MERCHANTVILLE BOARD OF EDUCATION PUBLIC AGENDA – DECEMBER 15, 2009

OPENING

1. **Call to Order**
   The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in The Retrospect, The Courier Post, at Borough Hall, and in the Community Library.

2. **Roll Call**

___ Mr. Barnett	___ Ms. Engelke	___ Mr. Loue
___ Mr. Bohn	___ Ms. Hartson Stine	___ Mr. Morrone
___ Mr. Doran	___ Mr. Kabel	___ Ms. Perno

3. **Pledge to the Flag**
   I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

4. **Open Public Comment**
   The meeting will now be open to the public. If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Chief School Administrator after the meeting since these items are not discussed in public.

PRESENTATION

5. **Presentation to the Board**
   Student Assessment and Staff Development - Continued
   Dr. Roth and Mr. Swanson

INFORMATIONAL ITEMS

6. **Upcoming Events**
   December 17th – Winter Concert Assembly at 1:10 p.m., Concert at 7:00 p.m.
   December 23rd – 12:45 p.m. dismissal
   December 24th to January 4th – Winter Break
   January 5th – Picture make-up day
   January 12th – BOE Meeting
   January 15th – 12:45 p.m. dismissal – teacher in-service
   January 18th – School closed

7. **Awards, Honors, Acknowledgements**
   a. Students
   b. Staff

8. **Communications**
   a. Camden County Department of Education's letter following the NJQSAC meeting.

State of New Jersey

DEPARTMENT OF EDUCATION

Mr. William Thompson
School Business Administrator
Merchantville Elementary School
130 S. Centre Street
Merchantville, NJ 08109

Dear Mr. Thompson:

I'd like to thank you, the Superintendent, the Board of Education and your staff for the cordial welcome and cooperation I received as I inspected the Merchantville School for facility review as required by NJQSAC.

The Merchantville School District is commended for their efforts in maintaining a safe, clean environment for students who attend the districts' school. In particular, the Board of Education and the district's administrators are applauded for their ongoing efforts to improving the facilities.

In my inspection the following areas were noted that require repair and or removal of clutter:

Room 116	Pre-School Class – Check toilet for leak, ceiling tiles and floor tiles for repair
Room 115	Clear clutter from the bathroom
Room 119	Repair door tread which could be a tripping hazard
Room 207	Remove items hanging from the ceiling
Cafeteria	Remove items from the shelves in the storage area that do not meet requirements
Auditorium	Required - submit the certification for the stage curtain

The district is commended on its shared service with the Camden County Library System by providing space for both the students and residents of Merchantville.

Sincerely yours,

Rita M. Hanna, Ed.D.
Interim Executive County School Business Adm.
Camden County Office of Education

c. *Graduate Class Enrollment* – For the spring semester, the following employees have submitted paperwork advising that they are enrolling in graduate classes:
Mrs. Carr, Mrs. Leise, Mrs. Hellman and Mrs. Turan.

9. Unfinished Business

a. CSA's Contract – Reviewed by district's attorney, Mr. Wood, and then forwarded to the county, again.
b. Shared Services
c. Students' transfers to another classroom

10. New Business

11. Committee Reports

a. Operations

b. Education

c. Personnel

12. Liaison Reports

a. Pennsauken High School

b. Library

c. PTA

d. Borough Council

e. CCSS

13. Chief School Administrator Report

a. Use of Facilities

b. Quarterly Status Report

c. QSAC Status Update

ITEMS FOR BOARD OF EDUCATION APPROVAL

Revenue and a Fund Summary Report for November 2009.

a. *Payments* – It is recommended that the board of education approve the following payments:

P 29	Tuitions deducted from state aid	$4,263.50
P 30	December bill run	$171,906.84
P 31	Tuitions deducted from state aid	$13,220.20
P 32	11-30-09 Payroll	$159,398.23

b. *Approve November 2009 Financials* – It is recommended that the Board of Education approve the following:

Board Secretary's Report – Treasurer's Report - Certification
For November 2009

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2009. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2009. The Treasurer's Report and Secretary's report are in agreement for the month of November 2009 Board Secretary in accordance with N.J.A.C. 6A: 23 -2.11 (a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 – 2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ _____
William Thompson, Business Administrator Date

'c *Approve Transfers* - It is recommended that the board of education approve the Chief School Administrator's recommendation to transfer funds from and to the following accounts for October and November 2009:

11 000 219 320 Support Services – contracted services	20.00	11 000 219 592 Support Services – miscellaneous purchases	20.00
11 190 100 500 Other purchase of services	300.00	11 000 230 530 Communications	300.00
11 190 100 610	600.00	11 230 100 610	600.00

General supplies		Basic Skills – work book series	
11 401 100 800 Cocurriculars – other objects	55.00	11 401 100 500 Cocurriculars – purchase of services	55.00

d. *Approve Mrs. Grohe to provide contracted nursing services* – It is recommended that the board of education approve Mrs. Catherine Grohe, Merchantville, NJ, to provide nursing services for the district, on an as-needed basis for the remainder of the 2009-2010 school year.

'e Approve Safety Bus Service Transportation Contract – It is recommended that the board of education approve to renew the transportation contract with Safety Bus Service, Inc., Pennsauken, NJ, for the 2009-2010 school year. This contract covers the transporting of Merchantville students to/from Pennsauken High School. The contract totals $39,603.60, and the details follow:

Route #1	$110.01 per diem	$19,801.80
Route #2	$110.01 per diem	$19,801.80

f. *Approve Salaries charged to Grants for the 2008-2009 school year* – It is recommended that the board of education approve the following salaries charged to grants for the 2008-2009 school year – ECPA – Early Childhood Program Aid – Pre School and NCLB – No Child Left Behind, as listed below:

Employee's Name	**2008-2009 Salary**	**20 223P 100 101** ECPA Pre-K Teacher's Salaries	**20 223P 100 106** ECPA Pre-K Salaries Other Instructor	**20 231 100** NCLB Salaries	**11 LEA Salaries** LEA	**Verification**
Batterman	84,163.00	71,831.00			12,332.00	84,163.00
Wurster	28,250.00		12,732.00		15,518.00	28,250.00
Brill/Monahan	55,655.00			18,366.20	37,288.80	55,655.00
Lane	78,927.00			26,046.00	52,881.00	78,927.00
Sasser/McCourt	54,536.00			23,995.80	30,540.20	54,536.00
Salaries	**301,531.00**	**71,831.00**	**12,732.00**	**68,408.00**	**120,710.00**	**301,531.00**

CHIEF SCHOOL ADMINISTRATOR

Chief School Administrator Report

To be distributed.

SECOND OPEN PUBLIC COMMENT

The meeting will now be open to the public. If your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the Chief School Administrator after the meeting since these items are not discussed in public.

RECESS INTO CLOSED SESSION

That the Board of Education adjourns, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Motion for the board of education to approve to return to open session.

ADJOURNMENT

Motion for the board of education to approve to adjourn this meeting.

MERCHANTVILLE BOARD OF EDUCATION PUBLIC AGENDA – DECEMBER 15, 2009