MERCHANTVILLE BOARD OF EDUCATION AGENDA – SEPTEMBER 13, 2011

CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Retrospect, The Courier Post, Borough Hall, and Community Library.

ROLL CALL

Mr. Barnett _____ Mrs. Hartson-Stine _____ Mrs. Perno _____

Mr. Iannucci _____ Mr. Morrone _____

Ms. Engelke _____ Mr. Kabel _____ Mr. Bohn _____

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

OPEN PUBLIC COMMENT

Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

INFORMATION ITEMS

September 21, 2011	Back-to-School Night
September 27, 2011	BOE Meeting
October 7, 2011	School Closed – Teachers' In-service
October 10, 2011	School Closed
October 19, 2011	PTA Meeting

COMMUNICATIONS

2010-1011 Audit Process – Auditors will be here on 9/14/2011 to begin the audit.

HIB Training for all board members – will be held on Tuesday, October 11, 2011, time to be determined.

Student Enrollment - As of now, 365 students. Increase of 42 students - This increase includes choice students and 25 Pre-K students.

UNFINISHED BUSINESS

CSA Search –

9/1 and 9/8 – Community and Teacher input sessions were held.
9/12 – BOE members reviewed resumes
9/20,22,28 and 29 – Dates for the first and second round of candidate interviews

Criminal History for BOE Members – Information was forwarded to all members.

Send/Receive Issue - Demographer called for additional tuition out information and further details on the back tuition charges received from Pennsauken Board of Education.

Gymnasium Floor – refinished, repainted and new logo installed on floor. Chapel Avenue foyer was re-carpeted.

Use/Changes to the Athletic Field – St. Peter's Football Association submitted proof of their liability insurance, and the district is named as an additional insured.

AESOP Substitute Calling Program – Still in process. Teachers' and aides' schedules and substitute information must be entered.

Educational Network Incorporation, the district's web site developer, sent a representative and several employees attended an overview session.

Open seat on the board - A notice was posted in The Retrospect, The Library, the front office of the school, the borough and the PTA Committee advertising the open position on the board .

Policies – The following policies must be updated to comply with code - #1120, #5114, #5131.5, #9200, and #5131. Copies were forwarded to all board members for review.

Safety Committee – must be established to comply with code. A board member must be appointed to this committee. When in place, the membership will be presented to the board for approval.

Employment – the deadline for applying for the following positions has closed and interviews will be scheduled:

School Secretary – eight applications, two in-house employees applied
Long term special education teacher
Part time basic skills teacher
Substitute aides, teachers, and nurses.

Appointments will be made at the 9/27/11 Meeting.

New Phone System – choice of vendor and system still pending.

Just Kids Request for a Computer – Director submitted a request for a computer. (The contract with Archway does not list this as a requirement.) Computer technician is checking wiring in that room. There is concern about the security of the equipment , as this is an "open" area.

School Office – The architect contacted a vendor and a quote is being prepared to limit access to the school secretary's work area.

Locker Rooms - The architect's search for a vendor resulted in one proposal. Earliest possible start date is the winter break in December.

Cafeteria 125 Plan – Vendor quotes were requested – mandated to expand inclusions in this plan.

Set Up a Response to the Alarm System – Appoint/renew personnel and set a rate.

Contract for the Charitable Organization Renovating the Gymnasium – Status

Buildings and Grounds Donation – Status

Athletic Field Gates and Club House – Status of the locking of the building and the gates.

Discipline and Dress Code – implemented, policy needs to be revised.

NEW BUSINESS

ASK Score Reports – Scheduled for 10/11/11, time to be determined.

School Choice for the 2012-2013 School Year – decision must be made for the next school year, as paperwork process begins in November.

COMMITTEES

Buildings and Grounds

Three new air conditioners were installed – the 2 fifth grade classrooms and the new pre-k setting.
Shades were installed in the Library
All broken classroom windows and shades are being addressed.
A new heating/air conditioning unit is needed for the Child Study Team Office.
Arnold's Lock Company repaired/replaced all broken door locks.
The fire alarm, emergency lighting, fire extinguishers and fire system were serviced over the summer.

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

RECESS INTO CLOSED SESSION

It is recommended that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

ADJOURNMENT