MERCHANTVILLE BOARD OF EDUCATION AGENDA
MAY 24, 2016

I. CALL TO ORDER

I, _____, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m.

Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on May 24, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. ROLL CALL

Mr. Morrone	Mr. Honigfeld	
Mrs. Perno	Mrs. Stocker	Mr. Vitiello
Mrs. Foster	Mr. James	Mr. Fitzgerald

III. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINUTES

Regular Meeting – May 10, 2016

VI. NEW BUSINESS

- Presentation - Energy Savings Improvement Program
- NJSBA Goal Setting Meeting – Tues, June 14th at the Board of Education Meeting
- Curriculum & Instruction Meeting Update (May 10th Meeting)
- Business & Facility Meeting Update (May 24th Meeting)

VII. UNFINISHED BUSINESS

- CSA Evaluation Process – Held for closed session
- Search for a replacement for the open seat on the board

VIII. COMMUNICATIONS

IX. CSA REPORT

- April Emergency Drills
  - Fire Drill – April 14 at 9:45
  - Evacuation Drill – April 21 at 2:30
- School Performance Report Update

X. CSA RECOMMENDATIONS

Motioned by_____, seconded by_____
(1) **RECOMMEND** that the Merchantville Board of Education approve for the following employees to develop the writing curriculum over the summer. Each employee will be paid an hourly rate of $40 per hour, not to exceed 30 hours of work per curriculum guide.

Social Studies	Kindergarten	Caren Batterman & Ellen Franolich
Social Studies	1st Grade	Melody Ransom & Patricia Fields
Social Studies	2nd Grade	Kathi Harvey-Wilson & Teri Sheffer
Social Studies	3rd Grade	Deborah Huber
Social Studies	4th Grade	Rachel Hallion
Social Studies	5th Grade	Rachel Hallion
Social Studies	6th Grade	Janice Brill & Shawn Waldron
Social Studies	7th Grade	Shawn Waldron
Social Studies	8th Grade	Shawn Waldron
Science	6th Grade	Vanessa Van Sciver
Science	7th Grade	Vanessa Van Sciver
Science	8th Grade	Vanessa Van Sciver

Motioned by_____, seconded by_____
(2) **RECOMMEND** that the Merchantville Board of Education approve for the following employees to develop a writing curriculum over the summer. Each employee will be paid an hourly rate of $40 per hour, not to exceed 15 hours of work per curriculum guide. These courses are not offered on a daily basis.

GATE	Elementary	Janice Brill
GATE	Junior High	Janice Brill

Motioned by_____, seconded by_____
(3) **RECOMMEND** that the Board of Education approve the addition of Ms. Alison Grohe to the substitute list for the 2015-2016 school year, pending the completion of paperwork.

Motioned by_____, seconded by_____
(4) **RECOMMEND** that the Board of Education approve for the following courses be added to the curriculum for 7th and 8th grade electives:

Intro to Psychology, LEGO Robotics, Film Appreciation, Coding II, Video Production, and 21st Century Readers.

(Previous approved and offered electives are Spanish I, Adventure Fitness, Citizenship in Our Community, Coding I, Health & Wellness, Genealogy Class, Geospatial STEM Exploration, Digital Photography, and Student Study Skills.)

Motioned by_____, seconded by_____
(5) **RECOMMEND t**hat the Board of Education approve the appointment of coaches and advisors for the 2016-2017 school year, at the contracted rates, as per the MEA Agreement:

Coach, Field Hockey	Mrs. Ami Meachum	($1969)
Coach, Soccer	Mr. Ryan Fields	($1969)
Coach, Boy's Basketball	Mr. Ryan Fields	($4586)
Coach, Girl's Basketball	Mr. Ryan Fields	($4586)
Coach, Spring Track	Mr. Michael Dailey	($1969)*
Advisor, National Junior Honors Society	Mrs. Sherry Iannucci&Mrs. Margaret Hood	($751.50 each)
Advisor, Student Council	Mrs. Janice Brill	($1503)
Advisor, Yearbook	Ms. Yuliya Tsypenyuk	($1503)

Advisor, Band	Mrs. Sandy Taylor	($1503)
Advisor, Choir	Mrs. Sandy Taylor	($1503)
Advisor, Musical Director	Mrs. Sandy Taylor	($1503)
Advisor, Garden Club	Mrs. Gerardina Turan	($1503)
Advisor, Naturalist Club	Mrs. Vanessa Van Sciver	($1503)
Advisor, Stage Crew	Mr. Shawn Waldron	($1503)
Advisor, Assistant Musical Director	Mrs. Lisa Casey	($752)
Advisor, Running Club	Mr. Michael Dailey	($1503)*
Coordinator, Renaissance Program	Mrs. Jeanne Leise & Ms. Alicia Papa	($751.50 each)*
Coordinator, Athletic Coordinator	Mr. Michael Dailey	($2601)*
Coordinator, Safety Patrol	Mr. Shawn Waldron	($2601)

* Positions not specified in the contract

Motioned by_____, seconded by_____

(5) **RECOMMEND** that the Board of Education approve the Discipline Code of Conduct and Student Dress Code for the 2016-2017 school year.

