MERCHANTVILLE BOARD OF EDUCATION AGENDA
OCTOBER 26, 2021

I. CALL TO ORDER TIME:_____

I, Elliot Honigfeld, Board President, call this meeting to order under the Open Public Meeting Act at 7:00 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

Mrs. Aaron	Mr. Honigfeld	Mr. Licata
Mr. Carcanague	Mr. Iannucci	Mrs. Meisner
Mrs. Gaskins	Mrs. Kroot	Mrs. Perno

IV. OPEN PUBLIC COMMENT – AGENDA ITEMS ONLY

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINIUTES – Motioned by_____, seconded by_____

- Regular Meeting Minutes & Executive Meeting Minutes - September 28, 2021

VII. NEW BUSINESS

- Board Goal Update: Implement and share a high-quality curriculum that reflects the state standards while addressing the diverse needs and backgrounds of Merchantville students.
- Promoting Positive Partnerships has been tasked with investigating live streaming/ recording Board of Education meetings.

VIII. UNFINISHED BUSINESS

- CSA Evaluation Update

IX. COMMUNICATIONS & COMMITTEE REPORTS

- Policy and Community Relations (Aaron)
  - Promoting Positive Partnerships (Licata)
- Personnel (Perno)
- Education (Licata)
- Finance (Carcanague)
- Facility (Iannucci)
- Haddon Heights Update (Perno)

X. CSA REPORT

- Emergency Drills – Sept 2021: Fire Drill Sept 20 at 9:45 & Evacuation Drill Sept 23 at 9:15
- Bus Evacuation Drills
  - Students completed them with CCES documentation
  - Students in Merchantville School watched bus evacuation drills the week of Oct 12
- Use of Facility Report – Oct 2021 & Nov 2021
- September 2021 CSA Monthly Report
- QSAC Update – Team Self-Review took place
- Violence, Vandalism & HIB Update 2020-2021 School Year including School Safety Report

XI. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items 1 - 6:

(1) That the Board of Education approve second reading and adoption of the following policy:
5141.10 – Face Covering

(2) That the Board of Education approve first reading of the following policy:
5141.11 – Vaccination and Testing

(3) That the Board of Education approve the Nursing Services Plan for the Merchantville School District for the 2021-2022 school year.

(4) That the Board of Education approve the NJQSAC District Performance Review for the 2021-2022 School Year for the Merchantville School District

- Instruction & Programming - 40/100 (60 points will be scored by the NJDOE)
- Fiscal – 94/100
- Governance – 94/100
- Operations – 89 / 100 (Other points will be scored by the NJDOE)
- Personnel – 77 / 100 (Other points will be scored by the NJDOE)

(5) That the Board of Education approve the donation of $1000 from the Merchantville High School Class of 1960 in memory of Jeff Brown.

(6) That the Board of Education approve the donation of $500 from the Clayton Pediatric Dentistry in memory of Patrick S Smith.

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items 7 - 13:

(7) That the Board of Education approve Brittany Middleman to move from BA +30 (Step 3 - $66,636) to MA (Step 3 - $69,966) effective September 1, 2021.

(8) That the Board of Education accept the retirement of the School Nurse, Cheryl Rettinger with regret as of December 31, 2021.

(9) That the Board of Education approve Sarah Collins at MA Step 1 ($67,966) starting November 16, 2021 until April 15, 2022 as a Special Education maternity leave.

(10) That the Board of Education approve Karla DiSabatino at BA Step 1 ($60,196) starting December 13, 2021 as the School Nurse.

(11) That the Board of Education approve the leave of absence of employee #19007 without pay from Oct 1, 2021 to Oct 15, 2021.

(12) That the Board of Education approve one day of unpaid leave for employee #19184 for one day, Dec 23, 2021.

(13) That the Board of Education approve a total of 8 unpaid days for employee #19154 for Nov 23, 24, Dec3, 6, 7, 8, 9, & 10.

XII. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items A through D:

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of June 2021 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of June 2021 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2021. The Treasurer's Report and Secretary's report are in agreement for the month of June 2021. **(Attachment C2)**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Warrants

The attached bill lists:

- October 2021 warrants **(Attachment D1)**

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items E through J:

E. Tuition Contract

Tuition contract with Gloucester County Special Services School District for student #1922435313 in the amount of $41,130.00 for tuition and $3,150.00 for the out of county surcharge for the 2021-2022 school year.

F. Tuition Contract

Tuition contract with Gloucester County Special Services School District for student #1350177504 in the amount of $43,020 for tuition and $3,150.00 for the out of county surcharge for the 2021-2022 school year.

G. Tuition Contract

Tuition contract with Burlington County Special Services School District for student #8383710512 in the amount of $44,319.00for a 1:1 aide for the 2021-2022 school year.

H. SNJPC - Nonpublic
To approve The Southern New Jersey Perinatal Cooperative agreement for the 2021-2022 school year in an amount not to exceed $23,950.08 (paid for with Nonpublic Nursing Funds).

I. Amendment IDEA
To approve an amendment to the 2021-2022 IDEA grant.

J. ARP IDEA
To approve submission of a grant application and acceptance of the 2021-2022 ARP IDEA Grant in the following amounts:
ARP IDEA Basic - $30,111.00
ARP IDEA Preschool - $2,565.00

XIII. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

XIV. EXECUTIVE SESSION TIME:_____

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public

provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____

_____)

(If contract negotiation the nature of the contract and interested party is _____

_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

__ ____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____ _____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____

Board Secretary

Indicate whether action will or will not be taken after executive session.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XV. RESUMPTION OF PUBLIC PORTION **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XVI. ADJOURNMENT **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____