MERCHANTVILLE BOARD OF EDUCATION AGENDA
FEBRUARY 23, 2016

I. CALL TO ORDER

I, _____, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m.

Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on February 23, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. ROLL CALL

Mr. Morrone	Mr. Honigfeld	Mr. Kabel
Mrs. Perno	Mrs. Stocker	Mr. Vitiello
Mrs. Foster	Mr. James	Mr. Fitzgerald

III. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

V. APPROVAL OF THE MINUTES

HELD - Regular Meeting – February 9, 2016

VI. NEW BUSINESS

- Mr. Thompson will present a summary of the Budget Process
- Discussion - Possible date change for the March 8th Board of Education Meeting to March 15th

VII. UNFINISHED BUSINESS

- Mr. Thompson will explain the SEMI Program and why the district waives out of this program.

VIII. COMMUNICATIONS

IX. CSA REPORT

- Honorable Mention - as a Camden County 8th Grade School of Character - for our Leadership Elective
- Discussion of the Board of Education's Self Evaluation Procedure as listed in the NJSBA guidelines.

X. CSA RECOMMENDATIONS

Motioned by_____,seconded by_____

(1) **RECOMMEND** that the board of education approve the Pre-School Program and Budget or the 2016-2017 school year, and to approve to submit this paperwork to the Department of Education for approval.
(Documents were forwarded)

Motioned by_____,seconded by_____

(2) **RECOMMEND** that the Board of Education approve Mrs. Deborah Huber's request for a leave of absence starting February 23, 2016, and returning on March 23, 2016. This request is granted utilizing the Federal Family Medical Leave Act. This will be an unpaid leave of absence and Mrs. Huber will be responsible for her medical copayments during this leave.

Motioned by_____,seconded by_____

(3) **RECOMMEND** that the board of education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshop:

Attendee	Event	Place of Event	Date	Cost
Vanessa Van Sciver	Introduction to Programming LEGO EV3 Robotics for Beginners	Glassboro, NJ Rowan University	March 3 & April 5, 2016	$270per session

Motioned by_____,seconded by_____

(4) **RECOMMEND** that the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Tinicum County Park – Pt. Pleasant, Pa	Naturalist Club	40	3	4	May	Club Trip Paid by the club

Motioned by_____, seconded by_____

(5) **RECOMMEND** that the board of education approve for administration to submit to the Department of Education an amendment to the district's IDEA 2016 Grant to include non public carry over funding amounting to $4,555.75.

Informational Use of Facilities -

Group	Event	Times	Dates	Facility
PTA	PTA Basketball	Wednesdays 6:30 pm – 8:30 pm	Wed 2/10, 17, 24	Gymnasium
PTA	Spirit After Dark	5:30 pm – 8:30 pm	Fri, Feb 19, 2016	Gymnasium
PTA	Breakfast with the Principal / Book Swap	8:00 am – 11:30 am	Sat, Feb 20, 2016	Cafeteria and Downstairs Faculty Room

XI. Business Office Recommendations

1. Approve Payments
Moved by _____, seconded by_____
That the board of education approve the following payments, as reviewed and submitted by the business administrator.
(attachments)

ACCOUNTING PERIOD AND DATA	***TOTAL AMOUNT***
January 2016 – P 034 – January Payroll	*$168,728.36*
January 2016 – P 035 – Deductions from state aid	$7,948.10
February 2016 – February Bill Run	$258,371.86

2. Approve Budget Appropriation Transfer
Moved by_____, seconded by_____
That the board of education approve the following transfer of accounts for the month of January 2016 as listed on, and approved by the business administrator: A 066 and A 070. (attachments)

3. Approve to Void and Not Reissue Check
Moved by_____, seconded by_____
That the board of education approve to void and not reissue the following check:

A 071 – Issued to: Madelynn Correnti – 10/27/15 - $76.00 – Ck # 3650 – referee fees
Payee claims she received and deposited the check. It never cleared the district's account.

XII. RECOGNITION OF CITIZENS AND STAFF

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

XIII. EXECUTIVE SESSION

Matters to be discussed under Section 8, Open Public Meeting Act.

Moved by _____seconded by_____to adopt the following resolution to recess meeting to discuss_____, this session is expected to last for approximately _____minutes. Action will be/will not be taken upon returning to open session.

Resolution for Executive Session:
Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public form from a meeting in certain circumstances, and whereas this pubic body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon thereafter specified subject matters. They are:

    a. Any matter which by express provision of federal law or state statue or rule of court shall be rendered confidential.
    b. Matters dealing with federal funding.
    c. Discussion of any material, the disclosure of which would constitute an unwarranted invasion of an individual's privacy.

d. Matters dealing with collective bargaining.
e. Matters dealing with the sale or purchase of public land
f. Discussion of any pending or anticipated litigation or contract negotiation.

XIV. RESUMPTION OF PUBLIC PORTION

XV. ADJOURNMENT