MERCHANTVILLE BOARD OF EDUCATION AGENDA
APRIL 28, 2022

I. CALL TO ORDER **TIME:_____**

I, Daniel Licata, Board President, call this meeting to order under the Open Public Meeting Act at 7:00 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

Mrs. Aaron	Mr. Honigfeld	Mr. Licata
Mr. Carcanague	Mr. Iannucci	Mrs. Meisner
Mrs. Gaskins	Mrs. Kroot	Mrs. Perno

IV. OPEN PUBLIC COMMENT – AGENDA ITEMS ONLY

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINIUTES – Motioned by_____, seconded by_____

- Regular Meeting Minutes & Executive Meeting Minutes– March 24, 2022

VII. NEW BUSINESS

- WIN Presentation by Director of Equity, Curriculum & Instruction
- Audit Presentation
- 2022-2023 Budget Presentation by Chief School Administrator
- School Board Self Evaluation Update
- Playground Dedication Ceremony – May 6th at 3:30 pm
- May Goal Setting Meeting

VIII. UNFINISHED BUSINESS

- CSA Evaluation Update

IX. COMMUNICATIONS – None

X. COMMITTEE REPORTS

- Finance and Facility Committee
- Personnel and Education Committee – Meeting April 11
- Policy and Community Relations – Meeting April 13
- Haddon Heights Liaison Update

X. CSA REPORT

- Emergency Drills: Fire Drill = March 21 at 10:30 & Active Shooter = March 25 at 11:30
- Use of Facility Report – April – May 2022 = 0 outside requests
- March 2022 CSA Monthly Report – 4 confirmed HIB cases
- 8th grade Orientation and Holocaust Education Activity Update

XI. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items 1 - 4:

(1) That the Board of Education approve the review of the following policies:

- Policy #0100 Educational Philosophy
- Policy #0300 District Goals & Objectives (T&E)
- Policy #1000-1010 Community Relations Goals & Objectives
- Policy #1100 Communication with the Public
- Policy #1110 Media
- Policy #1111 District Publications
- Policy #1120 Board of Education Meetings
- Policy #1140 Distribution of Materials by Pupils & Staff
- Policy #1200 Participation by the Public
- Policy #1220 Citizen's Ad Hoc Advisory Committees
- Policy #1230 School-Connected Organizations
- Policy #1250 Visits to the School
- Policy #1312 Community Complaints & Inquires
- Policy #1322 Contests for Pupils
- Policy #1330 Use of School Facilities
- Policy #1410 Local Units
- Policy #1600 Relations Between Other Entities & the District
- Policy #2000/2010 Concepts & Roles in Administration Goals & Objectives
- Policy #2121 Line of Responsibility
- Policy #2130 Principal Evaluation
- Policy #2131 Chief School Administration
- Policy #2210 Administrative Leeway in Absence of Board Policy
- Policy #2224 Nondiscrimination/Affirmative Action
- Policy #2240 Research, Evaluation and Planning
- Policy #2255 Action Planning for Thorough and Efficient Certification
- Policy #2400 Evaluation of Educational Administration

(2) That the Board of Education approve the second reading and adoption of the following policy:

- Policy #9322 – Public and Executive Session

(3) That the Board of Education approve the first reading of the following policy:

- Policy #5141.10 – Face Coverings

(4) That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Ashley Duckworth	Certified Autism Spectrum Disorder Clinical Specialist Intensive Online Training	Virtual	Self Paced	$99.99
Aleesha Lopez	Dealing with Difficult Students	Gloucester County, NJ	March 31, 2022	$149

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items 5 - 11:

(5) That the Board of Education approve the Early Childhood Extended School Year (ESY) Program for Summer 2022. This program will continue the special services as mandated by Individual Education Programs (IEPs).

July 5th through August 4
Monday through Thursday - 9:00 a.m. to 11:30 a.m.

Furthermore, to approve the following personnel associated with the Early Childhood Extended School Year Program:

Employee	Job Title	Rate of Pay	Number of Hours	Number of Days
Kim Klaus	Teacher	$40 per hour	3.25 hours per day	19
Chantel Becthel	Aide	$16 per hour	3.25 hours per day	19
Terry Irvin-Turner	Substitute Aide	$16 per hour	As needed	As needed

(6) That the Board of Education approve the Pre-School Disabled Extended School Year (ESY) Program for Summer 2022. This program will continue the special services as mandated by Individual Education Programs (IEPs).

July 5th through August 4
Monday through Thursday - 9:00 a.m. to 11:30 a.m.

