MERCHANTVILLE BOARD OF EDUCATION AGENDA
NOVEMBER 26, 2019

I. CALL TO ORDER **TIME:_____**

I, Elliot Honigfeld, Board President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

Ms. Adams	Mr. Honigfeld	Mrs. Perno
Mr. Carcanague	Mr. Licata	Mrs. Stocker
Mrs. Geddes	Mr. Nussbaum	Mrs. DiSimone

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINUTES - Motioned by_____, seconded by _____

- Regular Meeting – October 22, 2019

VI. ELECTION RESULTS

3 Year Term – 3 Open Seats

Gina Adams – 462 votes
Jennifer Perno – 476 votes
Mark Iannucci –27 votes

VII. NEW BUSINESS

- Board of Education Goal Update #2 – Support Services for Equitable Access to High Quality Education
- Reorganization meeting date (Monday, January 6, 2020)

VIII. UNFINISHED BUSINESS

- Negotiations Update – Dec 2 Initial Meeting
- Dismissal Procedure
- School Choice 20-21 Discussion

IX. COMMUNICATIONS

X. COMMITTEE UPDATES

- Policy and Community Engagement
- Education Committee
- Finance: Planning and Utilization – Meeting Tues, Nov 26 at 6:30
- Personnel Committee
- Facility Committee
- Haddon Heights

XI. CSA REPORT

- CSA October Report
- October Emergency Drills: Oct 15 at 11:00 = Fire Drill & Oct 24 at 9:10 = Evacuation Drill
- Use of Facility Report Nov - Dec
- Bus Evacuation Drills were conducted with our Haddon Heights school students

XII. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____

RECOMMEND that the Merchantville Board of Education approve items 1 - 2: **Roll Call**

(1) That the Board of Education approve Regina Lovelidge as a volunteer coach for the Girls Basketball teams for the 2019-2020 school year.

(2) That the Board of Education approve the following teachers to plan the following events. The teachers will be paid $40 per hour, as per the MEA contract. They will work up to 6 hours each to prepare for the events: Samantha Gudowski for Family Literacy Night and Adrienne Browne for Family STEM Night.

(3) That the Board of Education approve Michelle Ricci as a student teacher for the Spring 2019 semester. (1st grade)

Motioned by_____, seconded by_____

RECOMMEND that the Merchantville Board of Education approve items 4 - 6: **Roll Call**

(4) That the Board of Education approve the School Nursing Plan for the 2019-2020 School Year.

(5) That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Alicia Lord	Dyslexia: Helping Children who Struggle to Successfully Read, Write and Spell	Mt. Laurel, NJ	January 7, 2020	$279
Deborah Huber	Strengthen Special Needs Students' Executive Functioning	Cherry Hill, NJ	January 13, 2020	$279
Adrienne Browne	Motivation, Mindset, & Grit	Mt. Laurel, NJ	January 30, 2020	$279
Heather Wilson	Decrease Attention-Getting Tantrums and Behaviors	Cherry Hill, NJ	January 7, 2020	$279
Krista Travaglini	LinkIt! Principal and Teacher Data Leadership Academy	Vineland, NJ	November 22, 2019	$175
J Scott Strong	SEL: A Comprehensive Exploration for School District Leaders	Trenton, NJ	January 10, 2019	$150
J Scott Strong	Techspo	Atlantic City, NJ	January 30 & 31, 2020	$450

(6) That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
The Franklin Institute – Philadelphia, PA	Gr 3	44	2 + 1 aide	8	Jan 2020	Class Trip

XIII. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items A through D:

A. Monthly Reports
The Budget Summary and Revenue Summary for the month of September and October 2019 **(Attachment A1, A2, A3, and A4).**

B. Transfer of Funds
The attached transfer list, with the recommendation of the Superintendent, for the month of September through October 2019 and June 2019 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September and October 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1 and C2)**
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September and October 2019. The Treasurer's Report and Secretary's report are in agreement for the month of September and October 2019. **(Attachment C3 and C4)**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Warrants
The attached bill lists:

- October 2019 payroll **(Attachment D1)**
- November 2019 warrants **(Attachment D2)**

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items E through I:

E. Budget Calendar
To approve the 2020-2021 budget calendar **(Attachment E1)**.

F. ESEA Amendment
To approve amendment to the ESEA grant for 2019-2020.

G. IDEA Amendment
To approve amendment to the IDEA grant for 2019-2020.

H. Cancellation of Audit Balance
To approve cancellation of June 30, 2018 audit balance of $1,049.00. This amount is recorded as a scholarship account, which Merchantville Board of Education has no scholarship bank account and this balance is not part of any other bank account.

I. Tuition Contract - BCSSSD
To approve contract with Burlington County Special Services School District for a 1:1 aide for student #8383710512 in the amount of $39,500.00 for the 2019-2020 school year.

Motioned by_____, seconded by_____
RECOMMEND that the Merchantville Board of Education approve item J:

J. Reorganization Meeting
To approve to hold the Merchantville Board of Education Reorganization Meeting to be held on Monday, January 6th, 2020 at 7:30 PM.

XIV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

XV. EXECUTIVE SESSION TIME:_____

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds,

the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____

_____)

(If contract negotiation the nature of the contract and interested party is _____

_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

__**X**___Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is ___**personnel**_____ _____

_____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____

Board Secretary

Indicate whether action will or will not be taken after executive session.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XVI. RESUMPTION OF PUBLIC PORTION **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XVII. ADJOURNMENT **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____