MERCHANTVILLE BOARD OF EDUCATION AGENDA
MAY 10, 2016

I. CALL TO ORDER

I, _____, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m.

Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on May 10, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. ROLL CALL

Mr. Morrone	Mr. Honigfeld	
Mrs. Perno	Mrs. Stocker	Mr. Vitiello
Mrs. Foster	Mr. James	Mr. Fitzgerald

III. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINUTES

Regular Meeting – April 26, 2016

VI. NEW BUSINESS

- Proposed Summer Office Hours for 2016 (Monday – Thursday; 8:00 – 4:00)

VII. UNFINISHED BUSINESS

- Discuss - School Board of Education Vacancy
- Completion of Board Self Evaluation
- Completion of CSA Evaluation

VIII. COMMUNICATIONS

IX. CSA REPORT

- April 2016 Monthly Report
- For the 2016-2017 school year, move to a Trimesters School Term

X. CSA RECOMMENDATIONS

Motioned by_____,seconded by_____

(1) **RECOMMEND** that the Board of Education approve the employee renewal list for the 2016-2017 school year.

MEA Employees Teachers and Nurse	2016-2017 Salary	Educ. Credits	Step on the Guide	Full-Time Equiv.	NOTES
Batterman	96,942.00	MA	18	100.00%	
Bertini	64,693.00	MA	3	100.00%	*Non Tenured*
Brill	81,993.00	MA	15	100.00%	
Dailey	57,923.00	BA	4	100.00%	*Non Tenured*
Fields	77,803.00	BA	18	100.00%	
Franolich	79,314.00	BA 9	18	100.00%	
Gandy	76,613.00	BA	17	100.00%	
Hallion	64,693.00	MA	3	100.00%	*Non Tenured*
Hellman	96,942.00	MA	18	100.00%	
Hood	57,923.00	BA	4	100.00%	*Non Tenured*
Huber	74,693.00	MA	11	100.00%	
Iannucci	68,693.00	MA	7	100.00%	*Non Tenured*
Korn	55,923.00	BA	2	100.00%	*Non Tenured*
Lord	60,143.00	BA 15	4	100.00%	*Non Tenured*
Maziarz (47.30%)	27,398.00	BA	4	47.30%	*Leave of Absence -Returning 1/2017*
Nettleton	74,693.00	MA	11	100.00%	
Papa	55,923.00	BA	2	100.00%	*Non Tenured*
Ransom-Harper	98,292.00	MA 9	18	100.00%	
Sheffer	62,423.00	BA	8	100.00%	*Non Tenured*
Taylor (80%)	48,739.00	BA	7	80.00%	
Temeles					*Leave of Absence full year*
Tsypenyuk	57,923.00	BA	4	100.00%	*Non Tenured*
Turan	98,295.00	MA15	18	100.00%	
Van Sciver	98,295.00	MA 15	18	100.00%	
Waldron	74,223.00	BA	15	100.00%	
Wilson-Harvey	89,658.00	BA 21	18	100.00%	
Wurster	62,423.00	BA	8	100.00%	
Rettinger (Nurse)	72,223.00	BA	14	100.00%	

MEA EMPLOYEE	EST.	STEP	Hourly	Full Time	NOTES
	2016-2017		Rate	Equivalent	
Aides	Salary*Est. Days				Est. Hours
Alloway	14,584.40	4	16.16	Hourly Non-Inst.	4.75 hrs. per day
Casey	15,198.10	5	16.84	Hourly Non-Inst.	4.75 hrs. per day
Grasso	15,198.10	5	16.84	Hourly Non-Inst.	4.75 hrs. per day
Irvin-Turner	15,198.10	5	16.84	Hourly Non-Inst.	4.75 hrs. per day
Nolte	15,198.10	5	16.84	Hourly Non-Inst.	4.75 hrs. per day
Richards	23,735.75	5	26.30	Hourly Instructional	4.75 hrs. per day
Segrest	15,198.10	5	16.84	Hourly Non-Inst.	4.75 hrs. per day
DiMatteo	51,617.00	5		School Secretary	
Bennett	50,148.00	3		Gen'l Maintenance	

Others:

Substitute Teachers/Aides	$50.00 half day	Less than 4 hours
Substitute Teachers/Aides	$85.00 full day	
Substitute Secretary	12.50 per hr	
Alarm Responders	$70.00	
Interpreter	$33.00 per hr.	

NON-MEA EMPLOYEE	TITLE	FTE	2016-2017 SALARY
Anselmo, Christopher	Custodian - 12 month position	100%	38,470.00
Klaus, Kimberly	Learning Disabilities Teacher Consultant,		
	Supervisor, 10 month position	100%	89,740.00
Leise, Jeanne	Social Worker, Counselor, Child Study Team		
	Coordinator, Supervisor, 10 month position	100%	76,383.00
Spahr, Rachael	Psychologist, 10 month position	100%	66,788.00
Mansolino, Loretta	Assistant to the Business Administrator,		
	Board Secretary, 12 month position	100%	66,494.00
Martinelli, Sandra	Secretary to the Chief School Administrator,		
	12 month position	100%	54,500.00
Moran, Suzanne	Business Office Official, 12 month position	60%	25,044.00

Roll Call Vote:

(2) **RECOMMEND** that the Board of Education approve to discontinue the Special Education Class that provides services for students in grades 3 & 4 at the end of the 2015-2016 school year.

