MERCHANTVILLE BOARD OF EDUCATION AGENDA
APRIL 12, 2016

I. CALL TO ORDER

I, _____, President, call this meeting to order under the Open Public Meeting Act at 7:30 p.m.

Sunshine List: The Merchantville Board of Education meeting is called to order. The board of education is in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Merchantville Board of Education on April 12, 2016, caused to be posted at the Business Office of the Board of Education located at 130 S. Centre Street, Merchantville, New Jersey, and advertised in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School.

II. ROLL CALL

Mr. Morrone	Mr. Honigfeld	Mr. Kabel
Mrs. Perno	Mrs. Stocker	Mr. Vitiello
Mrs. Foster	Mr. James	Mr. Fitzgerald

III. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

IV. OPEN PUBLIC COMMENT

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes. The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member.

V. APPROVAL OF THE MINUTES

Regular Meeting – March 15, 2016

VI. NEW BUSINESS

- Honoring top fundraisers for the Jump Rope / Hoops For Heart campaign in February 2016: Sophia Bordi, Nico Malone, Ella Stout, Lily Weiler, AJ Perno

VII. UNFINISHED BUSINESS

- Board of Education Self-Evaluation
- Business & Facilities Update from March 22 Meeting
- Discussion - Budget scenarios

VIII. COMMUNICATIONS

- Mrs. LaJeunesse's letter submitted to the Board of Education

IX. CSA REPORT

- Monthly Report
- Emergency Drills March: March 9 @ 1:03 = Fired Drill; March 16 @ 2:25 = Bomb Threat Drill

X. CSA RECOMMENDATIONS

Motioned by_____,seconded by_____

(1) **RECOMMEND** that the Board of Education approve Ms. Amber Albright for a student teacher placement for the fall 2016. (Time frame - September 7, 2016 – December 16, 2016: Grade K – 6 placements)

Motioned by_____,seconded by_____
(2) **RECOMMEND** that the Board of Education approve Mr. Michael Anderson as a volunteer coach for the spring 2016 Track Season, pending completion of a background check.

Motioned by_____,seconded by_____
(3) **RECOMMEND** that the Board of Education approve to hire Ms. Joei Viviani, as a maternity leave replacement, from April 20, 2016 to the end of the 2015-2016 school year. This position will be at a BA Step 1 ($53,053) on the salary guide, prorated for the amount of time working, pending the completion of paperwork. This employee will not be eligible for medical benefits. (Mrs. Maziarz replacement – 3rd grade)
Roll Call Vote:

Motioned by_____,seconded by_____
(4) **RECOMMEND** that the Board of Education approve to hire Ms. Elizabeth Annette LaVine, as a maternity leave replacement, from May 4, 2016 to the end of the 2015-2016 school year. This position will be at a BA Step 1 ($53,053) on the salary guide, prorated for the amount of time working pending the completion of paperwork. This employee will not be eligible for medical benefits. (Mrs. Hood replacement – 8th grade ELA)
Roll Call Vote:

Motioned by_____,seconded by_____
(5) **RECOMMEND** that the Board of Education approve for Merchantville School to participate in the Camden County Elementary League Interschool Athletic Program for the 2016-2017 school year, and to agree to adhere to the Constitution and Bylaws of the Camden County Elementary League.

Motioned by_____,seconded by_____
(6) **RECOMMEND** that the Board of Education approve for Ms. Breanna Ransome to be moved from the part-time custodian position to a substitute custodian position beginning April 8, 2016.
Roll Call Vote:

Motioned by_____,seconded by_____
(7) **RECOMMEND** that the Board of Education approve Mr. Paul Shields as a part-time custodian, at an hourly rate of $15, for 24.5 hours a week, with an effective date of April 13, 2016. (Pending completion of paperwork & criminal background check)
Roll Call Vote:

Motioned by_____,seconded by_____
(8) **RECOMMEND** that the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Pump-It Up Marlton, NJ	3 – 8 / Service Trip	125	3	12	May	Service Trip
Philadelphia Zoo Philadelphia, PA	2	44	2	8	May	Class Trip
Fulper Family Farmstead Lambertville, NJ	K	47	2	5	May	Class Trip
Garden State Discovery Museum Cherry Hill, NJ	Pre-K	18	3	2	May	Class Trip
Statue of Liberty & Ellis Island – Liberty Island, NJ/NY	6	36	2	6	May	Class Trip

