MERCHANTVILLE BOARD OF EDUCATION AGENDA
October 8, 2013

CALL TO ORDER
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School .

ROLL CALL

Mrs. Stocker	Mr. Morgan	Mrs. Perno
Mr. Morrone	Mr. Honigfeld	Mr. Kabel
Ms. Engelke	Mr. Bohn	Ms. Fuentes

PLEDGE TO THE FLAG
I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

OPEN PUBLIC COMMENT
Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

New Jersey School Boards Presentation

OLD BUSINESS

COMMITTEE REPORTS

- **Education Committee**
  - **Writing Curriculum Update**
- **Policy Committee**
  - **Continuing Review of Policy Series 9000**
  - **Second Reading will take place on Oct 22**
- **Buildings and Grounds**
- **Personnel**
  - **CSA Evaluation Update**
- **Finance**
- **Public Relations**

CSA REPORT

- QSAC Report for 2012-2013 is being completed.
- Mid-marking period occurred on Oct 4 – Progress Reports for Grade 6 – 8
- Approximately 25% of parents have logged into RealTime
- School Improvement Panel and DEAC is in place as per ACHIEVENJ
- Monthly Report

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AGENDA

I. Education Recommendations (Engelke, Honigfeld, Stocker)

(1) The Board of Education review the recommendation regarding the following field trip. All funds for this trip are paid through the Marie J. Carroll Foundation, unless otherwise noted, and there are no costs incurred by the parents or the school district:

Place	Grade / Students	# Students	# Teachers	# Outside Chaperones	Month	Other Info
Johnson's Corner Farm	Kindergarten	42	3	6	Nov 2013	

(2) ***RECOMMENDED*** that the Board of Education approve the recommendation of the Chief school Administrator for attendance at the following Professional Development Workshops:

Attendee	Event	Place of Event	Date	Cost
Janice Monahan	Increase Your Students' Writing Success	Cherry Hill, NJ	Dec 12, 2013	$225
Pat Fields, Jean Cogan, Barbara Gandy, & Carol McNamara	Writer's Workshop	Haddon Heights, NJ	Nov 5, 2013	$200 ($50 per person)

II. Personnel Recommendations (Perno, Engelke, Morrone)

(3) The Board of Education review the following time changes to the teacher's aides schedules to meet the needs of our students.

	Previous Daily Hrs	New Daily Hrs.	New Hours of Work	Effective Date
Lisa Casey	4.25	4.75	9:15 am – 2:00 pm	Sept 30, 2013
Virginia Nolte	4.25	4.5	8:45 am – 1:15 pm	Sept 30, 2013

(4**)** ***RECOMMENDED*** that the Board of Education approve the recommendation of the Chief School Administrator to add the following candidate, Linda Stokes, to the 2013-2014 substitute teacher list. Paperwork has been completed.

III. Buildings and Grounds Recommendations (Morrone, Kabel, Fuentes)

Informational Use of Facilities -

Group	Event	Times	Dates	Facility
Merchantville 8th Grade Parents	Haunted House	5:00 pm – 10:00 pm	Fri, Oct 25, Sat, Oct 26 & Sun, Oct 27	Library & Small Playground
Boy Scouts, Troop 119	Car Wash	7:30 am – 12:30 pm	Sept 28, 2013	Parking Lot
PTA	Basketball	10:30 am - 2:00 pm	Saturdays – Jan 11 – Apr 12, 2014	Gym
PTA	Basketball	6:30 pm – 9:00 pm	Tues, Wed, Thurs Feb to April 16 (Starting when school basketball concludes)	Gym

IV. Policy Recommendations (Honigfeld, Morgan, Perno)

(5) The Board of Education review the second reading and approval of the policies in the 9000 series. The following policies have updates:

9000: The Role of the Board of Education
9121: Election and Duties of the President
9200: Orientation and Training of Board Members
9313: Formulation, Adoption, Amendment of Administrative Regulations
9314: Suspension of Policies, Bylaws and Regulations
9320: School Board Meetings
9325: Meeting Procedures

All other 9000 polices should be reviewed as well. There are no changes to them.

V. Finance Committee (Kabel, Morgan, Perno)

Minutes

Approve Minutes – It is recommended that the board of education approve the following minutes:
September 10th and September 24th

Business Office

Business Office

Revision - The district's auditors, CPA Solutions, will be in on Monday, October 7th through Friday October 18th to audit the 12-13 School Year Financials.

Board Secretary Financial, Revenue and Treasurer's Reports

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of July and August 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the months of July and August 2013. The Treasurer's Report and Secretary's Report are in agreement for the months of July and August 2013.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of Education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Payments

POSTING	AMOUNT	DESCRIPTION
P 16	$153,584.40	9/30/2103 Payroll
		October Bill Run- in process

Transfers

Posting	Date
A 029	August 2013
A 032	September 2013
A 035	August 2013

Contracts:

Services Provided	Vendor	Terms	Fees	Notes
Student Transportation to Pennsauken HS	Safety Bus Pennsauken, NJ	9-01-2013 To 6-30-2014	$20,961.00	One Bus One Route Budgeted Item

AUDIENCE PARTICIPATION
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RECESS INTO CLOSED SESSION
It is recommended that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss_____. This session is expected to last for approximately_____minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION

ADJOURNMENT