MERCHANTVILLE BOARD OF EDUCATION AGENDA – NOVEMBER 24, 2009

OPENING

1. **Call to Order**
   The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, The Courier Post, at Borough Hall, and in the Community Library.

2. **Roll Call**

___ Mr. Barnett	___ Ms. Engelke	___ Mr. Loue
___ Mr. Bohn	___ Ms. Hartson Stine	___ Mr. Morrone
___ Mr. Doran	___ Mr. Kabel	___ Ms. Perno

3. **Pledge to the Flag**
   I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

4. **Open Public Comment**
   The meeting will now be open to the public. If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Chief School Administrator after the meeting since these items are not discussed in public.

PRESENTATION (S)

5. **Presentation(s) to the Board**
   Mrs. Frances Sperling Feldbaum, CPA's Solutions Auditor, will review the 2008-2009-school audit.
   (Mr. Thompson will distribute copies of the audit to all members.)

INFORMATIONAL ITEMS

6. **Upcoming Events**
   November 25th – 12:45 p.m. dismissal
   November 26th & 27th – School Closed
   December 4th – Merchantville Christmas Parade – volunteers needed
   December 7th to 11th – Secret Santa Shop
   December 9th to 11th – 8th Grade Trip
   December 12th – H1N1 Vaccine – School Clinic – 12/12/09 – Phifer Middle School – 9:00 a.m. to 1:00 p.m.
   December 15th – Board of Education Meeting
   December 17th – Winter Concert

7. **Awards, Honors, Acknowledgements**
   a. Students
   b. Staff

8. **Communications**
   A copy of the Merchantville & Sodexho Newsletter for 11/2009.

   A copy of the *Camden County Advantage Magazine*'s Fall/Winter edition featuring a "Spotlight on Merchantville" is in your packet.

   A copy of the 10/7/2009 Student Handbook is in your packet.

9. Unfinished Business

a. CSA's Contract
b. Chief School Administrator's Goals and Objectives
c. Test scores
d. Shared Services
e. Students' transfers to another classroom

10. New Business

11. Committee Reports

a. Operations

b. Education

c. Personnel

12. Liaison Reports

a. Pennsauken High School

b. Library

c. PTA

d. Borough Council

e. CCSS

13. Chief School Administrator Report

a. Use of Facilities

b. Quarterly Status Report

c. QSAC Status Update

ITEMS FOR BOARD OF EDUCATION APPROVAL

A Revenue and a Fund Summary Report for October 2009.

a. Payments – It is recommended that the board of education approve the following payments:

P 23	9-09 Adjustment Posting	$905.05
P 24	10-15 Payroll	$159,689.97
P 25	10-31 Payroll	$157,393.06
P 26	11-13 Payroll	$163,235.32
P 27	November Bill Run	$240,317.32
P 28	Tuitions deducted from state aid	$8,354.20

b. Approve September and October 2009 Financials – It is recommended that the Board of Education approve the following:

Board Secretary's Report – Treasurer's Report - Certification
For September 2009 and October 2009

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of September and October 2009. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of September and October 2009. The Treasurer's Report and Secretary's report are in agreement for
the months of September and October 2009 Board Secretary in accordance with N.J.A.C. 6A: 23 -2.11 (a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 – 2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ _____
William Thompson, Business Administrator Date

'c. Approve Seminars – It is recommended that the board of education approve attendance at the following seminars:

Employee	Date	Topic	Location	Cost
Batterman, Caren	2/19/2010	Conference for NJ Pre-K teachers	Atlantic City, New Jersey	$250.00

d. *Approve Transfers* - It is recommended that the board of education approve the Chief School Administrator's recommendation to transfer funds from and to the following accounts for October and November 2009:

11 000 100 562 Tuition –other LEA's	3,000.00	11 000 100 565 Tuition – County Schools	3,000.00
11 190 100 610 General supplies	200.00	11 000 100 600 Related Service supplies	200.00
11 000 219 320 CST – purchase	1,000.00	11 000 230 530 Communications	1,000.00*

of services			
11 000 230 610 Gen'l Adm. - supplies	500.00	11 000 230 530 Communications	500.00*
11 000 230 500 Gen'l Adm. – other purchase of services	900.00	11 000 230 530 Communications	900.00*
11 190 100 610 General supplies	100.00	11 401 100 600 Co-curricular supplies	100.00
11 190 100 106 Salaries –other instructions	800.00	11 130 100 101A Grades 5-8 substitutes	800.00
11 190 100 106 Salaries –other instructions	640.00	11 190 100 106A Salaries – other instructions – aides	640.00

* These fund transfers were needed to pay for the upgrade and repairs to the communication system. (Not a budgeted item.)

e. *Approve Monteleone's Consulting Contract* - It is recommended that the board of education approve to renew Mr. Frank Monteleon's Consulting Contract to perform the duties as the he district's computer technology coordinator for the 2009-2010. Mr. Monteleone's hourly rate is $40.00.

f. *Homebound Instructor Contract* – It is recommended that the board of education approve to enter into a contract with Mrs. Joan Cholodofsky, Pennsauken, NJ, to provide home bound instruction for the 2009-2010 school year to district students. Homebound rate is $33.25 per hour, and the time frame is stipulated in code and the student's IEP.

CHIEF SCHOOL ADMINISTRATOR

Chief School Administrator Report

RECOMMENDED That the Merchantville Board of Education approve Cindy Guldin for the 2008- 2009 school year.

Action of the Board _____

RECOMMENDED That the Board of Education approve the recommendation of the Chief School Administrator and members of the Personnel Committee to approve the revised job descriptions as outlined.

Action of the Board _____

RECOMMENDED That the Merchantville Board of Education approve the recommendation of the Chief School Administrator and members of the Child Study Team to hire Ms. Denise Grasso

as a part-time classroom aide for two and a half hours per day, at an hourly rate of $12.55 for the remainder of school year 2009- 2010 school year.

Action of the Board _____

SECOND OPEN PUBLIC COMMENT
The meeting will now be open to the public. If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Chief School Administrator after the meeting since these items are not discussed in public.

RECESS INTO CLOSED SESSION
That the Board of Education adjourns, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION OF THE MEETING
Motion for the board of education to approve to return to open session.

ADJOURNMENT
Motion for the board of education to approve to adjourn this meeting.