MERCHANTVILLE BOARD OF EDUCATION PUBLIC AGENDA
October 22, 2013

CALL TO ORDER
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School .

ROLL CALL

Mrs. Stocker	Mr. Morgan	Mrs. Perno
Mr. Morrone	Mr. Honigfeld	Mr. Kabel
Ms. Engelke	Mr. Bohn	Ms. Fuentes

PLEDGE TO THE FLAG
I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

OPEN PUBLIC COMMENT
Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

OLD BUSINESS

COMMITTEE REPORTS
- **Education Committee**
  - **Writing Curriculum update**
- **Policy Committee**
  - **Finalizing Review of Policy Series 9000**
  - **Starting the 1000 series of policy reviews**
- **Buildings and Grounds**
- **Personnel**
- **Finance**
- **Public Relations**

CSA REPORT
- Student Growth Objectives Update
- Evaluation Procedure Update
- Curriculum Update
- Violence and Vandalism Update
- Week of Respect Update

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AGENDA

I. Education Recommendations (Engelke, Honigfeld, Stocker)

(1) **RECOMMEND** that the Board of Education approve the following field trips. All funds for these trips are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month
Johnson's Corner Farm	Kindergarten	42	3	6	Nov 2013
Academy of Natural Science / Drexel University	1st Grade	40	2	8	May 2014

(2) **RECOMMEND** that the Board of Education approve the Comprehensive Guidance Plan for 2013-2014.

(3) **RECOMMEND** that the Board of Education approve Mrs. Nancy Talarico and Mrs. Margaret Hood as co-advisors for the National Junior Honors Society at the contracted rate for the 2013-2014 school year. (Previously, only Mrs. Talarico was approved as the advisor)

(4) **RECOMMEND** that the Board of Education approve the QSAC Statement of Assurance for the 2013-2014 school year, as previously forwarded.

II. Personnel Recommendations (Perno, Engelke, Morrone)

(5) **RECOMMEND** that the Board of Education approve time changes in the following teacher's aide schedules to meet the needs of our students.

	Previous Daily Hrs	New Daily Hrs.	New Hours of Work	Effective Date
Lisa Casey	4.25	4.75	9:15 am – 2:00 pm	Sept 30, 2013
Virginia Nolte	4.25	4.5	8:45 am – 1:15 pm	Sept 30, 2013

III. Buildings and Grounds Recommendations (Morrone, Kabel, Fuentes)

(6) **RECOMMEND** that the Board of Education approve the Annual Facility Checklist for the 2013-2014 school year, as previously forwarded.

IV. Policy Recommendations (Honigfeld, Morgan, Perno)

(7) **RECOMMEND** that the Board of Education approve the second reading and adoption of the 9000 series of policies. The following policies contained updates.

9000: The Role of the Board of Education
9121: Election and Duties of the President
9200: Orientation and Training of Board Members
9313: Formulation, Adoption, Amendment of Administrative Regulations
9314: Suspension of Policies, Bylaws and Regulations
9320: School Board Meetings
9325: Meeting Procedures

All other 9000 polices were appropriately reviewed. No changes were required.

(8) **RECOMMEND** that the Board of Education approve the first reading of the 1000 series of policies. The following policies contained updates.

1000/1010: Concepts and Roles in Community Relations; Goals and Objectives
1100: Communication with the Public
1110: Media
1111: District Publications
1120: Board of Education Meetings
1200: Participation by the Public
1220: Citizen's Ad Hoc Advisory Committees
1410: Local Units
1600: Relations Between Other Entities and The District
00: Mission Statement

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V. Finance Committee (Kabel, Morgan, Perno)

Minutes

Approve Minutes – It is recommended that the board of education approve the following minutes:

September 10, 2013 - Regular Meeting

September 24, 2013 – Regular and Closed Session Meetings

Business Office

1. Approve Financial Reports

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of July and August 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the months of July and August 2013. The Treasurer's Report and Secretary's Report are in agreement for the months of July and August 2013.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of Education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Approve Payments

POSTING	AMOUNT	DESCRIPTION
P 16	$153,584.40	9/30/2103 Payroll
		October Bill Run- in process
P 17	$260,496.32	September Bill Run

3. Approve Transfers

Posting	Date
A 029	August 2013
A 032	September 2013
A 035	August 2013
A 038	August 2013

4. Approve Various Contracts:

Services Provided	Vendor	Terms	Fees	Notes
Student Transportation to Pennsauken HS	Safety Bus Pennsauken, NJ	9-01-2013 To 6-30-2014	$20,961.00	One Bus One Route Budgeted Item
Natural Gas Services and Electric Generation Services	ACES Alliance For Competitive Energy Services	Thru May 2018	Current Unit Pricing	Renewal of existing resolutions/contracts
League Membership For Co-curricular Activities	Camden County Elementary League	2013 - 2014 School Year	For officials And Franchise fees	Annual Renewal

(Paperwork available for review.)

5. Approve Tuition Out Contracts and Special Services

State ID NO.	School	Dates	Transport.	Tuition and Other Fees	Notes
4998755685	Burlington County Special Services School District	9-2013 To 6-2014	Yes	$44,152.00	Continuing Program
4836299131	Gloucester County Special Services School District	9-2013 To 6-2014	Yes	$34,650.00	Continuing Program
2119089755	Gloucester County Special Services School District	9-2013 To 6-2014	Yes	$34,650.00 Plus One-on-one aide $34,650.00	Continuing Program
239788056	Palmyra School District	9-2013 To 6-2014	Yes	$14,84.00 Plus One-on-one aide $37,017.00	Continuing Program Increase in aide charges - special needs

5855855841	Pine Hill Public School	9-2013 To 6-2014	Yes	$23,324.00 Plus Aide charges $8325.00 Plus Before and After School Charges $2000.00	Non Budgeted Student Homeless Situation

6. Approve Donations
   Approve to accept the following donations to the district's music department:

   One (1) - A 4 component Quasar Stereo System with speakers and a cart
   Donor - Scott and Caren Batterman, Cherry Hill, NJ

   One (1) - Gemeinhardt Flute
   Donor - Kenneth and Nancy Stoops - Oaklyn, NJ

   One (1) - Yamaha Trumpet
   Robert and Ellen Taylor - Bensalem, PA.

7. Approve Non- Renewal of PCA (Prescription Corporation of America) Agreement
   Approve the non-renewal of the district's agreement with PCA (Prescription Corporation of America) as the provider and manager of the district's employee's pharmacy benefit program, effective December 31, 2013. The January 2014 premiums reflect a 102.25% increase primarily due to current and projected usage.

8. Approve a Joint Resolution with the NJ Division of Pensions and Benefits to participate in the Local Prescription Drug Program
   Approve to enter into a Joint Resolution with the NJ Division of Pensions and Benefits to participate in the Local Prescription Drug Program effective January 1, 2014.

AUDIENCE PARTICIPATION
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RECESS INTO CLOSED SESSION
It is recommended that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss_____. This session is expected to last for approximately_____minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION

ADJOURNMENT