MERCHANTVILLE BOARD OF EDUCATION REORGANICATION AND
REGULAR BOARD MEETING AGENDA
June 23, 2015

CALL TO ORDER
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School .

ROLL CALL

Mrs. Stocker	Mr. James	Mrs. Perno
Mr. Morrone	Mr. Honigfeld	Mr. Kabel
Ms. Engelke	Mr. Vitiello	Mrs. Foster

PLEDGE TO THE FLAG
I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

OPEN PUBLIC COMMENT
Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

PRESENTATION

UNFINISHED BUSINESS
- Update an Board Mission Statement
- Bond Referendum Project Update
- Tuition costs for students

COMMUNICATIONS

CSA REPORT
- Monthly Report

CSA RECOMMENDATIONS

(THe recommended hires will be required to submit all the necessary paperwork regarding criminal history and medical clearances.)

(1) **RECOMMEND** that the board of education approve the chief school administrator's recommendation to hire Ms. Rachel Spahr to serve as the district's full time school psychologist, at a salary of $65,000 per year, effective employment date September 1, 2015, with full medical benefits. (This new position is not covered by the current MEA/BOE Agreement.)
Roll Call Vote:

(2) **RECOMMEND** that the board of education approve the chief school administrator's recommendation to hire Ms. Alicia Papa, as a full time special education teacher, at a salary of $53,053 per year, (BA Step 1 on the salary guide) effective employment date of September 1, 2015, with full medical benefits. (This appointment will replace an employee who recently retired.)
Roll Call Vote:

(3) **RECOMMEND** that the board of education approve the chief school administrator's recommendation to hire Ms. Nicole Macaluso as a full time special education teacher, at a salary of $64,823 per year, (MA Step 5 on the salary guide), effective employment date is September 1, 2015, with full benefits. (This appointment will replace an employee who resigned in May 2015.)
Roll Call Vote:

(4) **RECOMMEND** that the board of education approve the chief school administrator's recommendation to hire Ms. Terri Sheffer, as a full time elementary teacher, at a salary of $59,053 per year, (BA Step 7 on the salary guide), effective employment date of September 1, 2015, with full benefits. (This appointment will replace an employee who recently retired.)
Roll Call Vote:

(5) **RECOMMEND** that the board of education approve the chief school administrator's recommendation to hire Ms. Elise Wildman for the 2015-2016 school year as a full time, long-term replacement teacher for a basic skills position, at a salary of $53,053 per year, (BA Step 1 on the salary guide); effective date is September 1, 2015, with full benefits. (This appointment will replace an employee on maternity leave.)
Roll Call Vote:

(6) **RECOMMEND t**hat the Board of Education approve the Mentoring Program for the 2015-2016 school year.

(7) **RECOMMEND t**hat the Board of Education approve the School Professional Development Plan for the 2015-2016 school year.

(8) **RECOMMEND t**hat the board of education approve the recommendation of the chief school administrator and appoint the coaches and advisors for the 2015-2016 school year. The stipends listed are per the MEA/BOE Agreement.

Coach, Field Hockey	Mrs. Ami Meachum	($1931)
Coach, Soccer	Mr. Ryan Fields	($1931)
Coach, Boy's Basketball	Mr. Ryan Fields	($4496)
Coach, Girl's Basketball	Mr. Ryan Fields	($4496)
Coach, Spring Track	Mr. Michael Dailey	($1931)*
Advisor, National Junior Honors Society	Mrs. Nancy Talarico & Mrs. Margaret Hood	($737 each)
Advisor, Student Council	Mrs. Janice Brill	($1474)
Advisor, Yearbook	Ms. Yuliya Tsypenyuk	($1474)
Advisor, Band	Mrs. Sandra Taylor	($1474)
Advisor, Choir	Mrs. Sandra Taylor	($1474)
Advisor, Musical Director	Mrs. Sandra Taylor	($1474)
Advisor, Garden Club	Mrs. Gerardina Turan	($1474)
Advisor, Art Club	Ms. Patrice LaJeunesse	($1474)
Advisor, Naturalist Club	Mrs. Vanessa Van Sciver	($1474)
Advisor, Stage Crew	Mr. Shawn Waldron	($1474)
Advisor, Assistant Musical Director	Mrs. Lisa Casey	($ 737)
Advisor, Academic Enrichment	Mrs. Margaret Hood	($1474)*
Coordinator, Renaissance Program	Mrs. Jeanne Leise	($1474)*
Coordinator, Athletic Coordinator	Mr. Michael Dailey	($2550)*
Coordinator, Safety Patrol	Mr. Shawn Waldron	($2550)

* Positions not specified in the contract

(9) **RECOMMEND** that the board of education approve the first reading of policy 5118: Non-Residents.

