**MERCHANTVILLE BOARD OF EDUCATION PUBLIC AGENDA – JULY 26, 2011**

**CALL TO ORDER**
The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Retrospect, The Courier Post, Borough Hall, and Community Library.

**ROLL CALL**

| | | | | | |
|---|---|---|---|---|---|
| Mr. Barnett | _____ | Mrs. Hartson-Stine | _____ | Mrs. Perno | _____ |
| Mr. Doran | _____ | Mr. Iannucci | _____ | Mr. Morrone | _____ |
| Ms. Engelke | _____ | Mr. Kabel | _____ | Mr. Bohn | _____ |

**PLEDGE TO THE FLAG**
I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**OPEN PUBLIC COMMENT**
Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

**INFORMATION ITEMS**

*UPCOMING EVENTS:*

August 9th *BOE Meeting*

Continuing:
*Pre-school Extended School Year Programs*
*Summer Tutoring through the Drug Alliance Program*
*Discipline Committee Meetings*
*Anti-bullying Committee Meetings*
*Interviewing for open positions*
*Work on Teachers' and Students' schedules*

**COMMUNICATIONS**

**UNFINISHED BUSINESS**
School Choice Update

Send/Receive Issue

Gymnasium Floor – Scheduled for 8/3 and 8/4

Use/Changes to the Athletic Field

## COMMITTEES

## MINUTES

*Approve June 28th and July 12th Minutes* – It is recommended that the board of education approve the June 28, 2011 and July 12, 2011 minutes.

## NEW BUSINESS

## BUSINESS OFFICE

*1. Transfers* - It is recommended that the board of education accept the recommendation of the chief school administrator, and approve the following transfer of funds for June 2011:

| FROM ACCOUNT | AMOUNT | TO ACCOUNT | AMOUNT |
|---|---|---|---|
| 11 000 216 320 Related services – purchase of services | 3,000.00 | 11 000 230 339 Legal Services | 3,000.00 |
| 11 000 219 320 Support services – purchase of services | 1,650.00 | 11 000 230 339 Legal Services | 1,650.00 |
| 11 000 100 565 Tuitions – special services | 2,850.00 | 11 000 100 564 Tuitions – Vocational school – special educ. | 2,850.00 |
| 11 000 230 585 BOE – Travel | 33.42 | 11 000 230 590- General administration – purchase of services | 33.42 |
| 11 000 230 585 BOE – Travel | 69.79 | 11 000 230 610 Administration – supplies | |
| 11 000 240 300- School administration – purchase of services | 49.41 | 11 000 240 800 School administration – Miscellaneous expenditures | 49.41 |

*2. Payments* - It is recommended that the board of education accept the recommendation of the chief school administrator, and approve the following payments for June 2011:

| PAYMENT NUMBER | DESCRIPTION | AMOUNT |
|---|---|---|
| P 59 | 6-30-11 Payroll | $15,625.94 |
| P 60 | June Bill Run | $49,673.04 |
| P 61 | Deductions from state aid | $38,321.70 |
| P 62 | Deduction from state aid | $ 432.00 |

*3. Various Contracts* – It is recommended that the board of education accept the recommendation of the chief school administrator, and approve the following contracts:

| VENDOR/SCHOOL | DESCRIPTION | TERMS | AMOUNT | NOTES |
|---|---|---|---|---|
| Kingsway Learning Center, Moorestown, NJ | Tuition out fees TO # 82 | July 1, 2011 To June 30, 2012 | $ 48,848.10 | Tuition – continuing tuition out |
| East Mountain School, Belle Mead, NJ | Tuition out fees #268 | September 6, 2011 To June 30, 2011 | $59,164.20 | NJ State Children's Services placed this student – approx. $12,000 increase from last year's educational setting |
| Palmyra School District, Palmyra, NJ | Tuition out fees # 268 | July 6, 2011 To August 3, 2011 | $650.00 | Tuition – continuing program |
| Brookfield School, Cherry Hill, NJ | Tuition out fees #263 | September 2011 To June 2012 | $44,100.00 | Tuition – continuing program |
| Gloucester County Special Services School District | Tuitions – extended school year TO #101 & #176 | July 11, 2011 To August 11, 2011 | $3,825 per student | Tuition – continuing extended school year programs |
| Bradley-Sciocchetti Inc | Preventative Maintenance Agreement for the H. B. Smith Boilers | September 1, 2011 To August 31, 2012 | $3,499.00 | Preventative Maintenance – continuing –plus Discounted service rates |
| Blackboard Connect | Unlimited emergency and outreach notification to parents of enrolled students, staff, Administration, etc. | August 14, 2011 To August 14, 2014 (Three years) | $1,260.00 Annual Fee (350 students At $3.60 per student) | Continuing – notification system |

