MERCHANTVILLE BOARD OF EDUCATION AGENDA
July 23, 2013

CALL TO ORDER
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, Borough Hall, Merchantville School and the Reading Center at Merchantville School .

ROLL CALL

Mrs. Stocker	Mr. Morgan	Mrs. Perno
Mr. Morrone	Mr. Honigfeld	Mr. Kabel
Ms. Engelke	Mr. Bohn	Ms. Fuentes

PLEDGE TO THE FLAG
I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

OPEN PUBLIC COMMENT
Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

COMMUNICATIONS

UNFINISHED BUSINESS
BOE Self Evaluation
Merchantville/Pennsauken Send Receive Litigation

NEW BUSINESS

OLD BUSINESS

COMMITTEE REPORTS

- **Education Committee**
- **Policy Committee**
    - **Wellness Check Results**
- **Buildings and Grounds**
    - **ROD Grant Motions for approval / update**

. **Personnel**

- **New Personnel**

- **Finance**
- **Public Relations**

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CSA REPORT

- QSAC Finalized Report Update
- Board Report at the August 27th Meeting
- Update on Summer Projects

AGENDA

I. Education Recommendations (Engelke, Honigfeld, Stocker)

(1) **RECOMMEND t**hat the Board of Education approve the Mentoring Program for the 2013-2014 school year.

(2) **RECOMMEND** that the Board of Education approve the Student Handbook for the 2013-2014 school year.

II. Personnel Recommendations (Perno, Engelke, Morrone)

(3) **RECOMMEND** that the Board of Education approve a change in FTE for Ms. Debra Wurster, a teacher, from 47.3% to 100%, effective September 1, 2013. Mrs. Wurster will be placed on a BA Step 5 on the salary guide, at a salary of $54,049 with benefits. (Part of 3rd Grade Retirement)

(4) **RECOMMEND** that the Board of Education approve a change in FTE for Mrs. Ann Sneddon, a teacher, from 47.3% to 100, effective September 1, 2013. Mrs. Sneddon will be placed on at BA Step 2 on the salary guide, at a salary of $51,909 with benefits. (Part of 3rd Grade Retirement)

(5) **RECOMMEND** that the Board of Education approve to hire Ms. Alyssa Letts, as a full time teacher, at the contracted rate for BA Step 1, $50,909 with benefits, with a starting date of September 1, 2013. (3rd Grade Position - Retirement)

(6) **RECOMMEND** that the Board of Education approve to hire Ms. Yuliya Tsypenyuk, as a full time teacher, at the contracted rate for BA Step 1, $50,909 with benefits, with a starting date of September 1, 2013. (Jr. High Math/LA Position - Retirement)

(7) **RECOMMEND** that the Board of Education approve to hire Ms. Jessica Broomfield, as a full time teacher, at the contracted rate for BA Step 1, $50,909 with benefits, with a starting date of September 1, 2013. (Jr. High LA/Spanish Position - Retirement)

III. Buildings and Grounds Recommendations (Morrone, Kabel, Fuentes)

Informational Use of Facilities -

Group	Event	Times	Dates	Facility
Merchantville Basketball	Practice	2:00 – 4:00 pm	Mon - Thurs, July 1 – Aug 1, 2013	Gymnasium

IV. Policy Recommendations (Honigfeld, Morgan, Perno)

V. Finance Committee (Kabel, Morgan, Perno)

Minutes

Approve Minutes – It is recommended that the board of education approve the following minutes:

June 25, 2013	Regular Board Meeting
July 9, 2103	Regular and Closed Session Meeting

Business Office

1. Board Secretary and Treasurers' Reports

It is recommended that the Merchantville Board of Education approve the following financial reports:

A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 © 3, and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

B. Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of May 2013. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2013.

C. Board Secretary in accordance with N.J.A.C. 6A:23A – 16-10 © 2 certifies that there are no changes in anticipated revenue amount or revenue sources.

D. Board of Education Certification – pursuant to N.J.A. C. 6A:23A-16.10 © 4 – We certify that after review of the secretary's monthly financial report (appropriations section), and upon consultations with the appropriate district officials, that to the best of our knowledge no major accounts for funds have been over expended in violation of N.J.A. C. 6A:23A – 16.10 (b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pgs._____

2. Payments

It is recommended that the Merchantville Board of Education approve the following payments:

BATCH NO.	DESCRIPTION	AMOUNT
P 64	June Payroll	$161,766.84
P 65	June Payroll	$156,206.70
P 66	June Payroll	$54,263.60
P 67	June Bill Run	$41,951.85
P 68	June Bill Run	$29,294.91
P 01	July Bill Run	$209,563.85

Pgs._____

3. Transfers

It is recommended that the Merchantville Board of Education approve the following transfer of accounts For the month of June 2013, as listed in Adjustments #121 attached.

Pg._____

4. Brown and Brown Renewal for Horizon Dental Program -
It is recommended that the Merchantville Board of Education approve the renewal rates for the employee Dental Program for the 2013-2014 school year.
Pg._____

5. Award Construction Bid
It is recommended that the Merchantville Board of Education approve to enter into a construction contract with the lowest responsive bidder, MJJ Construction, Atco, New Jersey, on project number #13255.02 – Renovations to the Front Office Area of the School Building. The total bid was $64,000.00. A protest was registered against the lowest bidder for this job, and the district's attorney submitted a review stating that the protest letter was correct, and the award should go to the next lowest bidder.
Pg._____

6. Approve Volunteer
It is recommended that the board of education approve for Ms. Alexa Batterman to serve as a volunteer in the summer Pre K program. Ms. Batterman has submitted the required paperwork.

7. Approve Resolution with Remington and Vernick
It is recommended that that the board of education approve the following resolution:

> *"Resolve* to delegate Remington and Vernick the authority to submit the ROD Grant – Round IV application to the New Jersey Department of Education on behalf of Merchantville School District for Phase 1 and Phase 2 Improvements to the Merchantville School".

AUDIENCE PARTICIPATION
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RECESS INTO CLOSED SESSION
It is recommended that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss_____. This session is expected to last for approximately_____minutes. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION

ADJOURNMENT

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