Motioned by_____, seconded by_____

(3) **RECOMMEND** that the Board of Education approve to create a Resource Room Program to provide services for students in grades 3 & 4 at the beginning of the 2016-2017 school year.

Motioned by_____,seconded by_____

(4) **RECOMMEND** that the Board of Education approve to change the early dismissal time for students from: 12:45 pm to 12:30 pm starting with the 2016-2017 school year.

Motioned by_____,seconded by_____

(5) **RECOMMEND** that the Board of Education approve, with regret, the retirement of Mrs. Nancy Talarico, one of the district's junior high teacher, effective July 1, 2016.

Motioned by_____,seconded by_____

(6) **RECOMMEND** that the Board of Education approve, with regret, the retirement of Ms. Patrice LaJeunesse, the district's art teacher, effective July 1, 2016.

Motioned by_____,seconded by_____

(7) **RECOMMEND** that the Board of Education approve, with regret, the resignation of Ms. Michelle Gotti, one of the district's fifth grade teachers, at the end of the 2015-2016 school year.

Motioned by_____,seconded by_____

(8) **RECOMMEND** that the Board of Education approve, with regret, the resignation of Mrs. Yenith Baron-Santana, the district's Spanish Teacher, at the end of the 2015-2016 school year.

Motioned by_____,seconded by_____

(9) **RECOMMEND** that the Board of Education approve an alteration to Mrs. Alyssa Maziarz's (who taught 3rd grade) return from maternity leave from Nov 1, 2016 to January 30, 2017.

(10) **RECOMMEND** that the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
The Funplex & Maple Hill Restaurant – Mount Laurel, NJ	Student Government	17	3	0	June	Outside of School Hours
Woodbine Swim Club – Pennsauken, NJ	Gr 2	44	2	0	June	Learn to Swim – Carroll Will Program
Franklin Institute – Philadelphia, PA	7th Grade	39	2	6	June	Art-A-Facts

Informational Use of Facilities -

Group	Event	Times	Dates	Facility
8th Grade Parents	Car Wash	Saturday, May 7	8:00 – 1:00	Teacher's Parking Lot

XI. Business Office Recommendations

1. Approve Payments
Motioned by _____, seconded by_____
That the board of education approve the following payments, as reviewed and submitted by the business administrator.
(attachments)

ACCOUNTING PERIOD AND DATA	***TOTAL AMOUNT***
April 2016 – P 050- Bond Payments	$29,017.20
April 2016 – P 051 – April 29, 2016 Payroll	$171,554.46

2. Approve Budget Appropriation Transfer
Motioned by_____, seconded by_____
That the board of education approve the following transfer of accounts for the month of April 2016 as listed on A112 and A 114 and approved by the business administrator: (attachments)

3. Approve Hampton Academy Lunch Resolution
It is recommended that the board of education approve a resolution request submitted by Hampton Academy, Mount Holly, NJ regarding lunch fees:

BE IT RESOLVED – That the Merchantville School District's Board of Education does not require for Hampton Academy to charge students for reduced and/or paid meals for the 2016-2017 school year as referenced in N.J.A.C. 6A:23.

4. Set Cafeteria Prices for the 2016-2017 school year
That the board of education approve the business administrator's recommendation to approve the following prices for purchases in the cafeteria, FSMC Guarantee and Fee, and the contract monitoring fees for the 2016-2017 school year: All pricing is consistent with federal regulations and there are no changes from the prior year. (attachment)

Student Breakfast	$1.25
Adult Breakfast	$1.75
Student Lunch	$2.75
Adult Lunch	$4.00
Guarantee Amount	Breakeven
Limitation	Up to Mgt. Fee
Base Contract Fee	$0.5300
FSMC Fee	$0.5300
Contract monitoring	$4,152.00 (2% increase)

5. Approve Garfield Park Academy Lunch Resolution
It is recommended that the board of education approve resolutions submitted by Garfield Park Academy, Willingboro, NJ, regarding lunch fees:

BE IT RESOLVED – That the Merchantville Board of Education does not require the Garfield Park Academy to apply for and receive funding from the Child Nutrition Program (CNP) for the 2016-2017 school year.

BE IT RESOLVED – That the Merchantville Board of Education does not require the Garfield Park Academy to charge students for reduced and/or paid meals for the 2016-2017 school year.

XII. RECOGNITION OF CITIZENS AND STAFF

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

XIII. EXECUTIVE SESSION

Matters to be discussed under Section 8 of the Open Public Meeting Act.

Moved by _____seconded by_____to adopt the following resolution to recess meeting to discuss_____, this session is expected to last for approximately _____minutes. Action will be/will not be taken upon returning to open session.

Resolution for Executive Session:
Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public form from a meeting in certain circumstances, and whereas this pubic body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon thereafter specified subject matters. They are:

    a. Any matter which by express provision of federal law or state statue or rule of court shall be rendered confidential.
    b. Matters dealing with federal funding.
    c. Discussion of any material, the disclosure of which would constitute an unwarranted invasion of an individual's privacy.
    d. Matters dealing with collective bargaining.
    e. Matters dealing with the sale or purchase of public land
    f. Discussion of any pending or anticipated litigation or contract negotiation.

XIV. RESUMPTION OF PUBLIC PORTION

XV. ADJOURNMENT