Furthermore, to approve the following personnel associated with the Pre-School Disabled Extended School Year Program:

Employee	Job Title	Rate of Pay	Number of Hours	Number of Days
Ashley Duckworth	Teacher	$40 per hour	3.25 hours per day	19
Denise Grasso	Aide	$16 per hour	3.25 hours per day	19
Jasmin Bailey	Aide	$16 per hour	3.25 hours per day	19
Terry Irvin-Turner	Substitute Aide	$16 per hour	As needed	As needed

(7) That the Board of Education approve the Summer Knights – Learning Acceleration Program for Summer 2022.

July 5th through August 4th
Monday through Thursday
1:00 pm to 3:00 pm

Furthermore, That the Board of Education approve the following teachers for the Summer Knights Program at the contracted $40 per hour for 2.5 hours per day Mondays – Thursdays July 5th – August 4th: Heather Wilson, Terri Sheffer, Miriam Baskies, Sindy Bonilla, Christina Folk, Maggie Hood and Jen Smith.

(8) That the Board of Education approve a leave of absence for employee #18030 starting June 6, 2022 with an anticipated return date of September 6, 2022.

(9) That the Board of Education approve to provide speech service throughout the 2022 summer for students as documented in Individual Education Plan needs. The services will be provided by Jamie Bertini for a period of time not to exceed 40 hours at the contracted rate of $40 per hour.

(10) That the Board of Education approve adding Nicole Clark to the substitute list for the 2021-2022 school year.

(11) That the Board of Education approve the following teachers for Curriculum Team Leaders approving up to 20 hours person for Summer 2022 and up to 20 hours of outside of contracted hours throughout the 2022-2023 school year:

- Misbah Mahmood Grades K – 2
- Daniella Cucunato Grades 3 – 5
- Abbie Wence Grades 6 – 8

Motioned by_____, seconded by_____ **ROLLCALL**

RECOMMEND that the Merchantville Board of Education approve item 12:

(12)That the Board of Education approve the employee renewal list for the 2022-2023 school year:

MEA Employee	**2022-2023**	**Educ.**	**2022-2023**	**Full-Time**	**NOTES**
Teachers and Nurse	**Salary**	**Credits**	**Step**	**Equiv.**	
Arkainno	70,109.00	BA	9	100.00%	*Tenured as of 9/1/22*
Baker	73,109.00	BA	11	100.00%	
Bertini	77,879.00	MA	9	100.00%	
Bickel	62,109.00	BA	2	100.00%	*Non Tenured*
Bonilla	72,879.00	MA	5	100.00%	*Tenured as of 9/1/22*
Brill	103,128.00	MA	18	100.00%	
Browne	79,379.00	MA	10	100.00%	*Tenured as of 9/1/22*
Cardona-Jackson	75,099.00	MA+15	5	100.00%	*Tenured as of 9/1/22*
Cucunato	63,109.00	BA	3	100.00%	*Non Tenured*
Dailey	76,049.00	BA+30	10	100.00%	
DiSabatino	62,109.00	BA	2	100.00%	*Non Tenured*
Duckworth	62,109.00	BA	2	100.00%	*Non Tenured*
Gleeson	75,099.00	MA+15	5	100.00%	*Tenured as of 9/1/22*
Gudowski	80,879.00	MA	11	100.00%	
Hood	71,609.00	BA	10	100.00%	
Huber	98,149.00	MA	17	100.00%	
Iannucci	86,499.00	MA+15	13	100.00%	
Kay	76,509.00	BA	13	100.00%	*Non Tenured*
Korn	73,049.00	BA+30	8	100.00%	
Langston-Lopez	63,109.00	BA	3	100.00%	*Non Tenured*
Lord	79,379.00	MA	10	100.00%	
Mahmood	63,109.00	BA	3	100.00%	*Non Tenured*
Middleman	71,879.00	MA	4	100.00%	*Non Tenured*
Nemerofsky	76,379.00	MA	8	100.00%	
Nettleton	98,149.00	MA	17	100.00%	

Ransom-Harper	104,478.00	MA 9	18	100.00%	
Scallan	79,379.00	MA	10	100.00%	
Sheffer	78,409.00	BA	14	100.00%	
Smith	74,879.00	MA	7	100.00%	*Non Tenured*
Spahr	79,319.00	MA+30	7	100.00%	
Tsypenyuk	79,379.00	MA	10	100.00%	
Turan	104,481.00	MA+15	18	100.00%	
Tyler	62,109.00	BA	2	100.00%	*Non Tenured*
Van Sciver	108,236.00	MA+30	18	100.00%	
Waldron	103,128.00	MA	18	100.00%	
Wence	69,879.00	MA	2	100.00%	
Wilson	77,879.00	MA	9	100.00%	