(10) **RECOMMEND** that the board of education approve to accept the funds as allocated by the 2015-2016 NCLB Application in the following programs.

a.	Title I LEA Allocation of	$ 78,209.00
b.	Title II (A) LEA Total Allocation of	$ 22,023.00
	i. Merchantville School Allocation of	$ 10,053.50
	ii. Private School Allocation of	$ 11,969.50
c.	Title III (Consortium) LEA Allocation of	$ 1,178.00

(11) **RECOMMEND** that the board of education approve the recommendation of the Chief School Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
J. Scott Strong	Google Academy	Mullica Hill, NJ	July 27 & 28, 2015	$250

(12) **RECOMMEND** that the board of education approve the chief school administrator's recommendation to hire Mr. Thomas Quinn, Jr. as a full time lead custodian, at a salary of 37,440. per year, effective date is June 24, 2015, with full benefits. (This is new position and is not covered by the MEA/BOE Agreement.)
Roll Call Vote:

(13) **RECOMMEND** that the board of education approve the chief school administrator's recommendation to hire Mr. James Wyckoff, as a part time custodian, at an hourly rate of $16.00 per hour, for 4.75 hours per day, effective date is July 1, 2015. (This is new position and is not covered by the MEA/BOE Agreement.)
Roll Call Vote:

(14) **RECOMMEND** that the board of education approve the chief school administrator's recommendation to hire Mr. Daniel Heston, as a part time custodian, at an hourly rate of $14.00 per hour, for 4.75 per day, effective date is July 1, 2015. (This is new position and is not covered by the MEA/BOE Agreement.)
Roll Call Vote:

(12) **RECOMMEND** that the board of education approve the recommendation of the chief school administrator and authorize the payment of a stipend to Mr. Gerald Bennett, Building Maintenance Supervisor, for the 2015-2016 school year. The stipend of $6000 will be paid through payroll on a per pay period basis. (24 payroll checks)

Business Office

APPOINTMENTS AND DESIGNATIONS – REORGANIZATION

Resolution - Awarding Contracts
Approve the Resolution authorizing the awarding of contracts for "professional services" for a one-year term commencing July 1, 2015, until the Reorganization of the Board of Education, without competitive bidding:

1. Auditor
CPA Solutions, Inc.

2. Board Solicitor
Leonard Wood,
Wade, Long, Wood & Kennedy

3. School Physician
Dr. Gooberman

4. Insurance Broker of Record
Hardenberg Insurance Group

5. Architect of Record
Lammey and Giorgio

6. Special Counsel
Porzio, Bromberg and Newman

7. Bond Counsel
McManimon-Scotland-Baumann

8. Engineering Consultant
Remington and Vernick

Official Newspapers

The Courier Post & The Retrospect

Policy Statements

Approve to accept and reaffirm the previous curriculum and textbooks, policies, (including Student Records Policy 5125.1), practices, and procedures of the previous Board of Education recognizing that these items may be amended when necessary, with Board approval.

NOTE: Except as otherwise provided by law, regulation of the State Department of Education or by this Board of Education, meetings of the Merchantville Board of Education shall be conducted with Robert's Rules of Order, Revised. Legal Reference: N.J.S.A. 18A: 11-1 General Mandatory Powers and Duties.

Approve the following institutions as their Depository of School Funds:

Colonial Bank Bank of America Morgan Stanley

(When the district's accounts at Colonial Bank are established and numbers assigned, they will be listed for your approval.)

Approve the following Account Signatories:

Account #	Fund	Signatory's Title
591 002736	Warrant	Board President Board Vice-president Business Administrator Board Secretary Chief School Administrator (3 signatures required)
591 002752	Payroll/Agency Board Secretary	Business Administrator (1 signature required)

4 282015943		Payroll/Salary Board Secretary (1 signature required)
0759006253	Unemployment	Board Secretary Business Administrator (1 signature required)
4282014114	Student Activity School Secretary	Business Administrator CSA (2 signatures required)
500018	Cash Mgmt	Wire Transfers Board Secretary (1 signature required)

Approve the following reappointment of district assignments:

Affirmative Action Officer	CSA
504 Compliance Officer	Social Worker
Health/Safety Compliance Officer	School Nurse
Title IX Coordinator (sports)	Physical Education Teacher
Right to Know Officer	*Pending*
ADA Coordinator	CSA
Official Bargaining Units	Merchantville Education Association
Open Public Record Agent	Board Secretary
Student Records	Social Worker
Integrated Pest Management Officer	CSA

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Approve to reinstate the following petty cash account for the 2015 -2016 school year:

Currently	-	Business Office Personnel	$500.00

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Approve the use of electronic funds transfers to transfer funds from the:

Warrant/General Account to the Payroll and the Agency Accounts.

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Approve the quarterly tax scheduled payments submitted by the borough as follows:

September 2nd and December 1st – 2015

March 1st and June 1st - 2016

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MERCHANTVILLE BOARD OF EDUCATION REORGANICATION AND
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June 23, 2015

Appointment of a Qualified District Purchasing Agent

N.J.S.A. 18A: 18A-1 ET SEQ.

