MERCHANTVILLE BOARD OF EDUCATION AGENDA
AUGUST 25, 2020

I. CALL TO ORDER TIME:_____

I, Elliot Honigfeld, Board President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

Mrs. Aaron	Mr. Honigfeld	Mr. Nussbaum
Mr. Carcanague	Mr. Iannucci	Mrs. Perno
Mrs. Geddes	Mr. Licata	Mrs. Stocker

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINUTES - Motioned by_____, seconded by _____

- Regular Meeting Minutes – July 28, 2020

VI. NEW BUSINESS

- School Board Goal Update – Policy and Community Engagement Committee
  Approval of the Board of Education Goals for the 2020-2021 school year.
  Motioned by_____ Seconded by_____
- Re-opening Update
- School Choice Update
  - 32 spots for the 20-21 school year – same for 21-22 school year
  - 6 choice students in 8th grade for 20-21 school year

VII. COMMUNICATIONS

- None

VIII. COMMITTEE UPDATES

- Policy and Community Engagement – Board Goals Under New Business
- Education Committee
- Finance: Planning and Utilization
- Personnel Committee
- Facility Committee
- Haddon Heights
- Negotiations Meeting

IX. CSA REPORT

- No Emergency Drill
- Use of Facility Report August 2020 – September 2020

X. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____
RECOMMEND that the Merchantville Board of Education approve items 1 - 4: **Roll Call**

(1) That the Board of Education approve Yulyia Tsypenyuk for an overload of 1 hour per day to provide remote instruction for Algebra 1 students that opted into the fully remote option on Mondays – Thursdays at the MEA rate of $40 per hour. This will start on September 8, 2020 and last throughout the implementation of our hybrid schedule.

(2) That the Board of Education approve Napoleon Bennett for the postion of Custodian. This is a part time position not to exceed 29.5 hours per week at a rate of $14. This will start on September 1, 2020 and last throughout the implementation of our hybrid schedule.

(3) That the Board of Education approve the following clubs to take place for the 2020-2021 school year. These clubs will start off virtually and are expected to continue throughout the 2020-2021 school year regardless of the schedule followed (hybrid, fully in-person or fully remote)

Advisor, National Junior Honors Society	Andrea Gleeson & Rachel Spahr	($1594 19-20 stipend)
Advisor, Yearbook	Alyssa Cardona	($1594 19-20 stipend)
Advisor, Band	Vanessa Van Sciver	($1594 19-20 stipend)
Advisor, Choir	Vanessa Van Sciver	($1594 19-20 stipend)
Advisor, Art Club	Karen Baker	($1594 19-20 stipend)
Advisor, Model UN	Shawn Waldron	($1594 19-20 stipend)
Advisor, Newsletter	Sherry Iannucci & Margaret Hood	($300 each 19-20 stipend)
	Minimum of 3 and maximum of 6 for the school year	
Coordinator, Arrival/Dismissal	Shawn Waldron	($2760 19-20 stipend)
Coordinator Renaissance	Jeanne Leise & Michael Dailey	(1594 19-20 stipend)

(4) That the Board of Education approve the Substitute Teacher and Substitute Nurse list for the 2020-2021 school year.

Motioned by_____, seconded by_____
RECOMMEND that the Merchantville Board of Education approve items 5 - 7: **Roll Call**

(5) That the Board of Education approve the Comprehensive Guidance Plan for the 2020-2021 school year.

(6) That the Board of Education approve the second reading and adoption of the following updated policies:

- Policy #1250 – Visits to School
- Policy #3510 – Operation and Maintenance of Plant
- Policy #3541.33 – Transportation Safety
- Policy #5141.2 – Illness
- Policy #5141.3 – Health Examinations and Immunizations

(7) That the Board of Education approve the second reading and adoption the new policy:

- Policy – Federal Families First Coronavirus (COVID-19) Response Act

(8) That the Board of Education approve to continue to be a part of the School Choice program for the 2021-2022 school year.

(9) That the Board of Education approve the updated Agreement with the Camden County Library Commission for the 2020-2021 school year.

XI. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items A through E:

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of June 2020 **(Attachment A1 and A2).**

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of June 2020 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2020. The Treasurer's Report and Secretary's report are in agreement for the month of June 2020. **(Attachment C2)**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Warrants

The attached bill lists:

- July 2020 payroll **(Attachment D1)**
- July through August 2020 warrants **(Attachment D2)**

E. Warrants

Approval of the Business Administrator to continue payment of all bills through until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motioned by_____, seconded by_____ **Roll Call**

RECOMMEND that the Merchantville Board of Education approve items F through H:

F. Non Fair and Open

To award a non fair and open contract to Philip Rosenau for custodial supplies in an amount to exceed $17,500.00.

G. Tuition Contract - GCSSSD

Tuition contract with Gloucester County Special Services School District for student #2810241029 in the amount of $4,410.00 for ESY tuition for the 2020-2021 school year.

H. Tuition Contract – Haddon Heights
Tuition contract with Haddon Heights Board of Education for regular education tuition, special education tuition, and 2018-2019 tuition adjustment in the amount of $2,172,740.00 for the 2020-2021 school year.

XII. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

XIII. EXECUTIVE SESSION TIME:_____

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____)

(If contract negotiation the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____

Board Secretary

Indicate whether action will or will not be taken after executive session.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XIV. RESUMPTION OF PUBLIC PORTION **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XVI. ADJOURNMENT **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____