MERCHANTVILLE BOARD OF EDUCATION AGENDA – JUNE 28, 2011

CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Retrospect, The Courier Post, Borough Hall, and Community Library.

ROLL CALL

Mr. Barnett	_____	Mrs. Hartson-Stine	_____	Mrs. Perno	_____
Mr. Doran	_____	Mr. Iannucci	_____	Mr. Morrone	_____
Ms. Engelke	_____	Mr. Kabel	_____	Mr. Bohn	_____

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

PRESENTATION

A Representative from NJSBA will present an overview on conducting a CSA search.

OPEN PUBLIC COMMENT

Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

INFORMATION ITEMS

UPCOMING EVENTS:

June 27th	*Summer Music Program begins*
July 5th	*Pre-school Summer Program begins*
July 12th	*BOE Meeting*
July 26th	*BOE Meeting*

COMMUNICATIONS

UNFINISHED BUSINESS

School Choice Update

Send/Receive Issue

Gymnasium Floor

Use/Changes to the Athletic Field

COMMITTEES

NEW BUSINESS
Insurance Proposal – Mr. Thompson

MINUTES
Approve Minutes - It is recommended that the board of education approve the Regular and Closed Session Minutes for the May 24, 2011 and June 14, 2011 Board Meetings.

BUSINESS OFFICE

1. Payments - It is recommended that the board of education approve the following payments:

P 53	May 31, 2011 Payroll & Unemployment Payment	$6,814.12
P 54	Tuitions, Debt Service Payments and Return of Non Public Funds	$42,289.50
P 55	June Bill Run	$183,844.73
P 56	June 16, 2011 Payroll	$155,159.89
P 57	June 20, 2011 Payroll	$145,203.78
P 58	Commission for the Blind Services	$432.00

2. Transfers - It is recommended that the board of education accept the recommendation of the chief school administrator, and approve the following transfer of funds for May 2011 and June 2011:

FROM ACCOUNT	AMOUNT	TO ACCOUNT	AMOUNT
11 000 100 565 Tuition – County Special Services School	12,000.00	11 000 230 331 Legal Services	12,000.00
11 000 261 610 Supplies - Maintenance	1,000.00	11 000 261 420 Contracted Services – Maintenance	1,000.00
11 190 100 500 Regular Program – Purchase of Service	200.00	11 150 100 320 Home Bound Instruction	200.00
11 000 216 100 Salaries - Speech	300.00	11 240 100 320 Purchase of Service – Bilingual Instruction	300.00
11 000 230 585 BOE - Travel	150.00	11 000 230 530 Communications & Telephone	150.00

3. Set Cafeteria Prices for 2011-2012 - It is recommended that the Board of Education approve to set the following prices for the cafeteria, effective September 2011.

	Currently	2011-2012
Adult Lunch	$4.00	_____
Adult Breakfast	$1.75	_____
Student Lunch	$2.50	_____
Student Breakfast	$1.25	_____
Student Reduced Lunch	$ .40	_____
Student Reduced Breakfast	$ .30	_____
Special Milk	$ .25	_____

4. Approve Financials –That the board of education approve the May 2011 Financial Reports.

Pursuant to **N.J.A.C. 6A: 23A-16.10(c) 3,** I certify that as of May 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Merchantville Board of Education pursuant to **N.J.S.A. 18A: 22-8.1** and **N.J.S.A. 18A: 22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6:23A-16.10(a) 1.**

In accordance with **N.J.A.C. 6A: 23A-16.10 (c) 2**, it is certified that anticipated revenue has not changed for the months ending May 2011.

5. *Approve to transfer funds from Fund 10 to Fund 40* – (**Details –** Following consultation with the Camden County Executive School Business Administrator and the district's auditors regarding the $51,053. Deficit in the Debt Service Fund , we need to transfer $51,053 from Fund 10 Undesignated/Unreserved Fund Balance to Fund 40 Debt Service .) These transferred funds will be listed as a "transfer to cover fund deficit".

It is recommended that the board of education approve the transfer of $51,053 from Fund 10 (General Fund) Undesignated/Unreserved Fund Balance to Fund 40 (Debt Service Fund) to cover the deficit in this account.

CHIEF SCHOOL ADMINISTRATOR'S REPORT

1. Approve Various Contracts – It is recommended that the board of education approve the chief school administrator's recommendation to approve the contracts as listed below:

SERVICE PROVIDED	VENDOR	TERMS	FEES	NOTES
Educational Services	Commission for the Blind	2011-2012 School Year	$1,700,00	Mandated in Student's IEP
Discounts on Telecommunications and Internet	E-Rate Services Agreement	Varies by the date that the form is due	$1,290.00	Consultants for communication services, etc.

