OPENING

1. **Call to Order**
   The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, The Courier Post, at Borough Hall, and in the Community Library.

2. **Roll Call**

___ Mr. Barnett	___ Ms. Engelke	___ Mr. Loue
___ Mr. Bohn	___ Ms. Hartson Stine	___ Mr. Morrone
___ Mr. Doran	___ Mr. Kabel	___ Ms. Perno

3. **Pledge to the Flag**
   I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

4. **Open Public Comment**
   The meeting will now be open to the public. If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Chief School Administrator after the meeting since these items are not discussed in public.

PRESENTATION (S)

5. **Presentation(s) to the Board**
   Mrs. Cheryl Rettinger, school nurse, will discuss Swine Flu precautions.

INFORMATIONAL ITEMS

6. **Upcoming Events**
   a. *June through August* – Drug Alliance Tutoring - various classrooms

7. **Awards, Honors, Acknowledgements**
   a. *Students*
   b. *Staff*

8. **Communications**
   a. *Request for A Leave of Absence* – It is recommended that the board of education approve the chief school administrator's recommendation to approve a leave of absence for Mrs. Margaret Bakey as listed on the attached request.

   b. *Request for a Rider University Practicum Student to do an Internship in Counseling* - It is recommended that the board of education approve the chief school administrator's recommendation regarding the placement of Ms. Kayla Bray, as a practicum student for the 2009-2010 school year. Mrs. Deborah Phelps will supervise Ms. Bray. Site supervisor work will be performed after Mrs. Phelps regular workday schedule. Criminal history paperwork must be submitted.

   c. PSE & G Upgrade to Gas Facilities – See attached notice regarding work in this area.

9. **Unfinished Business**
   a. *Sodexo Food Service Proposal* and *Cafeteria Prices* for 2009-2010
   It is recommended that the board of education approve the following resolution and award a contract for School Food Service Management for the 2009-2010

school year to Sodexo Management with the contractual provisions as listed below that includes the charges for meals:

Resolution Awarding Food Service Contract
To Sodexo Management, Inc.

Approve and award a contract for School Food Service Management for the 2009-10 school year, to Sodexo Management, Inc. 9801 Washingtonian Blvd., Gaithersburg, Maryland 20878 it is the recommendation of the Business Administrator that the Merchantville Board of Education award the contract to Sodexo Management, Inc. subject to the following contractual provisions:

The Food Service Management Company shall receive, in addition to the costs of operation, a fee of $.565 per reimbursable meal and meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by $2.00 to arrive at an equivalent meal count.

The per meal management fee of $.565 will be multiplied by total meals.

GUARANTEE. District and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2009-2010 school year as follows.

Deficit Guarantee
If Food Service operations result in an annual Deficit greater than Six Thousand Seven Hundred Dollars ($6,700) for the 2009-2010 school year, the following shall apply:

- Sodexo shall reimburse District for the annual Deficit greater Six Thousand Seven Hundred Dollars ($6,700) in an amount not to exceed fifty percent (50%) of Sodexo's annual Management Fee ("Sodexo's Share"). Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis; and
- Any annual Deficit greater than Sodexo's Share shall be borne by District.

ASSUMPTIONS. Financial terms of the Contract are based upon the following assumptions. If there is a change in conditions, including, without limitation, changes to the following assumptions, the parties agree to enter into negotiations concerning the impact of such changes, and the financial terms of the Contract, including any guarantee, shall be adjusted accordingly.

- Changes in District's policies, practices, and service requirements, including but not limited to, changes in bell schedules, meal service periods or proposed staffing, will result in an appropriate adjustment.
- The projected number of full feeding days shall remain at
    - Breakfast 180
    - Lunch 166
- There shall be no reduction in number of full feeding days (breakfast, if applicable, and lunch) and average daily attendance as a result of inclement weather, delayed opening or early dismissals resulting in lost full days.

