MERCHANTVILLE BOARD OF EDUCATION AGENDA
JULY 23, 2019

I. CALL TO ORDER **TIME:_____**

I, Elliot Honigfeld, Board President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

Ms. Adams	Mr. Honigfeld	Mrs. Perno
Mr. Carcanague	Mr. Licata	Mrs. Stocker
Mrs. Geddes	Mr. Nussbaum	Mrs. DiSimone

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINUTES - Motioned by_____, seconded by _____

- Regular Meeting and Executive Session Meeting – June 25, 2019

VI. NEW BUSINESS

VII. UNFINISHED BUSINESS

- School Board Goal Setting Update
- School Choice 19-20 Update

VIII. COMMUNICATIONS

- Comprehensive Equity Plan Approval Letter
- Parent Email to Board of Education about Dismissal Concerns

IX. COMMITTEE UPDATES

- Policy and Community Engagement
- Education Committee – July 9
- Finance: Planning and Utilization
- Personnel Committee
- Facility Committee
- Haddon Heights

X. CSA REPORT

- Violence and Vandalism Report for Jan 2019 – June 2019

XI. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____

RECOMMEND that the Merchantville Board of Education approve items 1 - 2: **Roll Call**

(1) That the Board of Education approve Alvaro Jessie Bonilla as a volunteer soccer coach for the Fall 2019 season.

(2) That the Board of Education approve the Early Dismissal time for Merchantville School be extended to 12:45. (Previously 12:30). Early Dismissal Day is 8:20 – 12:45 with bag lunches being served to all students in the school day.

Motioned by_____, seconded by_____

RECOMMEND that the Merchantville Board of Education approve items 3 - 12: **Roll Call**

(3) That the Board of Education approve to adopt the Danielson Framework for Teaching Evaluation Instrument, 2013 edition as the Merchantville School District evaluation tool for the 2019-2020 school year.

(4) That the Board of Education approve the Professional Development Plan for Merchantville School for the 2019-2020 school year.

(5) That the Board of Education approve the District Mentoring Plan for Merchantville School for the 2019-2020 school year.

(6) That the Board of Education approve the School Safety and Security Plan for the 2019-2020 school year.

(7) That the Board of Education approve the Gifted and Talented Education Rubric for Qualification for the 2019-2020 school year.

(8) That the Board of Education approve the Carroll Will Budget for School Projects for $38,888 for the 2019-2020 school year.

(9) That the Board of Education approve the Merchantville Teacher Handbook for the 2019-2020 school year.

(10) That the Board of Education approve the review of the following policies:

6010	Goals and Objectives
6111	School Calendar
6112	School Day
6114	Emergencies & Disaster Preparedness
6115	Ceremonies & Observances
6121	Nondiscrimination/Affirmative Action
6122	Articulation
6140	Curriculum Adoption
6141	Curriculum Design/Development
6141.2	Recognition of Religious Beliefs and Customs
6142	Subject Fields
6142.1	Family Life Education
6142.2	English as a Second Language: Bilingual Programs

6142.4	Physical Education and Health
6142.6	Basic Skills
6142.9	Arts
6142.10	Technology
6142.12	Career Education
6142.13	HIV Prevention Education
6143	Curriculum Guides
6143.1	Lesson Plans
6144	Controversial Issues
6145	Extracurricular Activities
6145.1 / 6145.2	Intramural Competition; Interscholastic Competition
6145.3	Publications
6146	Graduation Requirements
6146.2	Promotion/Retention
6147	Standards of Proficiency
6147 Regulation	Regulation
6147.1	Evaluation of Individual Student Performance
6151	Class Size
6153	Field Trips
6154	Homework/Makeup Work
6156	Instructional Planning/Scheduling
6160	Instructional Services & Resources
6161.1	Guidelines for Evaluation & Selection of Instructional Materials
6161.2	Complaints Regarding Instructional Materials
6162.4	Community Resources
6162.5	Research
6163.1	Media Center/Library
6164.1	Intervention & Referral Services for General Education Pupils
6164.2	Guidance Services
6164.4	Child Study Team
6171	Special Instruction Programs
6171.1	Remedial Instruction
6171.2	Gifted & Talented

6171.3	At-Risk & Title I
6171.4	Special Education
6171.5	Independent Educational Evaluations
6172	Alternative Educational Programs
6173	Home Instruction
6178	Early Childhood Education/Preschool
6300	Evaluation of the Instructional Program

(11) That the Board of Education approve the second reading and adoption of the revised policies:

a. Policy #3542.2 – School Meal Program Arrears
b. Policy #5141.4 – Missing, Abused and Neglected Children

(12) That the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Krista Travaglini	Danielson Framework for New Administrators	Stockton University	August 8, 2019	$178
Jeanne Leise, Kim Klaus & J Scott Strong	Danielson Refresher for Experienced Administrators	Camden County Educational Services – Clementon, NJ	July 9, 2019	$0

XII. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items A through B:

A. Warrants

The attached bill lists:

- June 2019 payroll **(Attachment A1)**
- June 2019 warrants **(Attachment A2)**

B. Warrants

Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve item C through G:

C. State Contract - Dell

To approve purchase through Dell under state contract #89967 in the amount of $13,654.50 for computers and related equipment for the 2019-2020 school year.

D. Tuition - Kingsway

To approve tuition contract with Kingsway for student #5438264891 in the amount of $62,061.30 for tuition (including ESY) and $36,750.00 for 1:1 aide for the 2019-2020 school year.

E. Tuition - YALE
To approve tuition contract with YALE School, Inc. for student #8340675310 in the amount of $65,404.50 for tuition for the 2019-2020 school year.

F. Tuition - YALE
To approve tuition contract with YALE School, Inc. for student #6635691237 in the amount of $65,404.50 for tuition for the 2019-2020 school year.

G. Tuition Contract
Tuition contract with Haddon Heights Board of Education for regular education tuition, special education tuition, and 2017-2018 tuition adjustment in the amount of $2,080,634.00 for the 2019-2020 school year.

XIII. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

XIV. EXECUTIVE SESSION TIME:_____

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public

provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____

_____)

(If contract negotiation the nature of the contract and interested party is _____

_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____ _____

_____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____

Board Secretary

Indicate whether action will or will not be taken after executive session.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XV. RESUMPTION OF PUBLIC PORTION **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XVI. ADJOURNMENT **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____