# MERCHANTVILLE BOARD OF EDUCATION AGENDA
# NOVEMBER 17, 2022

**I. CALL TO ORDER** **TIME:_____**

I, Daniel Licata, Board President, call this meeting to order under the Open Public Meeting Act at 7:00 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

**II. PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. ROLL CALL**

| | | |
|---|---|---|
| Mrs. Aaron | Mr. Carcanague | Mrs. Gaskins |
| Mr. Honigfeld | Mr. Iannucci | Mrs. Kroot |
| Mr. Licata | Mrs. Meisner | Mrs. Perno |

**IV. OPEN PUBLIC COMMENT – AGENDA ITEMS ONLY**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

**V. APPROVAL OF THE MINIUTES –** Motioned by_____, seconded by_____

- Regular Meeting Minutes & Executive Meeting Minutes October 27, 2022

**VI. NEW BUSINESS**

- Board of Education Goal #2 Update: Merchantville School District will provide a school culture that develops socially and emotionally intelligent students who are able to effectively apply knowledge, attitudes, and skills necessary to manage emotions, show empathy for others and maintain positive relationships with others**.**
- Social Studies Curriculum Presentation
- Re-Organization Date Discussion

**VII. UNFINISHED BUSINESS**

- Board Governance Discussion – Superintendent Governance Mindset (Chapter 3)

**VIII. COMMUNICATIONS & COMMITTEE REPORTS**

- Finance and Facility Committee – November 14 Meeting
- Personnel and Education Committee – November 14 Meeting
- Policy and Community Relations – November 14 Meeting
- Haddon Heights Liaison Update

**IV. CSA REPORT**

- Use of Facility Report: November – December
- Emergency Drills: Oct 17, 2022 Fire Drill (9:45) and Oct 25, 2022 Lockdown Drill (2:00)
- October 2022 Monthly Report
- School Choice Update – 0 new spots for the 22-23 school year (No 8th grade choice graduates)
- Bus Evacuation Drill Review
    - K – 8th grade review of drills took place in PE classes the week of Oct 31
    - HS & Out of District bus evacuation drills took place in accordance with state policies

## XI. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

**RECOMMEND** that the Merchantville Board of Education approve items 1:

(1) That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

| Place | Grade / Students | # Students | # Teachers | # Outside Chaperones | Month | Other Info |
|---|---|---|---|---|---|---|
| YMCA Camp – Newton, NJ | 8 | 41 | 2 | 2 | December 2022 | 8th Grade Trip |

Motioned by_____, seconded by_____ **ROLL CALL**

**RECOMMEND** that the Merchantville Board of Education approve items 2 - 7:

(2) That is Board of Education approve Dina Woljten as a Non-Instructional Aide starting on December 1, 2022 at 5 hours a day at Step 1 ($18.05 per hour).

(3) That the Board of Education approve adding the following people to the 2022-2023 Substitute teacher list: Julia Ginesi, Scott Lunn, Megan Brogan, Meg Lombard Edel.

(4) That the Board of Education approve to move Sonya Hart from MA Step 3 to MA +15 Step 3 starting September 1, 2022 - retroactive. ($70,879 to $73,099)

(5) That the Board of Education approve a half day without pay for employee #19111 on December 19, 2022.

(6) That the Board of Education approves the following track coach positions for Spring 2023:
Andrew Korn (Head Coach - $2431)
Alvaro Jessie Bonilla (Assistant Coach - $1629)

(7) That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

| Attendee | Event | Place of Event | Date | Cost |
|---|---|---|---|---|
| Jeanne Leise | McKinney-Vento Homeless Education Fall Workshop | Sewell, NJ | Nov 15, 2022 | $0 |
| Brittany DiGiacomo | Strengthening your Special Needs Students' Executive Functioning Skills | Cherry Hill, NJ | Jan 23, 2023 | $279 |
| Yuliya Tsypenyuk | Fostering a Passion for Mathematics | Ewing, NJ | April 27, 2023 | $183 |

## XII. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

**RECOMMEND** that the Merchantville Board of Education approve items A through E:

**A. Warrants**

The attached bill lists:

- Warrants – October 2022 **(Attachment A1)**

**B. CCESC – IDEA - Nonpublic**

To approve a contract with Camden County Educational Services Commission to provide IDEA services to St. Pete's in the amount of $35,511.00 for the 2022-2023 school year.

**C. Tuition Contract - CCTS**

To approve tuition contract with Camden County Technical Schools for vocational students in the amount of $28,051.00 for tuition for the 2022-2023 school year (note: per student cost is $3,534.00 and the total charges is inclusive of a credit of $7,289.00.

**D. M-1**

To approve the 2022-2023 Form M-1 for submission to the county **(Attachment D1)**.

**E. Comprehensive Maintenance Plan**

To approve the 2022-2023 comprehensive maintenance plan for submission to the county **(Attachment E1)**.

## XIII. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

## XIV. EXECUTIVE SESSION TIME:_____

**WHEREAS,** N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS,** the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS,** the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public

provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____

_____)

(If contract negotiation the nature of the contract and interested party is _____

_____)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact)*;

__ ____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____ _____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____

Board Secretary

**Indicate whether action will or will not be taken after executive session.**

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

**XV. RESUMPTION OF PUBLIC PORTION** **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

**XVI. ADJOURNMENT** **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____