MERCHANTVILLE BOARD OF EDUCATION AGENDA
JULY 27, 2021

I. CALL TO ORDER **TIME:_____**

I, Elliot Honigfeld, Board President, call this meeting to order under the Open Public Meeting Act at 7:00 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. PLEDGE TO THE FLAG
I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

Mrs. Aaron	Mr. Honigfeld	Mr. Licata
Mr. Carcanague	Mr. Iannucci	Mrs. Meisner
Mrs. Gaskins	Mrs. Kroot	Mrs. Perno

IV. OPEN PUBLIC COMMENT – AGENDA ITEMS ONLY
The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINIUTES – Motioned by_____, seconded by_____

- Regular Meeting Minutes July 6, 2021 & Executive Session Minutes July 6, 2021

VII. NEW BUSINESS

- IT Department Recommendation

VIII. UNFINISHED BUSINESS

- Board Meetings Return In-Person – Discussion about Streaming Options starting in September
- School Boards Convention will be held virtually on October 26-28, 2021 (if interested in attending you will need to be signed up)
- Update on 21-22 Re-Opening

IX. COMMUNICATIONS & COMMITTEE REPORTS

- Policy and Community Relations (Aaron) – Meeting July 7
- Personnel (Perno) – Meeting July 6
- Education (Licata) – Meeting July 8
- Finance (Carcanague)
- Facility (Iannucci)
- Haddon Heights Update (Perno)

X. CSA REPORT

- Fire Drill – July 13 at 1:30 & Lockdown (Shelter In Place) – July 15 at 2:30

XI. CSA RECOMMENDATIONS
Motioned by_____, seconded by_____ **ROLL CALL**
RECOMMEND that the Merchantville Board of Education approve items 1 - 12:
(1) That the Board of Education approve the review of the following policies:

6010	Goals and Objectives
6111	School Calendar
6112	School Day
6114	Emergencies & Disaster Preparedness
6115	Ceremonies & Observances
6121	Nondiscrimination/Affirmative Action
6122	Articulation
6141	Curriculum Design/Development
6141.2	Recognition of Religious Beliefs and Customs
6142	Subject Fields
6142.1	Family Life Education
6142.2	English as a Second Language: Bilingual Programs
6142.4	Physical Education and Health
6142.6	Basic Skills
6142.9	Arts
6142.10	Technology
6142.12	Career Education
6142.13	HIV Prevention Education
6143	Curriculum Guides
6143.1	Lesson Plans
6144	Controversial Issues
6145	Extracurricular Activities
6145.1 / 6145.2	Intramural Competition; Interscholastic Competition
6145.3	Publications
6146	Graduation Requirements
6146.2	Promotion/Retention
6147	Standards of Proficiency
6147 Regulation	Regulation
6147.1	Evaluation of Individual Student Performance
6151	Class Size
6153	Field Trips
6154	Homework/Makeup Work
6156	Instructional Planning/Scheduling
6160	Instructional Services & Resources
6161.1	Guidelines for Evaluation & Selection of Instructional Materials
6161.2	Complaints Regarding Instructional Materials
6162.4	Community Resources

6162.5	Research
6163.1	Media Center/Library
6164.1	Intervention & Referral Services for General Education Pupils
6164.2	Guidance Services
6164.4	Child Study Team
6171	Special Instruction Programs
6171.1	Remedial Instruction
6171.2	Gifted & Talented
6171.3	At-Risk & Title I
6171.4	Special Education
6171.5	Independent Educational Evaluations
6172	Alternative Educational Programs
6173	Home Instruction
6178	Early Childhood Education/Preschool
6300	Evaluation of the Instructional Program

(2) That the Board of Education approve the second reading and adoption of the new policy
- 2224.1 – Title IX – Sex Based Discrimination.

(3) That the Board of Education approve the second reading and adoption of the changes to following policies:
- 6140 – Curriculum Adoption
- 3542.2 – School Meal Program Arrears

(4) That the Board of Education approve first reading of the changes to the following policy:
- 4119.21/4219.1 – Conflict of Interest

(5) That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
J Scott Strong & Krista Travaglini	2021 NJ Statewide Equity Conference	Virtual	August 3, 2021	$0

(6) That the Board of Education approve to adopt the Danielson Framework for Teaching Evaluation Instrument, 2013 edition as the Merchantville School District evaluation tool for the 2021-2022 school year.

(7) That the Board of Education approve the Professional Development Plan for Merchantville School for the 2021-2022 school year.

(8) That the Board of Education approve the District Mentoring Plan for Merchantville School for the 2021-2022 school year.

(9) That the Board of Education approve the School Safety and Security Plan for the 2021-2022 school year.

(10) That the Board of Education approve the Gifted and Talented Education Rubric for Qualification for the 2021-2022 school year.

(11) That the Board of Education approve the Carroll Will Budget for School Projects for $50,685 for the 2021-2022 school year.

(12) That the Board of Education approve the Merchantville Teacher Handbook for the 2021-2022 school year.

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items 13 - 14:

(13) That the Board of Education approve Samantha Gudowski move from BA +30 Step 10 to MA Step 10 ($78,466) for the 2021-2022 school year.

(14) That the Board of Education accept the resignation of Hillary Urena for the position of aide effective August 31, 2021

XII. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items A through D:

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of May 2021 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of May 2021 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2021. The Treasurer's Report and Secretary's report are in agreement for the month of May 2021. **(Attachment C2)**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Warrants

The attached bill lists:

- June 2021 payroll **(Attachment D1)**
- June 2021 warrants **(Attachment D2)**

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items E through I:

E. Tuition Contract
Tuition contract with LARC School for student #1198159863 in the amount of $58,917.60 for tuition and $37,800.00 for a 1:1 aide for the 2021-2022 school year.

F. Tuition Contract
Tuition contract with Kingsway for student #5438264891 in the amount of $64,213.80 for tuition and $36,120.00 for a 1:1 aide for the 2021-2022 school year.

G. Tuition Contract
Tuition contract with YALE School, Inc. for student #6635691237 in the amount of $66,425.10 for tuition for the 2021-2022 school year.

H. Tuition Contract
Tuition contract with Haddon Heights Board of Education for regular education tuition, special education tuition, and 2019-2020 tuition adjustment in the amount of $2,208,684.00 for the 2021-2022 school year.

I. CM3 – Access Control
To approve purchase through CCESC Contract #66CEPS with CM3 for the installation of a new access control system in the amount of $41,823.00 (partial funded through Security Grant).

XIII. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

XIV. EXECUTIVE SESSION **TIME:**_____

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____

_____)

(If contract negotiation the nature of the contract and interested party is _____

_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

__ ____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____ _____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____

Board Secretary

Indicate whether action will or will not be taken after executive session.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XV. RESUMPTION OF PUBLIC PORTION **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XVI. ADJOURNMENT **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____