MERCHANTVILLE BOARD OF EDUCATION'S PUBLIC HEARING ON THE 2016-2017 BUDGET AND REGULAR BOAD MEETING AGENDA
APRIL 26, 2016

I. CALL TO ORDER

I, _____, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m.

Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on April 26, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. ROLL CALL

Mr. Morrone	Mr. Honigfeld	Mr. Kabel
Mrs. Perno	Mrs. Stocker	Mr. Vitiello
Mrs. Foster	Mr. James	Mr. Fitzgerald

III. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

PUBLIC HEARING ON THE 2016-2017 BUDGET

Motion to approve to open the public hearing on the budget - It is recommended that the Merchantville Board of Education approve to open the public hearing on the 2016-2017 school year budget.

PRESENTATION AND DISCUSSION ON THE BUDGET

Motion to close the public hearing on the budget – It is recommended that the Merchantville Board of Education approve to close the public hearing on the 2016-2017 school year budget.

Approve to adopt and submit tentative 2016-2017 budget - It is recommended that the board of education approve the following budget resolution:

MERCHANTVILLE BOARD OF EDUCATION'S PUBLIC HEARING ON THE 2016-2017 BUDGET AND REGULAR BOAD MEETING AGENDA
APRIL 26, 2016

BE IT RESOLVED to approve adopting the 2016-2017 school district budget as presented.

General Fund	$ 7,497,451
Special Revenue Fund	$ 499,949
Debt Service Fund	$ 333,483
Total Budget	**$ 8,330,883**

BE IT FURTHER RESOLVED to raise a **General Fund Tax Levy of $4,706,754**, and a **Debt Service Fund Tax Levy of $301,255**

Roll Call Vote:

V. APPROVAL OF THE MINUTES

Regular and Executive Session Meeting – April 12, 2016

VI. NEW BUSINESS

- Curriculum & Instruction Meeting Update
- 2016-2017 Early Dismissal Time

VII. UNFINISHED BUSINESS

- Board of Education Self-Evaluation Update
- CSA Evaluation Update

VIII. COMMUNICATIONS

- Mr. Henry Kabel's letter of resignation

  Motioned by, _____and seconded by _____,
  That the board of education approve, with regret, the resignation of Mr. Henry Kabel from the board, effective immediately.

- Discuss - School Board of Education Vacancy

IX. CSA REPORT

X. CSA RECOMMENDATIONS

Motioned by_____,seconded by_____
(1) **RECOMMEND** that the Board of Education approve, with regret, the resignation of Mrs. Ann Sneddon, a basic skills teacher, effective the end of her maternity leave – June 30, 2016.

Motioned by_____,seconded by_____
(2) **RECOMMEND** that the Board of Education approve the renewal of the employment contract for Mr. William Thompson, to serve as the district's Business Administrator from July 1, 2016 to June 30, 2017. The salaried rate is $28,544. The contract was reviewed and approved by the Executive County Superintendent.

Motioned by_____,seconded by_____
(3) **RECOMMEND** that the Board of Education approve the Comprehensive Equity Plan for the 2016-2017, 2017-2018 and 2018 – 2019 school years.

Motioned by_____,seconded by_____

(4) **RECOMMEND** that the Board of Education approve the recommendation of the Chief School Administrator to continue with the Early Childhood Extended School Year (ESY) Program for summer 2016. This program will continue the special services as mandated by Individual Education Programs (IEPs).

July 5th through August 4th - 19 days
Monday through Thursday each week
9:00 a.m. to 11:30 a.m.

Furthermore, to approve the following payroll and contracted services associated with the Preschool Extended School Year Program:

Employee	Job Description	Rate of Pay	Number of Hours	Number of Days
Batterman, Caren	Teacher	$40.00 per hour	3.25 hours per day	19 Days
Casey, Lisa	Aide	$16.00 per hour	3.25 hours per day	19 Days

(5) **RECOMMEND** that the Board of Education approve to provide speech service over the summer for students with Individual Education Plan needs. The services will be provided by Ms. Jamie Bertini, the district's speech teacher, for a period not to exceed 40 hours, as the contractual agreement rate of $ 40 per hour.

(6) **RECOMMEND** that the Board of Education approve the recommendation of the Chief School Administrator to contract with Ms. Yuliya Tsypenyuk, one of the district's junior high teachers, to develop a Summer Reading Program for 2016. The stipend is $500.

