# MERCHANTVILLE BOARD OF EDUCATION AGENDA
# OCTOBER 27, 2022

**I. CALL TO ORDER** **TIME:_____**

I, Daniel Licata, Board President, call this meeting to order under the Open Public Meeting Act at 7:00 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

**II. PLEDGE TO THE FLAG**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. ROLL CALL**

| | | |
|---|---|---|
| Mrs. Aaron | Mr. Carcanague | Mrs. Gaskins |
| Mr. Honigfeld | Mr. Iannucci | Mrs. Kroot |
| Mr. Licata | Mrs. Meisner | Mrs. Perno |

**IV. OPEN PUBLIC COMMENT – AGENDA ITEMS ONLY**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

**V. APPROVAL OF THE MINIUTES –** Motioned by_____, seconded by_____

- Regular Meeting Minutes September 22, 2022

**VI. NEW BUSINESS**

- 2021-2022 Assessment Data Presentation
- Board of Education Goal #1 Update: Merchantville School District will expand the multi-tiered system of supports (MTSS) to accelerate the learning for all students in order to increase student achievement and reduce achievement gaps.

**VII. UNFINISHED BUSINESS**

- Board Governance Discussion – Trustee Governance Mindset

**VIII. COMMUNICATIONS & COMMITTEE REPORTS**

- Finance and Facility Committee – October 17 Meeting
- Personnel and Education Committee – October 17 Meeting
- Policy and Community Relations – October 17 Meeting
- Haddon Heights Liaison Update
- Thank you to Greenway Pressure Washing in Cherry Hill

**IV. CSA REPORT**

- Use of Facility Report: October – November
- Emergency Drills: Sept 8, 2022 Fire Drill (8:45) and Sept 23, 2022 Evacuation Drill (8:45)
- September 2022 Monthly Report
- Violence, Vandalism & HIB Update 2021-2022 School Year including School Safety Report\

**XI. CSA RECOMMENDATIONS**

Motioned by_____, seconded by_____ **ROLL CALL**

**RECOMMEND** that the Merchantville Board of Education approve items 1 - 3:

(1) That the Board of Education approve the second reading and adoption of the revised policy:
- Policy # 5131.1 – Harassment, Intimidation, and Bullying

(2) That the Board of Education approve the School Nursing Plan for the 2022-2023 school year.

(3) That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

| Place | Grade / Students | # Students | # Teachers | # Outside Chaperones | Month | Other Info |
|---|---|---|---|---|---|---|
| Mural Arts Philadelphia – Philadelphia, PA | 5 | 45 | 3 | 2 | November 2022 | Art-A-Facts |
| Annenberg Center – Philadelphia, PA | 4 | 39 | 2 | 4 | November 2022 | Art-A-Facts |
| Walking trips in Merchantville | Pre-K | 25 | 2 Staff | 0 | 22-23 School Year | Community Trips |

Motioned by_____, seconded by_____ **ROLL CALL**

**RECOMMEND** that the Merchantville Board of Education approve items 4 - 7:

(4) That the Board of Education approve MacKenzie Tyler as the coordinator for the Family Math Night and Family Literacy Night for the 2022-2023 school year. This will be a maximum of 6 hours per event at the MEA approved rate of $40 per hour.

(5) That the Board of Education approve to adjust the FMLA of employee #19114 with an adjusted return date of November 1, 2022. (Original return date of Oct 17)

(6) That the Board of Education approve the following people to be detention proctors at a rate of $25 per hour after contracted hours for the 22-23 school year: Tamisha Moore, Terry Irvin-Turner, Lynn Richards and Lisa Casey.

(7) That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

| Attendee | Event | Place of Event | Date | Cost |
|---|---|---|---|---|
| Sherry Iannucci | SAMR Workshop in the Cloud | Virtual | Oct 2022 | $58 |
| Alicia Lord | Strength-Based Approaches to Inclusive Education | Glassboro, NJ | Oct 4, 2022 | $0 |
| Terri Sheffer | Strength-Based Approaches to Inclusive Education | Glassboro, NJ | Oct 4, 2022 | $0 |
| Ashley Duckworth | Best Practices for Students with Autism in Special Ed & Inclusive Classrooms | Blackwood, NJ | Oct 25, 2022 | $149 |

## XII. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

**RECOMMEND** that the Merchantville Board of Education approve items A through D:

**A. Monthly Reports**

The Budget Summary and Revenue Summary for the month of July 2021 through June 2022 **(Attachment A1 and A2).**

**B. Transfer of Funds**

The attached transfer list, with the recommendation of the Superintendent, for the month of October 2021 through June 2022 **(Attachment B1)**.

**C. Financial Reports**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2021 through June 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2021 through June 2022. The Treasurer's Report and Secretary's report are in agreement for the month of October 2021 through June 2022. **(Attachment C2)**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**D. Warrants**

The attached bill lists:

- Warrants – October 2022 **(Attachment D1)**
- Payroll – July 2021 through June 2022 **(Attachment D2)**

Motioned by_____, seconded by_____ **ROLL CALL**

**RECOMMEND** that the Merchantville Board of Education approve items E through J:

**E. ARP Amendment**

To approve submission of the ARP Grant Amendment.

**F. IDEA Amendment**

To approve submission of the IDEA Grant Amendment for the 2022-2023 school year award.

**G. ESEA Amendment**

To approve submission of the ESEA Grant Amendment for the 2022-2023 school year award.

**H. Tuition Contract - Hampton**

To approve tuition contract with Hampton Academy for student #3763939977 in the amount of $75,576.60 for tuition for the 2022-2023 school year.

**I. Tuition Contract - GCSSSD**

To approve tuition contract with Gloucester County Special Services School District for student #1922435313 in the amount of $43,830.00 for tuition and $3,240.00 for out of county surcharge for the 2022-2023 school year.

**J. Tuition Contract – Haddon Heights**

To approve tuition contract with Haddon Heights Board of Education for high school tuition in the total amount of $2,504,272.00 for the 2022-2023 school year.

Motioned by_____, seconded by_____ **ROLL CALL**

**RECOMMEND** that the Merchantville Board of Education approve items K through N:

**K. Contract – Southern NJ**
To approve contract with Southern NJ Perinatal Cooperative in the amount of $22,841.28 for Nonpublic Nursing Services for the 2022-2023 school year (Note: Paid from the Nonpublic funds from the state of NJ).

**L. Non Fair and Open – Parker McKay**
To award a non fair and open contract to Parker McKay for negotiation services relating to the MEA contract in the amount of $185.00 per hour.

**M. Change Order – WJ Gross**
To approve change order #1 with WJ Gross through CCESC Contract #66CCEPS in the amount of $9,886.00 for the wall repair project.

**N. CM3 - HVAC**
To approve contract with CM3 through CCESC Contract #66CCEPS in the amount of $84,750.00 for HVAC renovations.

## XIII. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

## XIV. EXECUTIVE SESSION TIME:_____

**WHEREAS,** N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS,** the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS,** the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____

_____)

(If contract negotiation the nature of the contract and interested party is _____

_____)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact)*;

__ ____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____ _____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____

Board Secretary

**Indicate whether action will or will not be taken after executive session.**

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

**XV. RESUMPTION OF PUBLIC PORTION** **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

**XVI. ADJOURNMENT** **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____