RESOLUTION

USE OF STATE CONTRACTS

Approve the Resolution increasing the bid threshold and appointing a Qualified Purchasing Agent, pursuant to N.J.S.A. 18A: 18A-3a and N.J.A.C. 5:34-5 et seq.; and, also permitting the Business Administrator to use state contract pricing Whenever it is in the best interest of the district to do so; and

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to $36,000.00; and

WHEREAS, N.J.S.A.18A: 18A-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 ET seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, William H. Thompson, possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Merchantville Board of Education desires to increase the bid threshold as provided in N.J.S.A.18A: 18A-3, now, therefore, be it further

RESOLVED, that the governing body of the Merchantville Board of Education, in the County of Camden, in the State of New Jersey, hereby increases its bid threshold to $36,000.00; and be it further

RESOLVED, that the governing body hereby appoints William H. Thompson, as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A: 18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education, and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 that the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of William H. Thompson's certification to the Director of the Division of Local Government Services.

I, William H. Thompson, Secretary of the Merchantville Board of Education, in the County of Camden, State of New Jersey, and do herby certify that the foregoing is a true and correct copy of a Resolution adopted by the governing body of the

Merchantville Borough Board of Education, County of Camden, State of New Jersey, at a meeting of said governing body held on June 23, 2015.

Minutes

Approve Minutes – It is recommended that the board of education approve the following minutes:

June 9, 2015 Regular and Closed Session Minutes

1. Approve Payment of Bills – It is recommended that the board of education approve for payment the bills listed on: P 067, P 068 and P 069.
Pgs._____

2. Account Transfers – It is recommended that the board of education approve the transfer of funds for May and June 2014 as listed on: A 111 through 114.
Pgs._____

3. Approve Contracts – It is recommended that the board of education approve the following contracts for the 2015-2016 school year:

State ID No.	School District	Program Dates	Transport.	No. of Days	Tuition Fees & Aides	Notes
5563744610	Marie J. Katzen-back School For The Deaf	7/2015 To 6/2015	Yes	210	85,838 Plus Summer	Continuing Program – partial residential placement
2326641541	Bancroft School – Haddon-field Campus	7/2015 To 6/2016	Yes	180	62,194.00	Continuing Program - no Extended School Year
4998755685	BCSSSD Westampt on Campus	7/2015 To 6/2016	Yes	210	52,895.00	Continuing Program Extended School Year
8281820046	BCSSSD Mount Holly, NJ	7/2015 To 6/2016	Yes	210	44,252.00	Continuing Program Extended School Year Continuing Program
2119089755	Bank-bridge Regional – GCSSSD	7/2015 To 6/2016	Yes	210	79,160.00	Continuing Program Extended School Year Continuing Program
4836299131	Y.A.L.E. Cherry Hill, NJ	7/2015 To 6/2016	Yes	210	56,645.00	Continuing Program Extended School Year Continuing Program

6635691237	Y.A.L.E. Cherry Hill, NJ	7/2015 To 6/2016	NO	210	56.645.00	Continuing Program Extended School Year Continuing Program
7651503085	Y.A.L.E. Cherry Hill, NJ	7/2015 To 6/2016	Yes	210	71,144.00	Continuing Program Extended School Year Continuing
8340675320	Y.A.L.E. Cherry Hill, NJ	7/2015 To 6/2016	Yes	210	56,645	Continuing Program Extended School Year Continuing
2091887710	Kingsway Moores-town, NJ	7/2015 To 7/2015	Yes	210	44,531.00	Continuing Program Extended School Year Continuing
9362689718	Hi-Step Behavioral Somerset NJ	6/2015 To 7/2015	Yes	30	$3,600.00	New Placement Not Budgeted

4. Approve Financial Reports – It is recommended that the board of education approve the following May 2015 reports:

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of May 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2015.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A –

16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Approve to renew Edvocate, Inc's Contract – It is recommended that the board of education approve To renew the contract with Edvocate, Inc., Toms River, New Jersey, to monitor the condition of the building for work performed by the GCA Custodial Agreement. This monitoring is part of the cafeteria contract.

6. *IDEA GRANT Submission and Acceptance*- It is recommended that the board of education approve the submission of the IDEA (Individuals with Disabilities Education) Application for 2015-2016 school year with the allocations as listed below. And, for the district to accept these funds and to utilize them to offset out of district tuition fees.

Basic Allocation	114,734.
Pre- School Allocation	6,243.
Non Public Allocation	38,833.

*Allocations represent a slight increase from prior year funding.

AUDIENCE PARTICIPATION
Audience members attending Board of Education Meetings are permitted to voice their opinion on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

RECESS INTO CLOSED SESSION
It is recommended that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss matters falling within the attorney-client privilege. This session is expected to last for approximately_____minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION

ADJOURNMENT

MERCHANTVILLE BOARD OF EDUCATION REORGANICATION AND REGULAR BOARD MEETING AGENDA

June 23, 2015