- Average daily attendance ("ada") and the number of free and reduced price participants shall remain at the same levels as the 2008-2009-contract year.
- Changes in legislation, regulations, reimbursement rates, meal components and quantities required by the National School Lunch Act, the National School Lunch Program or changes in the State's School Nutrition policies will affect the guarantee.
- Cash and/or food assistance levels from State and Federal sponsors do not decline below the 2008-2009 levels. Usable commodities, of adequate quality and variety required for FSMC's proposed menu cycle, valued at no less than Twenty and 75/100 Cents ($.2075) per Pattern Meal for the 2009-2010 contract year.
- The state or federal minimum wage rate and taxes in effect as of July 1, 2009, shall remain consistent throughout the year.
- Costs for repairs, maintenance, replacements and small wares do not exceed Three Hundred Dollars ($300.00) per school year.
- Prices to be charged for meals during the 2009-2010 school year shall be as follows:
  Breakfast:
  - Paid: $1.25
  - Reduced: $0.30

  Lunch:
  - Paid: $2.50
  - Reduced: $0.40
- District costs charged to the Food Service program shall not exceed the following:
  - District contract monitoring costs: $3,840.00

Roll call vote:

b. *Fire Alarm, door security, accessibility, and air-conditioning – Franklin* Alarm installed the new fire panel last week.

c. Summary of Carroll Will Scholarships and Budgets

Marie J. Carroll Foundation
Summary of Fund Distribution
2009-2010
Historical Analysis

2008-2009 Total Scholarships, Projects Prizes	169, 115
2009-2010 Total Scholarships, Project Prizes	171,378
2008-2009 Elementary School Projects	48,072
2009-2010 Elementary School Projects	47,626
2008-2009 Prizes and Scholarships	121,043
2009-2010 Prizes and Scholarships	123,561

Financial Aid Award Grants

- 25 Students Received Awards
- Maximum award was $23,778 – Minimum award was $625.00
- 3 Students received over $20,000.
- 12 Student received $625.
- Average award was $4,942.
- Median award was $802.

- Awards are based upon need, length of residence, and extraordinary circumstances
- Sources of student information: I Marie Carroll Application and the FAFSA.

Points of Interest

- $29,796. was returned unused from 2008-2009 Scholarships
- $11,372. was returned unused from 2008-2009 Projects/Prizes
- These unused funds are returned into each particular category in the upcoming year and therefore are accounted for.

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d. Tuition-in Ad – Ad was placed – several inquiries were received

e. Awards - Eighth (8^{th}) grade students

f. Board Committees – restructuring

g. *CSA's Contract* – County office has not responded.

h. *Chief School Administrator's Goals and Objectives* – to be finalized.

10. New Business

11. Committee Reports

a. Buildings & Grounds
b. Carroll Will
c. Community Relations
d. Curriculum & Technology
e. Finance
f. High School ad hoc
g. Personnel
h. Planning
i. Policy

Second reading and approval of the following policies:

5020	Role of Parents/Guardians
5111	Admission
5113	Student Absences & Excuses
5114	Suspension and Expulsion
5118	Non-Residents
5119	Transfers
5120	Assessment of Individual Needs
5124	Reporting To Parents/Guardians
5125	Pupil Records
5126	Awards For Achievement
5127	Commencement Activities
5131.5	Vandalism/Violence
5131.6	Drugs, Alcohol, Tobacco
5131.7	Weapons & Dangerous Instruments
5134	Married/Pregnant Pupils
5136	Fund-Raising Activities
5142	Pupil Safety

12. Liaison Reports

a. Pennsauken High School

b. Library

c. PTA

d. Borough Council

e. CCSS

13. Chief School Administrator Report

a. Use of Facilities

b. Quarterly Status Report

c. QSAC Status Update

ITEMS FOR BOARD OF EDUCATION APPROVAL

14. Approval of Minutes - It is recommended that the Board of Education approve the following minutes: July 14, 2009

15. Business Office Recommendations

a. Approve payments and void and reissue a check – It is recommended that the Board of Education approve the following payments and approve to void and reissue Check #45933 - $298.65.

