MERCHANTVILLE BOARD OF EDUCATION AGENDA – SEPTEMBER 27, 2011

CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Retrospect, The Courier Post, Borough Hall, and Community Library.

ROLL CALL

Mr. Barnett	_____	Mrs. Hartson-Stine	_____	Mrs. Perno	_____
Mr. Iannucci	_____	Mr. Morrone	_____		
Ms. Engelke	_____	Mr. Kabel	_____	Mr. Bohn	_____

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

OPEN PUBLIC COMMENT

Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

CSA SEARCH

6:30 p.m.	NJSBA Representative	CSA Contract
7:30 p.m.	CSA Candidate Interview	

8:15 p.m. Start time for Regular Board Meeting

INFORMATION ITEMS

October 7, 2011	School Closed – Teachers' In-service
October 10, 2011	School Closed
October 19, 2011	PTA Meeting

Check the web site for a complete listing of school activities.

COMMUNICATIONS

HIB Training for all board members – will be held on Tuesday, October 11, 2011,

UNFINISHED BUSINESS

Negotiations

CSA Search

Criminal History for BOE Members

Send/Receive Issue

AESOP Substitute Calling Program

Educational Network Incorporation

Open seat on the Board

Policies – The following policies must be updated to comply with code - #1120, #5114, #5131.5, #9200, and #5131. Copies were forwarded to all board members for review.

Safety Committee

Employment

School Secretary – eight applications, two in-house employees applied
Long term special education teacher
Part time basic skills teacher
Substitute aides, teachers, and nurses.

New Phone System

Renovations to the School Office

Locker Rooms

*Cafeteria 125 Plan –V*endor contacted and the contract is being processed.

Contract for the Charitable Organization Renovating the Gymnasium

Discipline and Dress Code

ASK Score Reports – Presentation scheduled for 10/11/11.

NEW BUSINESS

COMMITTEES

Approve Minutes – It is recommended that the board of education approve the August 23, 2011 and September 13, 2011 board minutes.

BUSINESS OFFICE

1. Approve Financials –That the board of education approve the July 2011 Financial Reports.

Pursuant to **N.J.A.C. 6A: 23A-16.10(c) 3,** I certify that as of July 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Merchantville Board of Education pursuant to **N.J.S.A. 18A: 22-8.1** and **N.J.S.A. 18A: 22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6:23A-16.10(a) 1.**

In accordance with **N.J.A.C. 6A: 23A-16.10 (c) 2**, it is certified that anticipated revenue has not changed for the month ending July 2011.
Pg. _____

2. Approve Payments – That the board of education approve the following payments:

P 6	August Bill Run	$98,889.73
P 7	August 15, 2011 Payroll	$25,392.64
P 8	August 31, 2011 Payroll	$21,362.77
P 9	August Bill Run	$50,457.62
P 10	Tuition Reimbursement – Talarico & Turan	$3,600.00
P 11	September Bill Run	$110,052.22
P 12	September 15, 2011 Payroll	$142,227.84

Pgs._____

3. Approve Resolution to Appoint Thompson as Delegate to Burlington County Insurance Pool – It is recommended that the board of education appoint William Thompson as the Delegate to the Burlington County Insurance Pool, as required by the fund bylaws.

4. Approve Sodexho Management Food Contract Resolution – It is recommended that the board of education approve the Resolution awarding the Food Service Contract to Sodexho Management, Inc, for the 2011-2012 school year, as outlined in the attachment.
Pgs._____

5. Approve Medical Leave of Absence for Mrs. Irvin-Turner – It is recommended that the board of education approve a Medical Leave of Absence (under the FFMLA) for Mrs. Irvin–Turner, beginning on September 15, 2011 through approximately October 17, 2011. Mrs. Turner intends to use half of her banked sick days during this leave.

6. Approve Payroll Payment for Mrs. Annette Swanson – It is recommended that the board of education approve payment to Mrs. Annette Swanson for the Speech Evaluations of two students over the summer, at the rate of $275.00 per evaluation.

