MERCHANTVILLE BOARD OF EDUCATION AGENDA
SEPTEMBER 8, 2015

CALL TO ORDER
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School .

ROLL CALL

Mrs. Stocker	Mr. Vitiello	Mr. Morrone
Mr. Honigfeld	Mrs. Foster	Mr. Kabel
Ms. Engelke	Mrs. Perno	Mr. James

PLEDGE TO THE FLAG
I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

OPEN PUBLIC COMMENT
Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

PRESENTATION
- Bond Referendum Update – Construction Manager (Kevin Brennan)
- Board Report 2014-2015 School Year – Chief School Administrator (J. Scott Strong)

UNFINISHED BUSINESS
- District Goals and Action Plan
- Update on Landscaping concerns

COMMUNICATIONS
- Board Members Reminders from NJSBA

CSA REPORT
- Violence and Vandalism & HIB Update from the 2014-2015 School Year

CSA RECOMMENDATIONS

(1) **RECOMMEND** that the Board of Education approve the resignation of Ms. Elise Wildman, from the Basic Skills maternity position for the 2015-2016 school year.

(2) **RECOMMEND** that the Board of Education approve Ms. Samantha Clements, as a long-term replacement for the Basic Skills position, at 100% FTE on a BA Step 1 of the salary guide, effective Sept 1, 2015 $53,053. (Maternity Leave)

(3) **RECOMMEND** that the Board of Education approve the Teacher Handbook for the 2015-2016 school year.

(4) **RECOMMEND** that the Board of Education approve the District Goals for the 2015-2016 school year.

(5) **RECOMMEND** that the Board of Education approve the Science Curriculum (Grades K – 5) as completed by the assigned teachers in the summer of 2015.

(6) **RECOMMEND** that the Board of Education approve the Technology Curriculum (Grades Pre-K – 6) as completed by the assigned teacher in the summer of 2015.

(7) **RECOMMEND** that the Board of Education approve the Art Curriculum (Grades Pre-K – 8) as completed by the assigned teacher in the summer of 2015.

(8) **RECOMMEND** that the Board of Education approve the Music Curriculum (Grades Pre-K – 4) as completed by the assigned teacher in the summer of 2015.

(9) **RECOMMEND** that the Board of Education approve the Spanish Curriculum (Grades 5 – 8) as completed by the assigned teacher in the summer of 2015.

(10) **RECOMMEND** that the Board of Education approve the second reading and adoption of the policies listed below.

Policy	#4115	Supervision
Policy	#4123	Classroom Aides (Paraprofessionals)
Policy	#4222	Non- instructional Aides
Policy	#5141.21	Administering Medication
Policy	#5141.8	Sports Related Concussion and Head Injury
Policy	#6114	Emergencies & Disaster Preparedness
Policy	#6145.1 / 6145.2	Intramural Competition; Interscholastic Competition
Policy	#6147	Standards of Proficiency
Regulation	#6147	Standards of Proficiency
Policy	#6173	Home Instruction
Policy	#7110	Long Range Facility Planning

(11) **RECOMMEND** that the Board of Education approve the Substitute teacher and Nurse lists as presented for the 2015-2016 school year.

(12) **RECOMMEND** that the Board of Education pay the following for substitute pay: $50 per day for any work that is less than 4 hours, and $85 per day for any work that is 4 hours a day or more.

(13) **RECOMMEND** that the Board of Education approve John D'Elena as a part-time custodian at an hourly rate of $15, for 4.75 hours per day, with an effective date of August 26, 2015. (Pending completion of paperwork & criminal background check)

(14) **RECOMMEND** that the Board of Education approve the New Jersey Department of Education School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, for the 2014-2015 school year. The district's final grade was 72 out of 78.

(15) **RECOMMEND** that the Board of Education approve participation in the Big Brothers & Big Sisters Mentoring program for the 2015-2016 school year.

(16) **RECOMMEND** that the Board of Education approve the Comprehensive Guidance Plan for the 2015-2016 school year.

(17) **RECOMMEND** that the Board of Education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Kim Klaus, Jeanne Leise, Alyssa Maziarz, Rachel Hallion	Collaborating to Strengthen Your Teacher Evaluation System	Monroe Township, NJ	Sept 21, 2015 & Dec. 14, 2015	$250 total for the team

(18) **RECOMMEND** that the Board of Education formally approve the following high school student procedure for the 2015-2016 school year, as mandated in the PBOE/MBOE Send/Receive Agreement:

All Merchantville Residents in the 9th grade will attend Haddon Heights High School

And

All Merchantville Residents, whether existing or new, in 10th, 11th or 12th grades, will attend Pennsauken High School.

