MERCHANTVILLE BOARD OF EDUCATION AGENDA
SEPTEMBER 27, 2016

I. CALL TO ORDER

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. ROLL CALL

Mr. Honigfeld	Mr. Plenn	Mr. Fitzgerald
Mrs. Perno	Mrs. Stocker	Mr. Vitiello
Mrs. Foster	Mr. James	

III. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINUTES

- Regular Meeting – September 13, 2016

VI. NEW BUSINESS

- Recognition of Steve Morrone's years of service to Merchantville School
  - Presentation of a plaque from the Merchantville Board of Education
- Student Presentation on the Science MYSPACE Geospatial STEM Class
- Business & Facility Update from Sept 13 Meeting
- Reminder that the next meeting is on Oct 4 – Discussion of BOE meeting location

VII. UNFINISHED BUSINESS

VIII. COMMUNICATIONS

IX. CSA REPORT

- Presentation of PARCC Data broken down by subgroups and state comparison

X. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____

(1) **RECOMMEND** that the Merchantville Board of Education approve the Merchantville School HIB Self Evaluation for the 2015-2016 school year with a score of 71 out of a possible 78 points.

Motioned by_____, seconded by_____

(2) **RECOMMEND** that the Board of Education approve Carrie Rudnow-Kipp as a volunteer for the Choir program for the 2016-2017 school year.

Motioned by_____, seconded by_____

(3) **RECOMMEND** that the Board of Education approve the Chief School Administrator Merit Goal #1 Equal Access for a possible $2500 for the 2016-2017 school year. Progress updates will be given throughout the year and the Board of Education will be asked to approve the merit pay if/when the goals are met.

Motioned by_____, seconded by_____

(4) **RECOMMEND** that the Board of Education approve the Chief School Administrator Merit Goal #2 Public Communication for a possible $1500 for the 2016-2017 school year. Progress updates will be given throughout the year and the Board of Education will be asked to approve the merit pay if/when the goals are met.

Motioned by_____,seconded by_____

(5) **RECOMMEND** that the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Shofuso House – Philadelphia, Pa	3rd Grade Trip	48	3	3	Oct 2016	Art-A-Facts Trip
YMCA Fairview Lake Camp – Newton, NJ	8th Grade Trip	38	3	3	Dec 2016	Class Trip
Grounds for Sculpture – Hamilton, NJ	2nd Grade Trip	44	2	6	Oct 2016	Art-A-Facts Trip
Barnes Foundation & Magic Garden – Philadelphia, PA	5th Grade Trip	39	3	8	Oct 2016	Art-A-Facts Trip

Motioned by_____,seconded by_____

(6) **RECOMMEND** that the board of education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Jeanne Leise	The Special Services Director's Toolkit	Monroe, NJ	Nov 1, 2016	$139

Informational Use of Facilities -

Group	Event	Times	Dates	Facility
Merchantville Little League	Fall Softball Season	5:00 – 9:00 pm	Sept 1, 2016 – Nov 1, 2016	Softball Field
Merchantville 8th grade meeting	8th grade committee meeting	6:30 – 8:00 pm	Sept 26, 2016	Room 105
Child Study Team	Special Education Advisory Committee	3:30 – 5:00 pm	Oct 19, 2016	Room 105

XI. Business Office Recommendations

Motioned by_____, seconded by_____

(1) **RECOMMEND** that the Merchantville Board of Education approve items A through C:

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of July 2016 **(Attachment A1 and A2)** and August 2016 **(Attachment A3 and A4)**.

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of July 2016 **(Attachment B1)** and August 2016 **(Attachment B2)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2016 and August 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1 & Attachment C2)**
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2016 and August 2016. The Treasurer's Report and Secretary's report are in agreement for the month of July 2016 and August 2016. **(Attachment C3 & Attachment C4)**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by_____, seconded by_____

(2) **RECOMMEND** that the Merchantville Board of Education approve item D:

D. Warrants

The attached bill lists:

- July & August 2016 payroll
- September 2016 warrants **(Attachment D1)**

Motioned by_____, seconded by_____

(3) **RECOMMEND** that the Merchantville Board of Education approve items E through K:

E. Nonpublic Nursing

The contract with Southern New Jersey Perinatal Cooperative to provide nursing services for the nonpublic schools in the amount of $85.83 per student for the 2016-2017 school year (Note: To be paid through Nonpublic Funds).

F. Tuition Contract

Tuition contract with Brookfield Schools for student #8262898053 in the amount of $52,020.00 for the 2016-2017 school year.

G. Tuition Contract
Tuition contract with Bancroft for student #2566396246 in the amount of $60,179.49 (tuition including ESY) and $33,264.00 (1:1 aide including ESY) for the 2016-2017 school year.

H. Tuition Contract
Tuition contract with Burlington County Special Services School District for student #5078866897 in the amount of $3,670.00 for the 2016-2017 school year. (Note: ESY only)

I. Tuition Contract
Tuition contract with Gloucester County Special Services School District for student #2119089755 in the amount of $4,060.00 (ESY tuition only) and $3,300.00 (1:1 aide for ESY only) for the 2016-2017 school year.

J. Tuition Contract
Tuition contract with Camden County Technical Schools in the amount of $3,138.00 per student for the 2016-2017 school year.

K. Tuition Contract
Tuition contract with Haddon Heights Board of Education in the amount of $728,000.00 for base tuition costs plus $66,689.00 for special education tuition costs for the 2016-2017 school year.

Motioned by_____, seconded by_____

(4) **RECOMMEND** that the Merchantville Board of Education approve item L:

L. Resolution Increasing the Bid Threshold – Qualified Purchasing Agent
WHEREAS, Greg Gontowski, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from $36,000 to $40,000;

NOW, THEREFORE BE IT RESOLVED that the Merchantville Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of $40,000 for the board of education, and further authorizes Greg Gontowski to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

XII. RECOGNITION OF CITIZENS AND STAFF

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

XIII. EXECUTIVE SESSION

Matters to be discussed under Section 8 of the Open Public Meeting Act.

Moved by _____seconded by_____to adopt the following resolution to recess meeting to discuss_____, this session is expected to last for approximately _____minutes. Action will be/will not be taken upon returning to open session.

Resolution for Executive Session:
Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public form from a meeting in certain circumstances, and whereas this pubic body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon thereafter specified subject matters. They are:

    a. Any matter which by express provision of federal law or state statue or rule of court shall be rendered confidential.
    b. Matters dealing with federal funding.
    c. Discussion of any material, the disclosure of which would constitute an unwarranted invasion of an individual's privacy.
    d. Matters dealing with collective bargaining.
    e. Matters dealing with the sale or purchase of public land
    f. Discussion of any pending or anticipated litigation or contract negotiation.

XIV. RESUMPTION OF PUBLIC PORTION

XV. ADJOURNMENT