MERCHANTVILLE BOARD OF EDUCATION AGENDA
SEPTEMBER 22, 2022

I. CALL TO ORDER **TIME:_____**

I, Daniel Licata, Board President, call this meeting to order under the Open Public Meeting Act at 7:00 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

Mrs. Aaron	Mr. Carcanague	Mrs. Gaskins
Mr. Honigfeld	Mr. Iannucci	Mrs. Kroot
Mr. Licata	Mrs. Meisner	Mrs. Perno

IV. OPEN PUBLIC COMMENT – AGENDA ITEMS ONLY

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINIUTES – Motioned by_____, seconded by_____

- Regular Meeting Minutes August 25, 2022

VI. NEW BUSINESS

- QSAC Results 2021-2022 School Year
- Introduction of New Staff

VII. UNFINISHED BUSINESS

VIII. BOARD GOVERNANCE

- The Governance Core – Chapter 2 – Trustee Governance Mindset

IX. COMMUNICATIONS & COMMITTEE REPORTS

- Finance and Facility Committee – Sept 19 Meeting
- Personnel and Education Committee – Sept 19 Meeting
- Policy and Community Relations – Sept 19 Meeting
- Haddon Heights Liaison Update

X. CSA REPORT

- Use of Facility Report: Sept – Oct
- Opening Enrollment: 376 total students – (32 choice students)
- Transportation Update

XI. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items 1 - 4:

(1) That the Board of Education approve the review of the following policies:

- Policy #7110 – Long Range Facility Planning
- Policy # 7115 – Developing Educational Specifications

(2) That the Board of Education approve the second reading and adoption of the revised policy:
- Policy # 6115 – Ceremonies and Observances.

(3) That the Board of Education approve the first reading of the revised policy:
- Policy # 5131.1 – Harassment, Intimidation, and Bullying

(4) That the Board of Education approve the Remote Learning Program for the 2022-2023 School year.

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items 5 - 12:

(5) That the Board of Education approve the Supervisor of Facility Management and custodians who hold a Black Seal license to operate the boilers on Saturdays in the 2022-2023 school year up to 6 hours per Saturday at a rate of $25 per hour.

(6) That the Board of Education approve the following extra-curricular positions and coaching positions for 2022-2023 school year

- Sonya Hart as National Junior Honors Society, Advisor ($1594)
- Rob Grega as Boys' Basketball, Coach ($2431)
- Jerry Bennet as the Assistant Boys' Basketball Coach ($1620)
- Ivory Pardo as the Girls' Basketball Coach ($2431)
- Kiyuana Bailey as the Girls' Assistant Basketball Coach ($1620)

(7) That the Board of Education approve Heather Wilson as the W.I.N. Coordinator for the 2022-2023 school year including up to 10 hours per trimester at a rate of $40 per hour.

(8) That the Board of Education approve to extend the FMLA of employee #19087 with a new return date of January 3, 2022. (Original return date was Nov 1, 2022)

(9) That the Board of Education approve to adjust the FMLA of employee #18030 with a return date of September September,16 2022 and then using remaining FMLA time for the 2022-2023 school year from October 14, 2022 until December 23, 2022.

(10) That the Board of Education accept the resignation of Daniella Maniscalco effective Sept 17, 2022 from her Non-Instructional Aide position.

(11) That the Board of Education approve Jessica Reed as a Non-Instructional Aide starting October 3, 2022 (contingent of completion of paperwork and background check) at Step 1 for 4 hours per day. (MEA Rate of $18.05 per hour)

(12) That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Adrienne Browne	Strengthening Student Writing Skills while significantly decreasing grading time	Virtual	November 8, 2022	$279

XII. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items A through D:

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of July through September 2022 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of July, August, and September 2022 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July, August, and September 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July, August, and September 2022. The Treasurer's Report and Secretary's report are in agreement for the month of July, August, and September 2022. **(Attachment C2)**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Warrants

The attached bill lists:

- September 2022 warrants **(Attachment D1)**

XIII. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

XIV. EXECUTIVE SESSION TIME:_____

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____

_____)

(If contract negotiation the nature of the contract and interested party is _____

_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

__ ____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____ _____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____
Board Secretary

Indicate whether action will or will not be taken after executive session.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XV. RESUMPTION OF PUBLIC PORTION **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XVI. ADJOURNMENT **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____