MEA EMPLOYEE	**2022-2023**	**2022-2023**	**2022-2023**	**Full Time**	**NOTES**
Aides	**Salary**	**Step**	**Hourly Rate**	**Equivalent**	**Est. Hours**
Alloway		5	20.36	Hourly Non-Inst.	5 hrs. per day
Bailey		2	18.45	Hourly Non-Inst.	5 hrs. per day
Bechtel		5	20.36	Hourly Non-Inst.	5 hrs. per day
Casey		5	20.36	Hourly Non-Inst.	5 hrs. per day
Grasso, Dawn		5	20.36	Hourly Non-Inst.	5 hrs. per day
Grasso, Denise		5	20.36	Hourly Non-Inst.	5 hrs. per day
Irvin-Turner		5	20.36	Hourly Non-Inst.	5 hrs. per day
Moore		1	18.05	Hourly Non-Inst.	5 hrs. per day
Nolte		5	20.36	Hourly Non-Inst.	5 hrs. per day
Richards		5	29.84	Hourly Instructional	5 hrs. per day
Segrest		5	20.36	Hourly Non-Inst.	5 hrs. per day
Other MEA	**Salary**	**Step**			
Stone	50,285.00	5		Secretary	

Others:

Substitute Teachers/Aides	$90.00 half day	Less than 5 hours
Substitute Teachers/Aides	$150.00 full day	

Substitute Nurse	$175.00 full day
Substitute Nurse Overnight	$150.00
Substitute Secretary	12.50 per hr
Alarm Responders	$70.00
Interpreter	$33.00 per hr.

Non-MEA Employees	2022-2023 Salary	Full-Time Equiv.	Position
Czarnick, Matthew	44,467.00	1.00	Custodian - Day
Griffith, James	38,000.00	1.00	Custodian – Night
Reustle, Richard	42,084.00	1.00	Custodian – Night
Bennet, Napoleon	$18.00 per hour	.75	Custodian – up to 29.5 hours
Buchman, Christina	48,878.00	1.00	Confidential Secretary
Klaus, Kimberly	106,584.00	1.00	LDTC/Supervisor
Leise, Jeanne	91,051.00	1.00	Social Worker/Supervisor
Travaglini, Krista	95,337.00	1.00	Curriculum

Motioned by_____, seconded by_____ **ROLLCALL**

RECOMMEND that the Merchantville Board of Education approve item 13:

(13) Motion to approve, on the recommendation of the superintendent, the Superintendent's contract for submission to the county for approval.

XII. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items A through C:

A. Warrants

The attached bill lists:

- April 2022 warrants **(Attachment A1)**

B. Archway – Just Kids

To approve contract with Archway Programs to run Just Kids for the 2022-2023 school year.

C. Audit

To approve acceptance of the June 30, 2021 audit report with no recommendations. The audit was officially presented at the April 28, 2022 meeting and a summary of audit was made available to the public.

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve item D:

D. 2022-2023 Budget

WHEREAS, the Merchantville Borough Board of Education has developed its 2022-2023 school budget, and

WHEREAS, a budget hearing was held on April 28, 2022.
WHEREAS, NJAC 6:19-2.7(a) requires Merchantville Board of Education to adopt and submit a formal Board resolution,

NOW THEREFORE, BE IT RESOLVED that the Merchantville Board of Education hereby approves the 2022-2023 school budget as presented by the administration which includes the following:

RESOLVED, the Board has approved that there should be raised for the General Fund a tax levy of $6,006,987.00 for the ensuing School Year (2022-2023) and a Debt Service tax levy of $117,329.00

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2022-23 Total Expenditures	13,712,223.00	1,118,748.00	153,750.00	14,984,721.00
Less: Anticipated Revenues	7,705,236.00	1,118,748.00	36,421.00	8,860,405.00
Taxes to be Raised	6,006,987.00	0.00	117,329.00	6,124,316.00

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – for Excess Cost & Other Capital Projects, is $1,600,000.00 for other capital project costs of building renovations and repairs including but not limited to, ADA renovations, Interior renovations, Exterior Renovations, and plumbing. The total costs of these projects is $1,600,000.00 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

XIII. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

XIV. EXECUTIVE SESSION **TIME:**_____

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of

closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body: (Chief School Administrator's contract)

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____

_____)

(If contract negotiation the nature of the contract and interested party is _____

_____CSA Contract_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

___X___Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____**Superintendent Evaluation**_____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____

Board Secretary

Indicate whether action will or will not be taken after executive session.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XV. RESUMPTION OF PUBLIC PORTION **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XVI. ADJOURNMENT **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____