(7) **RECOMMEND** that the Board of Education approve the 2016 Summer Music Program with a time frame of June 20, 2016 – June 30, 2016 from 9:00 am to 1:00 pm (Monday – Thursday).

Furthermore, to approve to appoint Mrs. Sandra Taylor, the district's music teacher, to facilitate this program. The timeframe is for the two week program (4 hours a day for 8 days) at a rate of $40. per hour.

Motioned by_____,seconded by_____

(8) **RECOMMEND** that the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	**Grade / Students**	**# Students**	**# Teachers**	**# Outside Chaperones**	**Month**	**Other Info**
Haddon Heights High School	8th Grade	35	2	0	May 2016	Orientation Field Day (No Cost)
Annenberg Theater – Philadelphia, PA	6th Grade	36	2	6	June 2016	Art-A-Facts
Merchantville Borough Hall, Fire House, Public Works, Police Station, Community Center	Citizenship in the Community Class	7	7	0	May / June 2016	Elective Class

Informational Use of Facilities -

Group	Event	Times	Dates	Facility
Merchantville PTA	Science Expo	5:30 – 8:30 pm	Thurs, April 28	Gymnasium

XI. Business Office Recommendations

1. Approve Payments
Motioned by _____, seconded by_____
That the board of education approve the following payments, as reviewed and submitted by the business administrator.
(attachments)

ACCOUNTING PERIOD AND DATA	***TOTAL AMOUNT***
April 2016 – P 045 – Payroll and DCRP Payment	$161,269.75
April 2016 – P 048 – Tuitions, etc. deducted from state aid payment	$26,392.10
April 2016 – P049 – April Bill Run	$306,584.07

2. Approve Budget Appropriation Transfer
Motioned by_____, seconded by_____
That the board of education approve the following transfer of accounts for the month of April 2016 as listed on A103, and approved by the business administrator: . (attachments)

3. Approve the Following Contracts
Motioned by_____, seconded by_____
That the board of education approve the administrator's recommendation to approve the following contracts and consultants agreements:

VENDOR	SERVICE	TIMEFRAME	RATES	NOTES
CCESC Camden County Educational Services Commission- Clementon, NJ	Various, as listed on proposal	July 1, 2016 To June 30, 2017	As listed under Service Contract	Renewal – Non Public Services, Transportation, Child Study Team Services , Occupational Therapy, etc.

4. Approve Financial Reports – It is recommended that the board of education approve the following January 2016 and February Reports:

MERCHANTVILLE BOARD OF EDUCATION'S PUBLIC HEARING ON THE 2016-2017 BUDGET AND REGULAR BOAD MEETING AGENDA
APRIL 26, 2016

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of March 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of March 2016.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
(attachments)

_____ _____
William H. Thompson, Business Adm. Date

5. Approve Bond Payments
It is recommended that the board of education approve the chief school administrator's recommendation for the following bond payment, and change order #1:

Payment #4 – to MJJ Construction, LLC - $15,810.34
Per the engineer, this payment is for work that is already completed.
Balance due on original project……$101,591.42

Change Oder #1 – to MJJ Construction LLC - $ $32,003.00 addition
This toilet room renovation utilizes the current original allowance of$34,367.00,
Plus the change order listed above.

(attachments)

XII. RECOGNITION OF CITIZENS AND STAFF

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

XIII. EXECUTIVE SESSION

Matters to be discussed under Section 8 of the Open Public Meeting Act.

Moved by _____seconded by_____to adopt the following resolution to recess meeting to discuss_____, this session is expected to last for approximately _____minutes. Action will be/will not be taken upon returning to open session.

MERCHANTVILLE BOARD OF EDUCATION'S PUBLIC HEARING ON THE 2016-2017 BUDGET AND REGULAR BOAD MEETING AGENDA
APRIL 26, 2016

Resolution for Executive Session:
Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public form from a meeting in certain circumstances, and whereas this pubic body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon thereafter specified subject matters. They are:

    a. Any matter which by express provision of federal law or state statue or rule of court shall be rendered confidential.
    b. Matters dealing with federal funding.
    c. Discussion of any material, the disclosure of which would constitute an unwarranted invasion of an individual's privacy.
    d. Matters dealing with collective bargaining.
    e. Matters dealing with the sale or purchase of public land
    f. Discussion of any pending or anticipated litigation or contract negotiation.

XIV. RESUMPTION OF PUBLIC PORTION

XV. ADJOURNMENT