Services				
Consulting Service for the District's Food Service Program	Edvocate, Inc.	July 1, 2011 To June 30, 2012	$3924.00 ($327.00 per month)	$72.00 increase from prior school year

2. *Approve Preschool Extended School Year (ESY) Program for summer 2011* – It is recommended that the board of education approve the chief school administrator's recommendation to approve the chief school administrator's recommendation for the Preschool Extended School Year (ESY), with special services as mandated, for summer 2011.

July 5th through August 4th – 20 days
Monday through Thursday each week
9:00 a.m. to 11:30 a.m.

For six (6) students, as mandated in their IEP's
One teacher and one aide
Eastern Rehabilitation – Speech Services
2 xs's a week – 2 hours per day – 4 hours per week

Furthermore, to approve the following payroll and contracted services associated with the Preschool Extended School Year Program:

Employee or Vendor	Job Description	Rate of Pay	Number of Hours	Number of Days
Batterman, Caren	Teacher	$39.15 per hour	3.25 hours per day	20 days
Casey, Lisa	Aide	$14.61 per hour	3.25 hours per day	20 days
Eastern Rehabilitation	Speech Services	$80.00 per hour	4 hours per week	8 days

3 . Approve Extended School Year Programs – It is recommended that the board of education approve the chief school administrator's recommendation to provide extended school year educational services, occupational therapy, speech therapy, or physical therapy, as mandated, and transportation for the following students for summer 2011.

Tuition Out Number	School District	Dates	Transportation	Number of Days
#101	Bankbridge	7/11 – 8/11	Yes	Mon – Friday
#176	Bankbridge	7/11 – 8/11	Yes	Mon – Friday
#193	Katzenbach	7/5 – 8/5	Monday & Friday	Residential

#267	BCSSSD	7/1 – 7/29	Yes	Mon - Friday
#282	BCSSSD	7/1 – 7/29	Yes	Mon - Friday
#274	Pennsauken	Details not finalized	Not Finalized	Not Finalized
#82	Kingsway	7/5 – 8/5	Yes	Mon – Thurs
#266	Palmyra – Delaware Ave. School	7/6 – 8/3	No	Mon - Friday
#268	East Mountain School	Details not finalized	No	Residential

4. Approve Summer College Course – It is recommended that the board of education approve the following summer college course request:

Ms. Patrice LaJeunesse –
University of the Arts - $995.00 – 3 credit course –
"Artists Book – Digital Books" - 5 day course
University of the Arts - $970.00 – 3 credit course -
"Photoshop for Educators, Level 1 – 5 day course

Mr. Shawn Waldron
University of Scranton - $1,320.00 – 3 credit course –
"Advance Educational Psychology" – online course

5. Approve Movement on the Salary Guide – It is recommended that the board of education approve the following movement on the salary guide to reflect additional education credits earned, effective September 1, 2011.

Mrs. Joanna Hellman – MA – Step 17 - $90,013.00

6. *Approve the Following Payroll Rates for the 2011-2012 School Year* - It is recommended that the board of education approve the chief school administrator's recommendation to set the following pay rates for the 2011-2012 school year:

JOB DESCRIPTION	SUGGESTED RATES
Homebound Instruction	$33.25 per hour
Substitute Teachers	$80.00 per day
Substitute Aides in Classroom, cafeteria or recess periods	$ 9.50 per hour
Substitute Nurses	$33.25 per hour
Substitute Secretary	$12.00 per hour
Curriculum Development	$30.00 per hour

In-house aides substituting for another aide	Same hourly rate as contracted position - $12.90 to $15.26 per hour
Summer Tutoring	$30.00 per hour
In-house Translator-Spanish	$30.00 per hour

7. Approve Internship **- (Details - We** have been presented with a request to continue a supervised internship by Mrs. Lindsey Connell Carlisle a student at Capella University. The internship period would run between September 19, 2011 and March 1, 2012. It is anticipated that Mrs. Carlisle would assist Dr. Lehrer's replacement, Dr. Roth, and Mrs. Leise in developing supportive programming for students in our district.)

It is recommended that the Merchantville Board of Education approve the recommendation of the Chief School Administrator and members of the Child Study Team to provide a supervised internship field experience for Mrs. Lindsey Connell Carlisle under the auspices of Capella University during school year 2011 – 2012.

AUDIENCE PARTICIPATION
Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

RECESS INTO CLOSED SESSION
It is recommended that the Board of Education adjourn, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

ADJOURNMENT