The Barnes Foundation – Philadelphia, PA	5	39	2	4	June	Art-A-Facts
The Shofusu House & Garden – Philadelphia, PA	3`	36	2	6	June	Art-A-Facts
Eastern State Penitentiary & Walking Tour – Philadelphia, PA	8	35	2	7	May	Art-A-Facts
American Visionary Art Museum & Fort McHenry – Baltimore, MD	7	44	3	6	May / June	Art-A-Facts
Palmyra Cove Palmyra, NJ	7	44	3	2	May	Class Trip – Replacing Previous Batsto Trip

(09) Motioned by_____, seconded by _____
RECOMMEND that the board of education approve the recommendation of the Chief School Administrator's to approve the request for a leave of absence for Mr. Henry Kabel, board member. The approximate timeframe is April 1st to June 30th 2016.

Motioned by_____,seconded by_____
(10) **RECOMMEND** that the board of education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Caren Batterman	Gr K – 2 Practical Ways to Differentiate Instruction	On-line	Flexible (No Sub needed)	$139

Informational Use of Facilities -

Group	Event	Times	Dates	Facility
8th Grade Parents	8th Grade Parent Meeting	7:00 – 8:00 pm	Wed.- April 6	Room 105

XI. Business Office Recommendations

1. Approve Payments
Motioned by _____, seconded by_____
That the board of education approve the following payments, as reviewed and submitted by the business administrator.
(attachments)

ACCOUNTING PERIOD AND DATA	***TOTAL AMOUNT***
March 2016- 3/15/2016 Payroll	164,601.47
March 2016 Bill Run – Monthly	371,307.84
March 2016 – 3/31/2016 Payroll	166,407.61
March 2016 – Deductions from State Aid	26,392.10

2. Approve Budget Appropriation Transfer
Motioned by_____, seconded by_____
That the board of education approve the following transfer of accounts for the month of January 2016 as listed on, and approved by the business administrator: A 090, A 091, A 092, and A 098. (attachments)

3. Approve the Following Contracts
Motioned by_____, seconded by_____
That the board of education approve the administrator's recommendation to approve the following contracts and consultants agreements:

VENDOR	SERVICE	TIMEFRAME	RATES	NOTES
BCIJIF (Burlington County Insurance Pool Joint Ins. Fund)	Consultants for the District's Insurance Policies	7-1-2016 To 6-30-2017	Percentage of Renewal Rate	Part of Consortium Agreement
Gold Medal Environmental	One trash pick up from 2 dumpster – one time per week	March 2016 To March 2020	1st year - $65.40	Rates increase slightly each year of the contract

5. Approve Financial Reports – It is recommended that the board of education approve the following January 2016 and February Reports:

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of January 2016 and February 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the months of January 2016 and February 2016. The Treasurer's Report and Secretary's Report are in agreement for the months of January 2016 and February 2016.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
(attachments)

_____ _____
William H. Thompson, Business Adm. Date

XII. RECOGNITION OF CITIZENS AND STAFF

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein, and the Chief School Administrator prior to petitioning the board of education. Complaints should only be brought to the board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be address on the published agenda and limited in length to 5 minutes.

XIII. EXECUTIVE SESSION

Matters to be discussed under Section 8 of the Open Public Meeting Act.

Moved by _____seconded by_____to adopt the following resolution to recess meeting to discuss_____, this session is expected to last for approximately _____minutes. Action will be/will not be taken upon returning to open session.

Resolution for Executive Session:
Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public form from a meeting in certain circumstances, and whereas this pubic body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Merchantville Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon thereafter specified subject matters. They are:

    a. Any matter which by express provision of federal law or state statue or rule of court shall be rendered confidential.
    b. Matters dealing with federal funding.
    c. Discussion of any material, the disclosure of which would constitute an unwarranted invasion of an individual's privacy.
    d. Matters dealing with collective bargaining.
    e. Matters dealing with the sale or purchase of public land
    f. Discussion of any pending or anticipated litigation or contract negotiation.

XIV. RESUMPTION OF PUBLIC PORTION

XV. ADJOURNMENT