MERCHANTVILLE BOARD OF EDUCATION AGENDA
JULY 28, 2020

I. CALL TO ORDER **TIME:_____**

I, Elliot Honigfeld, Board President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OATH OF OFFICE

IV. ROLL CALL

Mrs. Aaron	Mr. Honigfeld	Mr. Nussbaum
Mr. Carcanague	Mr. Iannucci	Mrs. Perno
Mrs. Geddes	Mr. Licata	Mrs. Stocker

V. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

VI. APPROVAL OF THE MINUTES - Motioned by_____, seconded by _____

- Regular and Executive Session Meeting – June 23, 2020

VII. NEW BUSINESS

- School Board Goal Setting
- School Choice 20-21 Update
- Re-opening Committee Update

VIII. COMMUNICATIONS

- NJ QSAC Placement Letter from NJDOE
    - Instruction and Program May 2019 = 54%, Nov 2019 69% & June 2020 = 77%

IX. COMMITTEE UPDATES

- Policy and Community Engagement – Policies updated as per NJSBA & Board Solicitor
- Education Committee – Meeting Update
- Finance: Planning and Utilization – Update on State Aid Adjustment
- Personnel Committee
- Facility Committee
- Haddon Heights
- Negotiations Meeting

X. CSA REPORT

- No Emergency Drill
- Use of Facility Report July 2020 – August 2020

XI. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____
RECOMMEND that the Merchantville Board of Education approve items 1 - 2: **Roll Call**

(1) That the Board of Education approve to eliminate the part-time Mathematic teacher position currently held by Christina Folk. This reduction in force will take place immediately.

(2) That the Board of Education approve Christina Folk for the maternity leave position in Jr High Mathematics starting September 1, 2020 until December 31, 2020 at BA Step 3. (19-20 MEA contracted rate is $60,217)

Motioned by_____, seconded by_____
RECOMMEND that the Merchantville Board of Education approve items 3 - 17: **Roll Call**

(3) That the Board of Education approve the adjusted school calendar for the 2020-2021 school year. The new calendar reflects Sept 1 – 3 as in-service days with Sept 8 as the first day with students. Oct 12 will be a full day of school and Nov 4 is an early dismissal day.

(4) That the Board of Education approve the new Bell Schedule for the Hybrid Schedule Days of instruction for the 2020-2021 school year.

(5) That the Board of Education approve the plans for the hybrid schedule for instruction for the 2020-2021 school year. This will create a Monday/Wednesday cohort, Tuesday/Thursday cohort and allow for remote learning for all students on Fridays.

(6) That the Board of Education approve to adopt the Danielson Framework for Teaching Evaluation Instrument, 2013 edition as the Merchantville School District evaluation tool for the 2020-2021 school year.

(7) That the Board of Education approve the Professional Development Plan for Merchantville School for the 2020-2021 school year.

(8) That the Board of Education approve the District Mentoring Plan for Merchantville School for the 2020-2021 school year.

(9) That the Board of Education approve the School Safety and Security Plan for the 2020-2021 school year.

(10) That the Board of Education approve the Gifted and Talented Education Rubric for Qualification for the 2020-2021 school year.

(11) That the Board of Education approve the Carroll Will Budget for School Projects for $53,458 for the 2020-2021 school year.

(12) That the Board of Education approve the Merchantville Teacher Handbook for the 2020-2021 school year.

(13) That the Board of Education approve the first reading of the following updated policies:

- Policy #1250 – Visits to School
- Policy #3510 – Operation and Maintenance of Plant
- Policy #3541.33 – Transportation Safety
- Policy #5141.2 – Illness
- Policy #5141.3 – Health Examinations and Immunizations

(14) That the Board of Education approve the first reading the new policy:

- Policy – Federal Families First Coronavirus (COVID-19) Response Act

(15) That the Board of Education approve the following Job Descriptions: Affirmative Action Officer, Anti-Bullying Coordinator, Anti Bullying Specialist, Athletic Coach, Athletic Coordinator, Basic Skills Teacher, Chief School Administrator, Civil Rights Compliance Officer – Title IX, Custodian, Director of Equity, Curriculum & Instruction, Elementary Teachers, Executive Confidential Secretary to the CSA, Extra Curricular Advisor, General Maintenance – Facility Supervisor, Guidance Counselor, Instructional Aide, K – 12 Subject Area Teacher, LDTC – Supervisor, Non-Instructional Aide, School Confidential Secretary, School Nurse, School Psychologist, School Secretary – Main Office, Social Worker – Guidance Counselor – CST Coordinator – Supervisor, Special Education Teacher, Speech & Language Specialist, Substitute Teacher, and Volunteer Athletic Coach.

(16) That the Board of Education approve "The Road Back – Merchantville School". This is the re-opening plan that will be submitted to the Executive County Superintendent's Office.

(17) That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Kim Arkainno	Distance learning: Kindergarten	On-Line	July 30, 2020	$279

XII. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items A through C:

A. Warrants

The attached bill lists:

- June 2020 payroll **(Attachment A1)**
- June 2020 warrants **(Attachment A2)**

B. Warrants

Approval of the Business Administrator to continue payment of all bills through until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

C. Void Check

Approval voiding of the following warrant account checks:

#4029	01/28/20	$1,425.00	Wells Brothers Plumbing
#4393	06/11/20	$3,000.00	Advocare Merchantville Pediatrics

Motioned by_____, seconded by_____ **Roll Call**

RECOMMEND that the Merchantville Board of Education approve items D through J:

D. Tuition Contract

Tuition contract with YALE School, Inc. for student #8340675310 in the amount of $67,032.00 for tuition for the 2020-2021 school year.

E. Tuition Contract

Tuition contract with Larc School for student #1198159863 in the amount of $59,854.20 for tuition for the 2020-2021 school year.

F. Tuition Contract

Tuition contract with Durand Academy for student #2119089755 in the amount of $78,409.76 for tuition for the 2020-2021 school year.

G. Tuition Contract

Tuition contract with Kingsway Learning Center for student #5438264891 in the amount of $61,420.32 for tuition and $35,700.00 for 1:1 aide for the 2020-2021 school year.

H. BCSSSD
To approve the attached Agreement for Professional Services with Burlington County Special Services School District for the 2020-2021 school year **(Attachment H1)**.

I. District Appointments and Assignments - It is recommended that the Board of Education approve the following appointments and assignments for 2020-2021:

Affirmative Action Officer – Director of Equity, Curriculum, and Instruction

J. Salaries Charged to Grants
To approve the attached chart showing the salaries charged to the grant funds for 2019-2020 **(Attachment J1)**.

XIII. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

XIV. EXECUTIVE SESSION TIME:_____

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the

public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____)

(If contract negotiation the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____

Board Secretary

Indicate whether action will or will not be taken after executive session.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XIV. RESUMPTION OF PUBLIC PORTION **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XV. Recommendations

Motioned by_____, seconded by_____ **Roll Call**
RECOMMEND that the Merchantville Board of Education rescind the June 23, 2020 approval of the Chief School Administrator Evaluation for the 2019-2020 school year.

Motioned by_____, seconded by_____ **Roll Call**
RECOMMEND that the Merchantville Board of Education approve the Chief School Administrator Evaluation for the 2019-2020 school year.

XVI. ADJOURNMENT **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____