(19) **RECOMMEND** that the Board of Education appoint Mrs. Lisa Casey to serve as the detention proctor. Detention will be held twice a week for 45 minutes, and Mrs. Casey will be paid $25 per hour.

(20) **RECOMMEND** that the Board of Education appoint Ms. Lynn Richards to serve as the substitute detention proctor, as needed, at a rate of $25 per hour.

(21) **RECOMMEND** that the Board of Education approve the revised Carroll Will budget for the 2015-2016 school year, totaling $32,033.

(22) **RECOMMEND** that the Board of Education approve the termination of Mr. Daniel Heston, as a part time custodian, effective as of August 31, 2015. Mr. Heston did not submit the mandated paperwork for a background check in a timely manner.

(23) **RECOMMEND** that the board of education approve the following custodial hires, effective August 26, 2015:

Mr. Christopher Anselmo – permanent part time –24.50 hours per week - replacement for employee who was terminated
Ms. Breanna Ransome - substitute only
Mr. Joseph Skodzinski – substitute only

And,

To approve to move Mrs. Mary Ann Corbett from the permanent custodial position to a substitute list, effective September 3, 2015.

Informational Use of Facilities -

Group	Event	Times	Dates	Facility
PTA	PTA Meeting	7:00 – 8:00	August 19, 2015	Conference Room
Merchantville Little League	Girls' Fall Softball	5:30 – 7:30 pm	September 1, 2015 – October 31, 2015	Softball fields

Minutes

Approve Minutes - June 23rd and July 28th

N.B. August 25th Meeting Cancelled

Business Office Recommendations

1. Approve Payment of Bills – It is recommended that the board of education approve for payment the bills listed on: P 72, 73, 74, 77, 01, and 03.
Pgs._____

2. Account Transfers – It is recommended that the board of education approve the transfer of funds for June 2015 as listed on the transfer list summary.
Pgs._____

3. Approve Contracts – It is recommended that the board of education approve the following contracts for the 2015-2016 school year:

A. Kristin P. O'Neil - $5,000. to serve as the district's NCLB Grant Manager and Consultant and to provide other services as listed on the contract with the fees noted.

B. Bradley-Sciocchetti, Inc. **-** $3,641. to perform Preventative Maintenance Services on the district's two (2) H. B. Smith Boilers, and all accessories. Parts will be billed at list, less 25%, and the discounted labor rates are listed in the contract.

C. Sodexo Management Inc. – to manage the district's School Food Service Program. The documents list: the fees for operation costs, per meal management fees, guarantees, requirements, selling prices, etc.

4. Approve Financial Reports – It is recommended that the board of education approve the following June 2015 reports:

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B.

C. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of June 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2015.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Approve to Accept Sodexho Guarantee Check – It is recommended that the board of education approve to accept the Guarantee Check totaling $16,697.79 forwarded to the district. This check represents payment for part of the losses the district incurred with the operation of the cafeteria.

6. Approve Pennsauken Board of Education Tuition Contract – It is recommended that the board of education approve to enter into a contract with the Pennsauken Board of Education to provide educational services, for the 2015-2016 school year, details as follows:

25 Students	
In grades 10, 11, and 12	
Tuition per student	$ 15,156.00
Total Contract	$378,900.00

7. Approve Haddon Heights Board of Education Tuition Contract – It is recommended that the board of education approve to enter into a contract with the Haddon Heights Board of Education to provide educational services, for the 2015-2016 school year, details as follows:

22 Students- Regular Education	
In grade 9	
Tuition per student	$ 14,620.00
Total Contract	$321,640.00
5 Students – Special Education	
In grade 9	
Additional tuition per student	$ 5,960.00
Total Contract	$ 29,800.00

8. Approve The Cooper Learning Center Contract – It is recommended that the board of education renew the contract with The Cooper Learning Center Contract for the 2015-2016 school year. This vendor provides remediation services to students with IEP (Individualized Education Plan) at St. Peter's School. This program is funded through grant funds.

AUDIENCE PARTICIPATION
Audience members attending Board of Education Meetings are permitted to voice their opinion on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

RECESS INTO CLOSED SESSION
It is recommended that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss matters falling within the attorney-client privilege. This session is expected to last for approximately_____minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION

ADJOURNMENT