MERCHANTVILLE BOARD OF EDUCATION AGENDA
OCTOBER 4, 2016

I. CALL TO ORDER

I, Elliot Honigfeld, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m. Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. ROLL CALL

Mr. Honigfeld	Mr. Plenn	Mr. Fitzgerald
Mrs. Perno	Mrs. Stocker	Mr. Vitiello
Mrs. Foster	Mr. James	

III. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINUTES

- Regular Meeting – September 27, 2016

VI. NEW BUSINESS

VII. UNFINISHED BUSINESS

- Update on Open Board of Education Seat

VIII. COMMUNICATIONS

IX. CSA REPORT

- September 2016 Monthly Report
- Emergency Drills: Sept 13 at 9:00 = Fire Drill; Sept 28 at 10:00 = Lockdown Drill
- Presentation of QSAC Statements of Assurance
- Presentation of School Violence, Vandalism and Substance Abuse (Including HIB)
  *Week of Respect and School Violence Awareness Week

X. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____

(1) **RECOMMEND** that the Merchantville Board of Education approve the addition of Ann Sneddon to the Merchantville School Substitutes list for the 2016-2017 school year.

Motioned by_____, seconded by_____

(2) **RECOMMEND** that the Board of Education approve the first reading of the revisions of the following polices (Changes were based on NJSBA suggestions from June and July 2016):

- Policy 2224 – Non Discrimination / Affirmative Action

- Policy 4111 – Recruitment, Selection and Hiring
- Policy 4111.1 / 4211.1 – Nondiscrimination / Affirmative Action
- Policy 4131 / 4131.1 – Staff Development: In-Service Education / Visitation / Conferences
- Policy 4221 – Recruitment, Selection and Hiring
- Policy 4231 / 4231.1 – Staff Development / In-Service Education / Visitations / Conferences
- Policy 5114 – Suspension and Expulsion
- Policy 5131.1 – Harassment, Intimidation and Bullying
- Policy 5145.4 – Equal Educational Opportunity
- Policy 6121 – Nondiscrimination / Affirmative Action
- Policy 6142.12 – Career Education
- Policy 6142.2 – English as a Second Language: Bilingual Programs
- Policy 6147 – Standards of Proficiency
- Policy 6172 – Alternative Education Programs

Informational Use of Facilities - None

Group	Event	Times	Dates	Facility

XI. Business Office Recommendations

Motioned by_____, seconded by_____

(1) **RECOMMEND** that the Merchantville Board of Education approve items A through B:

A. Standard Operating Procedures Manual
The revised standard operating procedures manual **(Attachment A1)**.

B. Food Service Management Company
It is recommended that the Board of Education approve the following Resolution for the 2016-2017 school year:

Be it resolved that the Merchantville Board of Education Approves:

Surplus Guarantee
Sodexo guarantees that District shall breakeven for the 2016-2017 school year. If the actual Surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed one hundred percent (100%) of Sodexo's annual **Management Fee**. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.
Management Fee
District shall pay Sodexo a Management Fee in an amount equal to $0.5327 per Pattern Meal and Meal Equivalent for the 2016-2017 contract year.

Motioned by_____, seconded by_____

(2) **RECOMMEND** that the Merchantville Board of Education approve items C through E:

C. Tuition Contract
Tuition contract with Mt. Laurel Board of Education for student #9770576836 in the amount of $5,843.95 for the 2015-2016 school year. (Note: Receiving student)

D. Tuition Contract
Tuition contract with Mantua Board of Education for student #7087847321 in the amount of $10,699.20 for the 2015-2016 school year. (Note: Receiving student)

E. Tuition Contract
Tuition contract with Mantua Board of Education for student #8248211298 in the amount of $11,330.10 for the 2015-2016 school year. (Note: Receiving student)

XII. RECOGNITION OF CITIZENS AND STAFF

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

XIII. EXECUTIVE SESSION

Matters to be discussed under Section 8 of the Open Public Meeting Act.

Moved by _____seconded by_____to adopt the following resolution to recess meeting to discuss_____, this session is expected to last for approximately _____minutes. Action will be/will not be taken upon returning to open session.

Resolution for Executive Session:
Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public form from a meeting in certain circumstances, and whereas this pubic body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon thereafter specified subject matters. They are:

    a. Any matter which by express provision of federal law or state statue or rule of court shall be rendered confidential.
    b. Matters dealing with federal funding.
    c. Discussion of any material, the disclosure of which would constitute an unwarranted invasion of an individual's privacy.
    d. Matters dealing with collective bargaining.
    e. Matters dealing with the sale or purchase of public land
    f. Discussion of any pending or anticipated litigation or contract negotiation.

XIV. RESUMPTION OF PUBLIC PORTION

XV. ADJOURNMENT