7. Approve Transfer of Funds – It is recommended that the board of education approve the following transfer of fund for July and August 2011, as listed below:

FROM ACCOUNT	AMOUNT	TO ACCOUNT	AMOUNT
11 000 100 564 Tuition –Vocation School – special education students	2,850.00	11 000 100 563 Tuition – Vocation School – regular education students	2,850.00
11 000 230 339 Gen'l Adm. – Professional Services	200.00	11 000 230 890 Gen'l Adm. – Misc. Expenditures – Curriculum Membership	200.00
11 000 270 581 Transportation – Contracted Service – Special Education Students	9,000.00	11 000 270 515 Transportation – Contracted Services- Jointure Agreement	9,000.00
11 000 218 600 Support Services – supplies	100.00	11 000 218 800 Support Services – Misc. Exp. – membership dues	100.00
11 000 216 320 Purchase of Services –related services	3,724.00	11 000 230 895 Gen'l Adm. – NJSBA dues	3,724.00

8. Approve Tuition Contract s – It is recommended that the board of education approve the following contracts for the 2011-2012 school year.

Student No.	School	Terms	Amount	Notes
CS#1	Camden Academy Charter HS	Tuition Sept. – June	$10,322.00	Continuation from prior school year

CS#2	Leap Academy University High Charter School	Tuition Sept – June	$32,777.00	Continuation From prior School year
CS #3	Leap Academy University High Charter School	Tuition Sept. – June	$32,777.00	Student transferred from PHS to Charter School in 8/11- (Not budgeted.)

9. Approve Substitute Calling Payment to Mrs. Papa – It is recommended that the board of education approve a payment of $319.30 (per MEA Contract's Stipends) to Mrs. Alice Papa to coordinate the district's substitutes for the month of September 2011.

10. Approve Contract - It is recommended that the board of education approve the following contracts for the 2011-2012 school year:

Vendor	Description	Terms	Amount	Notes
Brookfield Schools	Home bound School Program	Sept. – June	$33.25 per hour	As need basis only.

Chief School Administrator Report

Back-To-School Night on Wednesday September 21, 2011 was well attended

Advertise for sale – Balance bean and Lawn mower

(1) School Safety Team

RECOMMENDED That the Board of Education approve the following School Safety Team as required under the Anti-Bullying Bill of Rights for the purpose of fostering a positive climate in the school and addressing HIB. The School Safety Team is required to meet a minimum of two times per school year.

Jeanne Leise - (Chair) HIB Specialist
Dr. Susan Roth - HIB Coordinator
Timothy Bell - Chief School Administrator
Steve Morrone - Board of Education (Vice President)
Melody Ransom - Teacher
Pat Fields - Teacher
Marie Hanna - Teacher

Gary Walton - Teacher
Dawn Schmidt - Parent
Ami Meachum - Parent (alternate)
Action of the Board _____

(#2) Employment of School Secretary

RECOMMENDED That the Board of Education approve the employment of Rose DiMatteo as School Secretary effective October 1, 2011 at a salary and step on the salary guide to be determined.
Action of the Board _____

(#3) Approval of Part Time Basic Skills Teacher

RECOMMENDED That the Board of Education approve the employment of Adam Wallace as a part-time Basic Skills Teacher beginning October 1, 2011 at a salary to be determined.
Action of the Board _____

(#4) Approval of Job Description

RECOMMENDED That the Board of Education approve the enclosed job descriptions as per the following:

School Anti-Bullying Specialist
School Anti-Bullying Coordinator

Action of the Board _____

(#5) Approval of Field Trip

RECOMMENDED That the Board of Education approve the following Field Trip:

Grounds For Sculpture	- 40 Students
(2nd Grade Art-A-Facts Trip)	- 3 Teachers
Sept., 2011	- 4 Chaperons

Action of the Board _____

AUDIENCE PARTICIPATION
Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

RECESS INTO CLOSED SESSION

It is recommended that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

ADJOURNMENT