Motioned by_____, seconded by_____

(6) **RECOMMEND** that the Board of Education approve the following field trip. All funds for trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Merchantville Community Center, Police Department, Post Office, Local Walking Destinations	Extended School Year	10	2	0	July	Walking Trips – No Cost

Motioned by_____, seconded by_____

(7) **RECOMMEND** that the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Sherry Iannucci	Code Studio	Hamilton, NJ	May 12, 2016	$0
Samantha Gudowski	Targeted Interventions that work for struggling readers	Voorhees, NJ	May 25, 2016	$239
Kim Klaus	NCLB Technical Assistance	Blackwood, NJ	June 13, 2016	$0

Motioned by_____, seconded by_____

(8) **RECOMMEND** that the Board of Education approve to accept the funds as allocated by the 2016-2017 NCLB Application in the following programs:

a. Title I LEA Allocation of $ $77,692
b. Title II (A) LEA Total Allocation of $ 20,765
c. Title III (Consortium) LEA Allocation of $ 2,178

Motioned by_____, seconded by_____
(9) **RECOMMEND** that the Board of Education set the following tuition rates for the 2016-2017 school year:

Pre-Kindergarten – Half-Day Program	$3400
Kindergarten – Full Day Program	$6000

Motioned by_____, seconded by_____
(10) **RECOMMEND** that the Board of Education approve an unpaid Medical Leave of Absence for Ms. Michelle Gotti, 5th grade teacher, from May 2nd to May 31st, 2016 (tentative return date). Ms. Gotti has utilized all her banked days.

Informational Use of Facilities -

Group	Event	Times	Dates	Facility
PTA Scholarship Committee	Committee Meeting	7:00 – 8:00 pm	May 12, 2016	Conference Room
PTA 8th Grade Parents	8th Grade Parent Meeting	7:00 – 8:00 pm	May 12, 2016	Room 105

XI. Business Office Recommendations

1. Approve Payments
Motioned by _____, seconded by_____
That the board of education approve the following payments, as reviewed and submitted by the business administrator.
(attachments)

ACCOUNTING PERIOD AND DATA	***TOTAL AMOUNT***
May 2016 – P 053 – Payroll	$173,843.04
May 2016 – Bill Run	

2. Approve Resolution
Motioned by_____, seconded by_____
That the board of education approve the recommendation of the chief school administrator and submit the following Resolution to the State of New Jersey – Division of Pension and Benefits to authorize a change in the average number of hours of employment per week required for "full time" status for participation in the School Employees' Health Benefit Program in accordance with N.J.S.A.52:14-17.26 and N.J.S.A.52:14-17.46.2.

Resolution – The Merchantville Board of Education, Camden County, New Jersey SEHBP #2-3300, a participating employer in the School Employees' Health Benefits Program, here by designates *30 hours per week* (average) as the minimum requirement for the full-time status in accordance with N.J.S. A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2.

This resolution shall take effect immediately and the change in full time hours shall be effective as of *July 1, 2016*, or as soon thereafter as I may be effectuated pursuant to the statues and regulations.

(attachment)

3. Approve to renew Realtime Student System
Motioned by, _____and seconded by_____
That the board of education approve to recommendation of the chief school administrator for the renewal of the agreement with Realtime, Toms River, New Jersey for the 2016-2017 school year for the following service:

Realtime Student Information Systems
Food Service Management/POS
Special Education Management /IEP Writer
504 Student Management
I&RS Manager
Notification/Alert System
Lesson Planner
Parent and Student Portals
Grade Book
Student Scheduler
Total Contract……. $12,367.15

(attachment)

4. Approve The Public Employer Trust Agreement
Motioned by, _____ and seconded by_____
That the board of education approve to continue to participate in the Public Employer Trust with Brown and Brown Benefit Advisors, Moorestown, NJ, for the policy period beginning July 1, 2016-June 30, 2017 for the Dental Benefit Program.

And, to agree to the contractual provisions of the Public Employer Trust for a two year period July 1, 2016 to June 30, 2018 with the following coverage premiums:

Single	$51.49
Husband/Wife	$87.51
Parent/Child	$87.51
Family	$134.60

(Represents an approximate 4% increase.)
(attachment)

5. Environmental Design Inc. - Environmental Compliance Services Proposal
Motioned by, _____ and seconded by, _____
That the board of education approve to enter into an Environmental Compliance Services Proposal with Environmental Design Inc., Pennsauken, NJ to provide comprehensive environmental services for the 2016-2017 school year. The fee for all outlined services is $6,350.00
(Attachment)

6. Appropriation Adjustments
Motioned by, _____, and seconded by_____
That the board of education approve the following appropriation adjustments as listed on:
A 117, A 118.

7. Approve Archway Programs Lunch Resolution
Motioned by _____, seconded by_____, that the board of education approve a resolution request submitted by Archway Programs, Atco, NJ regarding meal fees:

BE IT RESOLVED – That the Merchantville School District's Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

XII. RECOGNITION OF CITIZENS AND STAFF

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

XIII. EXECUTIVE SESSION

Matters to be discussed under Section 8 of the Open Public Meeting Act.

Moved by _____seconded by_____to adopt the following resolution to recess meeting to discuss_____, this session is expected to last for approximately _____minutes. Action will be/will not be taken upon returning to open session.

Resolution for Executive Session:
Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public form from a meeting in certain circumstances, and whereas this pubic body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon thereafter specified subject matters. They are:

    a. Any matter which by express provision of federal law or state statue or rule of court shall be rendered confidential.
    b. Matters dealing with federal funding.
    c. Discussion of any material, the disclosure of which would constitute an unwarranted invasion of an individual's privacy.
    d. Matters dealing with collective bargaining.
    e. Matters dealing with the sale or purchase of public land
    f. Discussion of any pending or anticipated litigation or contract negotiation.

XIV. RESUMPTION OF PUBLIC PORTION

XV. ADJOURNMENT