MERCHANTVILLE BOARD OF EDUCATION AGENDA
NOVEMBER 8, 2016

I. CALL TO ORDER

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. ROLL CALL

Mr. Honigfeld	Mr. Plenn	Mr. Fitzgerald
Mrs. Perno	Mrs. Stocker	Mr. Vitiello
Mrs. Foster	Mr. James	

III. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINUTES

- Regular Meeting – October 25, 2016

VI. NEW BUSINESS

VII. UNFINISHED BUSINESS

VIII. COMMUNICATIONS

IX. CSA REPORT

- October Monthly Report
- Emergency Drills Oct 2016: Fire Drill on Oct 3 at 2:30 & Active Shooter Drill on Oct 19 at 1:45
- Merchantville Private School Relationships

X. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____

(1) **RECOMMEND** that the Board of Education approve the first reading of the revisions of the following polices (Changes were based on NJSBA suggestions from Aug, Sept and Oct 2016):

- Policy 1120 – Board of Education Meetings
- Policy 1330 – Use of School Facilities
- Policy 2131 – Chief School Administrator
- Policy 2240 – Research, Evaluation and Planning
- Policy 3100 – Budget Planning, Preparation and Adoption
- Policy 3510 – Operation and Maintenance of Plant
- Policy 3515 – Smoking Prohibition
- Policy 3542.1 – Wellness & Nutrition Policy
- Policy 4112.2 – Certification

- Policy 4112.4 / 4212.4 – Employee Health
- Policy 4112.6 / 4216.6 – Personnel Records
- Policy 4113 / 4114 / 4213 / 4214 – Assignment; Transfer
- Policy 6146.2 – Promotion / Retention
- Policy 6164.2 – Guidance Services
- Policy 6171.1 – Remedial Instruction
- Policy 6171.2 – Gifted & Talented

Motioned by_____, seconded by_____
(2) **RECOMMEND** that the Merchantville Board of Education approve the Technology Plan for 2016-2019.

Motioned by_____, seconded by_____
(3) **RECOMMEND** that the Merchantville Board of Education approve the addition of Felice Friedman to the substitute list for the 2016-2017 school year, pending the completion of paperwork.

Motioned by_____, seconded by_____
(4) **RECOMMEND** that the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
J Scott Strong	NJASA Techspo 2017	Atlantic City, NJ	Jan 26 & 27, 2017	$425
J. Scott Strong	NJASA One Day Seminars: Board of Education Relations & Collaborative Decision Making	Trenton, NJ	Jan 12 & June 6 2017	$149 each

Informational Use of Facilities - None

XI. Business Office Recommendations

Motioned by_____, seconded by_____
(1) **RECOMMEND** that the Merchantville Board of Education approve items A through C:

A. Monthly Reports
The Budget Summary and Revenue Summary for the month of October 2016 **(Attachment A1 and A2).**

B. Transfer of Funds
The attached transfer list, with the recommendation of the Superintendent, for the month of October 2016 **(Attachment B1)**.

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1)**
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2016. The Treasurer's Report and Secretary's report are in agreement for the month of October 2016. **(Attachment C2)**

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motioned by_____, seconded by_____

(2) **RECOMMEND** that the Merchantville Board of Education approve items D through G:

D. Non-Fair and Open
To award a non-fair and open contract to The Cooper Health Systems in the amount of $30,000.00 for IEP related services for the nonpublic schools for the 2016-2017 school year.

E. M-1
To approve the 2017-2018 Form M-1 for submission to the county **(Attachment E1)**.

F. Comprehensive Maintenance Plan
To approve the 2017-2018 Comprehensive Maintenance Plan for submission to the county **(Attachment F1)**.

G. Budget Calandar
To approve the 2017-2018 Budget Calendar **(Attachment G1)**.

XII. RECOGNITION OF CITIZENS AND STAFF

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

XIII. EXECUTIVE SESSION

Matters to be discussed under Section 8 of the Open Public Meeting Act.

Moved by _____seconded by_____to adopt the following resolution to recess meeting to discuss_____, this session is expected to last for approximately _____minutes. Action will be/will not be taken upon returning to open session.

Resolution for Executive Session:
Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public form from a meeting in certain circumstances, and whereas this pubic body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon thereafter specified subject matters. They are:

    a. Any matter which by express provision of federal law or state statue or

rule of court shall be rendered confidential.

b. Matters dealing with federal funding.
c. Discussion of any material, the disclosure of which would constitute an unwarranted invasion of an individual's privacy.
d. Matters dealing with collective bargaining.
e. Matters dealing with the sale or purchase of public land
f. Discussion of any pending or anticipated litigation or contract negotiation.

XIV. RESUMPTION OF PUBLIC PORTION

XV. ADJOURNMENT