scheduled for September 10, 2007.

Curriculum and technology
The READ 180 equipment and program were ordered. A program representative met with staff members.

The SASSI representative was here for additional administrative training.

Discipline
Teachers' committee met and they are reviewing the procedures needed for inclusion in the handbook.

Finance
Discussion - Masonry Preservation's purchase order, and the use of current funds.
Fund balance and other financial concerns.

High School
At present, eighteen (18) students are budgeted to attend the vocational schools.

Personnel
Resumes and paperwork for the coaching positions are being reviewed.

Planning
To date, there are nine tuition-in students. Five – 8th grader, one –6th grader, two –4th graders, and one-2nd grader. All are returning students.

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BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Moved by Mrs. Zeiders, and seconded Mr. Bohn, that the board of education approve and accept the:

APPROVE AND ACCEPT JUNE 2007 REPORTS

Board Secretary's Report – Treasurer's Report - Certification
For June 2007

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2007. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2007. The Treasurer's Report and Secretary's report are in agreement for the month of June 2007 Board Secretary in accordance with N.J.A.C. 6A: 23 – 2.11 (a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 – 2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ _____
Henry Bermann, RSBA Date
Unanimously approved.
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BUSINESS OFFICE - END-OF- YEAR ITEMS

Moved by Mr. Bohn, and seconded by Mr. Doran, that the board of education approve to enter into a transportation jointer with the Pennsauken Board of Education to provide transportation for students as listed below for the 2006-2007 school year:

APPROVE TRANSP. JOINTER FOR 4 STUDENTS

Transport one (1) student to Brookfield Elementary School	$2,280.02
Transport three (3) students to the PHS Alternative Program	$1,016.46

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Unanimously approved.

Moved by Mr. Bohn, and seconded by Mr. Doran, that the board of education approve the transfers attached for the month of June 2007.

APPROVE TRANSFERS

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Unanimously approved.

APPROVE PAYMENTS

Moved by Mr. Bohn, and seconded by Mr. Doran, It is recommended that the board of education approve the following payment for the month of June 2007:

P 79	June bill run	$60,997.82

P 80	Deductions from state aid	7,838.40
P 81	Bank Charges	156.36
P 83	Petty cash expenses	395.88

Unanimously approved.

APPROVE TO HIRE BLUM-GOLDSTEIN ESL TEACHER

Moved by Mr. Bohn, and seconded by Mrs. Zeiders, that the board of education approve the recommendation of the Chief School Administrator to hire Ms. Susan Blum-Goldstein as a part-time (.38% of F.T.E) English as a Second Language Teacher for school year 2007-2008, at an estimated salary of $24,631. (MA + 30 credits on a Step 9, pending completion of all necessary employment documents.

Roll Call Vote:
Ayes (7) Mrs. Hartson-Stine, Mr. Honigfeld, Mr. Bohn, Mrs. Zeiders, Mr. Kabel, Mr. Morrone and Mr. Doran
Noes (0) Abstain (0) Motion carries.
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APPROVE TO HIRE PHELPS GUIDANCE COUNSELOR

Moved by Mr. Kabel, and seconded by Mr. Morrone, that the board of education Approve the recommendation of the Chief School Administrator to hire Ms. Deborah Phelps as a Guidance Counselor/Supervisor for school year 2007-2008, at an estimated salary of $73,350, pending completion of all necessary employment documentation, for ten (10) months, pro-rated to start date.

Roll Call Vote:
Ayes (7) Mrs. Hartson-Stine, Mr. Honigfeld, Mr. Bohn, Mrs. Zeiders, Mr. Kabel, Mr. Morrone, and Mr. Doran
Noes (0) Abstain (0) Motion carries.
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ENTER CLOSED SESSION

Moved by Mr. Doran, and seconded by Mr. Morrone, that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss potential litigation, or matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law. (9:17 p.m.)
Unanimously approved

Topics Discussed:

Porzio Bromberg and Newman P.C. – review of report

RETURN TO OPEN SESSION

Moved by Mr. Morrone, and seconded by Mr. Bohn, that the board of education approve to return to open session. (9:45 p.m.)
Unanimously approved.

ADJOURN

Moved by Mr. Doran, and seconded by Mr. Bohn, that the board of education approve to adjourn this meeting. (9:45 p.m.)
Unanimously approved.

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Loretta Mansolino, Recording Secretary

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