P 60	June bill run	61,680.70
P 61	Reissue a ck	298.65
P 1	July bill run	133,686.88

b. Approve Seminar Requests - It is recommended that the board of education approve the following seminar requests:

Employee	Date	Location	Subject	Price
Phelps, Deborah	July 14th and July 15	Parlin, NJ	Improving Instruction	$760.00 (Salary & travel)

(Paperwork just submitted.)

c. Approve treasurer's resignation – It is recommended that the board of education approve, with regret, the resignation of Mrs. Jeannie Scott, the district's treasurer, effective June 30, 2009

d. Approve renewal of Comcast Business Service – It is recommended that the board of education approve to renew the Comcast Business Service Contract to provide Internet service for a thirty-six (36) month period, with a monthly service charge of $109.90. (Contract on file.)

e. Approve movement on the salary guide for Mrs. Carr and Mrs. Leise – It is recommended that the board of education approve the following movements on the salary guide, effective September 1, 2009:

Mrs. Patty Carr	BA + 45	Step 17	at 91.89% of FTE	$78,365.29.
Mrs. Jeanne Leise	BA + 45	Step 8	at 75% of FTE	$44,697.75

f. *Transfer of Funds* – It is recommended that the board of education approve the recommendation of the chief school administrator regarding the listed transfer of funds*:*

11 000 230 339 Other professional services	333.00	11 000 230 332 Audit fees	333.00
11 000 270 513 Transportation – joint agreements	100.00	11 000 270 512 Transportation – contracted vendors	100.00
11 000 291 270 Health benefits	15,104.00	11 000 291 290 Other benefits – payment for unused sick days	15,104.00

g. *Approve Interlocal Service Agreement with Pittsgrove Public School District and* GCA t is recommended that the board of education approve the chief school Administrator's recommendation to enter into an Interlocal Service Agreement for the purposes of providing custodial services effective July 1, 2009, as outlined in the Master Contract between Pittsgrove and GCA. The 2009-2010 fee is $169,657.16. (Contract on file.)

h. *Approve May and June Financial Reports* - It is recommended that the Board of Education approve the following:

Board Secretary's Report – Treasurer's Report - Certification
For May 2009 and June 2009

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of May 2009 and June 2009. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2009 and June 2009. The Treasurer's Report and Secretary's report are in agreement for the month of May 2009 and June 2009 Board Secretary in accordance with N.J.A.C. 6A: 23 -2.11 (a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 – 2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ _____
William Thompson, Business Administrator Date

j. Approve School Physician's Contract – It is recommended that the Board of Education Approve to renew the service of Dr. Bruce D. Gooberman as the school physician, terms and conditions listed on the contract.
Pg. _____

k. *Approve 2008-2009 Pennsauken Special Education Tuition Contract* – It is recommended that the Board of Education approve the 2008-2009 tuition contracts for the following students who are placed in the Pennsauken School District:
(Contracts rec'd 7/09)

Tuition-0ut Number	Placement Date	Tuition Per Yr.	Tuition
TO #272	1/5/09	$11,283.00 pro-rated	$6,561.31
TO #273	1/5/09	$11,283.00 pro-rated	$6,561.31
TO #274	1/12/09	$27,878.00 pro-rated	$15,048.62
TO #271	1/5/09	$11,283.00 pro-rated Plus aide (3/09)	$6,867.91 $2,078.82
TO # 275	1/20/09	$17,997.00 pro-rated	$$9,976.80

l. *Approve payroll and contracted rates for the 2009-2010 school year – It* is recommended that the Board of Education approve the chief school administrator's recommendation for the following 2009-2010 rates, effective September 1, 2009:

Substitute Teachers and Nurses	$80.00 per day
Substitute Aides	$ 9.00 per hour
Contracted – homebound instructors	$33.25 per hour
Contracted – nurses services	$33.25 per hour

CHIEF SCHOOL ADMINISTRATOR

Chief School Administrator Report - *will* be distributed.

SECOND OPEN PUBLIC COMMENT
The meeting will now be open to the public. If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Chief School Administrator after the meeting since these items are not discussed in public.

RECESS INTO CLOSED SESSION
Moved by_____, and seconded by_____, that the Board of Education adjourns, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by_____, and seconded by_____, for the board of education to approve to return to open session.

ADJOURNMENT

Moved by_____, and seconded by_____, for the board of education to approve to adjourn this meeting.