MERCHANTVILLE BOARD OF EDUCATION AGENDA
JANUARY 4, 2017

I. CALL TO ORDER **TIME:_____**

I, Greg Gontowski, Board Secretary, call this meeting to order under the Open Public Meeting Act at 7:30 p.m.
Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. PLEDGE TO THE FLAG
I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OATH OF OFFICE

IV. ROLL CALL

Mrs. Adams	Mr. James	Mrs. Stocker
Mr. Fitzgerald	Mrs. Perno	Mr. Vitiello
Mrs. Foster	Mr. Plenn	Mr. Honigfeld

V. ELECTION OF PRESIDENT AND VICE-PRESIDENT

a. President—Board Secretary calls for nominations and acceptance of nomination for Board President. Nominations are closed and voted upon.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

b. President assumes chair—calls for nominations and acceptance of nomination for Vice President. Nominations are closed and voted upon.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

VI. ANNUAL APPOINTMENTS

Appoint _____ as Delegate to New Jersey School Boards Association for 2017.

Appoint _____ as Representative to Camden County School Boards Association for 2017.

Appoint _____ as Representative to Camden County Educational Services Commission for 2017.

Appoint _____ as Liaison to Haddon Heights Board of Education for 2017.

Appoint _____ as Liaison to Pennsauken Board of Education for 2017.

Appoint _____ as Representative to Camden County Library Merchantville Branch for 2017.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

VII. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

VIII. APPROVAL OF THE MINUTES

- Regular Meeting – December 20, 2016
- Executive Session – December 20, 2016

Motioned by_____, seconded by_____

IX. NEW BUSINESS - None

X. UNFINISHED BUSINESS - None

XI. COMMUNICATIONS - None

XII. CSA REPORT - None

XIII. CSA RECOMMENDATIONS - None

XIV. BUSINESS OFFICE RECOMMENDATIONS

Motioned by_____, seconded by_____

(1) **RECOMMEND** that the Merchantville Board of Education approve item A:

A. Warrants

The attached bill lists:

- December 2016 payroll **(Attachment A1)**
- January 2017 warrants **(Attachment A2)**

Motioned by_____, seconded by_____

(2) **RECOMMEND** that the Merchantville Board of Education approve items B through D:

B. District Appointment

To appoint the following for the 2016-2017 school year:

- Public Agency Compliance Officer – Business Administrator

C. SEMI Waiver

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-2018 year, and

Whereas, the Merchantville Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Merchantville Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Camden an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017-18 school year.

D. Transportation Agreement
To approve Joint Transportation Agreement with Mercer County Special Services School District in the amount of $2,330.96 for the 2016-2017 school year (Note: Due to out of district placement).

Motioned by_____, seconded by_____

(3) **RECOMMEND** that the Merchantville Board of Education approve item E:

E. 2017 Board Meeting Dates

RESOLUTION FOR BOARD MEETINGS AND MEETING DATES

WHEREAS, the "Open Public Meetings Act" requires that advance written notice of all meetings of the Board of Education be posted in one public place designated by the Board, and mailed, telephoned, telegrammed or hand-delivered to two newspapers designated by resolution and mailed to all persons requesting a copy of same upon payment of an established fee;

NOW THEREFORE, BE IT RESOLVED by the Merchantville Board of Education as follows:

(1) All advance written notices of Board meetings shall be posted on the bulletin board located in the Merchantville School.

(2) All advance written notices of Board meetings shall be given to the Courier Post and the Retrospect newspapers.

(3) All advance written notices of Board Meetings throughout the year shall be mailed to all persons requesting a copy of the same after payment by such persons of a fee of $.05 per page. News media shall be exempt from such fee.

(4) The schedule of regular official Board Meetings for the period from and after this re-organization meeting until December 31, 2017, shall be in accordance with the list annexed hereto designating the dates, times and places of the meetings.

(5) Notice of Scheduled Meetings

RESOLVED that notice is hereby given by the Merchantville Board of Education that the following is a list of the regular meetings of the Board of Education until December 31, 2017. Meeting will commence at 7:30 p.m., and will be conducted at the Merchantville School.

The Board of Education reserves the right to change the meeting schedule, with required notification, as needed or required. The purpose of the meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent, and Board Secretary/Business Administrator. There will be two public sessions, one to discuss agenda items. The public may speak for 5 minutes.

January 24, 2017	July 25, 2017
February 28, 2017	August 22, 2017
March 13, 2017	September 26, 2017
April 25, 2017	October 24, 2017
May 23, 2017	November 28, 2017
June 19, 2017	December 19, 2017

XV. RECOGNITION OF CITIZENS AND STAFF

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

XVI. EXECUTIVE SESSION TIME:_____

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Merchantville Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Merchantville Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: _____

_____)

(If contract negotiation the nature of the contract and interested party is _____

_____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no

longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____

_____) ;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, _____, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Merchantville Board of Education at their meeting held on _____.

_____

Board Secretary

Indicate whether action will or will not be taken after executive session.

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XVII. RESUMPTION OF PUBLIC PORTION **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____

XVIII. ADJOURNMENT **TIME:**_____

*Motion by:*_____ *Seconded by:*_____ *Approved:*_____