*4. Archway Programs - to not collect co-payments from parents and guardians for meals served to students* - It is recommended that the board of education approve the following resolution that permits Archway Programs to not collect co-payments from parents and guardians

> *BE IT RESOLVED* that the Merchantville Board of Education does not require the Archways Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations.

## CHIEF SCHOOL ADMINISTRATOR'S REPORT

*Approve Seminar Attendance* **–** It is recommended that the board of education approve a seminar attended by Mrs. Leise, on June 28, 2011, at New Jersey Association of School Administrator – topic – Anti Bullying – fee $50.00, plus salary reimbursement.

**RECOMMENDED** That the Merchantville Board of Education approve the consulting services of Kristin P. O'Neil for the 2011 – 2012 school year as per the enclosed proposal at a cost of $4,500 and the hourly rate for additional training if needed as determined by the Chief School Administrator. Effective start date is July 28, 2011.

**RECOMMENDED** That the Merchantville Board of Education approve the contracted service of Dr. Arnold Lindley to provide services as a School Psychologist for two days per week at a per diem rate of $325.00 for the 2011 – 2012 school year.

**RECOMMENDED** That the Merchantville Board of Education approve the Employment of Ann M. Sneddon as a part-time Pre-School teacher, 47.30% FTE, effective September 1, 2011, at a pro-rated salary of $49,589, BA Step 1. Salary is based on the 2010 – 2011 salary guide. Ms. Sneddon will receive substitute pay until she receives her Early Childhood Certification from the New Jersey Department of Education.

**RECOMMENDED** That the Merchantville Board of Education approve the Comprehensive Equity Plan Annual Statement of Assurances for the 2011 – 2012 school year as per enclosed.

**RECOMMENDED** That the Merchantville Board of Education approve the English Language Services Three Year Plan for School Years 2011 – 2012 as per enclosed.

**RECOMMENDED** That the Merchantville Board of Education approve the Application For Change Of Use of Educational Space for the 2011 – 2012 school year with regard to room # 108 (Am Pre-School Handicapped classroom)

**RECOMMENDED** That the Merchantville Board of Education approve the Employment of the Social Worker and Learning Disabilities Consultant / Early Childhood Supervisor (LDTC) during the summer months.

**IT IS FURTHER RECOMMENDED t**hat the Merchantville Board of Education approve the summer employment for a maximum of ten days as per the following per diem rate. If

additional time is needed the following hourly rate will be in effect as per the approval of the Chief School Administrator.

| | Per Diem | Hourly Rate |
|---|---|---|
| Dr. Susan Roth (LDTC) | $303.83 | $32.98 |
| Jeanne Leise (Social Worker) | $243.54 | $30.44 |

**RECOMMENDED** That the Merchantville Board of Education approve the attached revised job description for the Learning Disabilities Consultant / Supervisor / Early Childhood Supervisor.

**RECOMMENDED** That the Merchantville Board of Education approve the Marie J. Carroll Will Budget Proposal for school year 2011 - 2012 to fund planned activities totaling $44,059.00.

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

**RECESS INTO CLOSED SESSION**

It is recommended that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

**RESUMPTION OF PUBLIC PORTION OF THE MEETING**

**ADJOURNMENT**