MERCHANTVILLE BOARD OF EDUCATION AGENDA
JULY 24, 2018

I. CALL TO ORDER **TIME:_____**

I, Elliot Honigfeld, Board President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. ROLL CALL

Ms. Adams	Mr. Honigfeld	Mrs. Perno
Mr. James	Mrs. Stocker	Mrs. Geddes
Mr. Nussbaum	Mr. Vitiello	

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINUTES - Motioned by_____, seconded by _____

- Regular Meeting – June 26, 2018
- Executive Session Minutes – June 26, 2018

VI. NEW BUSINESS

- Installation of New Board Member – Marc Carcanague – Oath of Office
- Accepting the resignation of Board member Richard James effective August 15, 2018
- Update on 2018-2019 State Aid for Merchantville School
- Goal Setting for the 2018-2019 School Year

VII. UNFINISHED BUSINESS - None

VIII. COMMITTEE REPORTS

- Policy and Community Engagement Committee
- Education Committee – Meeting June 26
- Finance: Planning and Utilization – Meeting July 24
- Personnel Committee
- Facilities Committee – Meeting July 10
- Promoting Positive Partnerships

IX. COMMUNICATIONS - None

X. CSA REPORT

- Update on Summer Programs

XI. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____ **Roll Call**

RECOMMEND that the Merchantville Board of Education approve items 1 through 9:

(1) That the Board of Education approve the review of the following polices:
- Policy #5020 – Role of Parent/Guardian
- Policy #5113 – Absences and Excuses
- Policy #5131 – Conduct / Discipline
- Policy #4116 – Evaluation

(2) That the Board of Education approve the first reading of the revisions to the following policies:
- Policy #4111 – Recruitment, Selection and Hiring
- Policy #4211 – Recruitment, Selection and Hiring
- Policy #5131.5 – Vandalism / Violence
- Policy #5131.6 – Drugs, Alcohol, Tobacco (Substance Abuse)
- Policy #5145.4 – Equal Educational Opportunity
- Policy #6171.4 – Special Education

(3) That the Board of Education approve the Gifted and Talented Education Rubric for the 2018-2019 school year.

(4) That the Board of Education approve the Marie J. Carroll Foundation School Budget for the 2018-2019 school year. Total funds equaling $34,026

(5) That the Board of Education approve the Professional Development Plan for Merchantville School for the 2018-2019 school year.

(6) That the Board of Education approve the District Mentoring Plan for Merchantville School for the 2018-2019 school year.

(7) That the Board of Education approve the School Safety and Security Plan for Merchantville School for the 2018-2019 school year.

(8) That the Board of Education approve the Merchantville School Teacher Handbook for the 2018-2019 school year.

(9) That the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Voorhees State Park – Glen Gardner, NJ	Naturalist Club Trip	45	3	5	October 2018	Club Trip
California State University – Los Angeles, CA	MYSPACE Science Trip	4	1	0	July 2018	

Motioned by_____, seconded by_____

RECOMMEND that the Merchantville Board of Education approve items 10 - 13: **Roll Call**

(10) That the Board of Education approve the reduction in force of Nicole Marks (English as Second Language teacher) effective September 22, 2018.

(11) That the Board of Education approve the Leigh Anne Loux as a Homebound Instructor for a student (Local ID #10880) for 10 hours per week at $40 per hour starting July 2, 2018 – August 16, 2018. (Summer program as per IEP)

(12) That the Board of Education approve Alvaro Jessie Bonilla as a volunteer soccer coach for the Fall 2018 soccer season.

(13) That the Board of Education approve Caren Batterman for up to 4 hours of Kindergarten assessment for new students to the district at $40 per hour.

(14) That the Board of Education approve Rebecca Meizinger (Goff) move from BA +15 Step 2 to MA Step 2 starting September 1, 2018.

XII. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items A through B:

A. Warrants

The attached bill lists:

- June 2018 payroll **(Attachment A1)**
- June and July 2018 warrants **(Attachment A2)**

B. Warrants

Approval of the Business Administrator to continue payment of all bills until the next Board of Education meeting. The bill lists for those payments will be submitted at the next Board of Education meeting.

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve item C:

C. Professional Services

It is recommended that the Board of Education approve the following Resolution authorizing the appointment of Board Architect.

RESOLUTION

WHEREAS, the local Public Contracts Law (NJSA 40A:11.1 et seq. and 18A:18A-5) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Merchantville in the County of Camden, New Jersey, is hereby appointing the following persons to serve in the designated positions for the 2018-2019 school year:

Garrison Architects	Architect of Record	$150.00/hour

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items D through G:

D. Tuition Contract

Tuition contract with YALE School, Inc. for student #8340675310 in the amount of $60,301.50 for the 2017-2018 school year (including ESY).

E. Tuition Contract
Tuition contract with YALE School, Inc. for student #8340675310 in the amount of $59,514.00 for the 2018-2019 school year (including ESY).

F. Tuition Contract
Tuition contract with YALE School, Inc. for student #6635691237 in the amount of $59,514.00 for the 2018-2019 school year (including ESY).

G. Tuition Contract
Tuition contract with Kingsway Learning Center for student #5438264891 in the amount of $67,067.70 for the 2018-2019 school year (including ESY).

Motioned by_____, seconded by_____ **ROLL CALL**

RECOMMEND that the Merchantville Board of Education approve items H through I:

H. Tax Levy Reduction
To approve the reduction of the general fund tax levy for the 2018-2019 school year in the amount of $350,000.00 due to an increase in state aid received.

I. Mid Year Budget Revision
To approve an increase in the following budget appropriation lines for the 2018-2019 school year due to an increase in state aid received:

11-000-100-565	$100,000.00
11-000-100-566	$123,248.00

XIII. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to in length to 5 minutes. The Board of Education reserves the right to limit the total length of the Open Public Comment section to 60 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

XIV. EXECUTIVE SESSION TIME:_____

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from

the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____

_____)

(If contract negotiation the nature of the contract and interested party is _____

_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____

_____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to

effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____
Board Secretary

Indicate whether action will or will not be taken after executive session.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XV. RESUMPTION OF PUBLIC PORTION **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XVI. ADJOURNMENT **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____