MERCHANTVILLE BOARD OF EDUCATION PUBLIC AGENDA – SEPTEMBER 9, 2008

CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Merchantville Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Retrospect, The Courier Post, Borough Hall, and Community Library.

ROLL CALL

_____ Mr. Doran	_____ Mr. Bohn	_____ Mrs. Perno
_____ Mr. Honigfeld	_____ Mrs. Hartson-Stine	_____ Mr. Loue
_____ Mr. Kabel	_____ Mr. Velten	_____ Mr. Morrone

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

OPEN PUBLIC COMMENT

Audience members attending Board of Education Meetings are permitted to voice their opinions on school-related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

COMMUNICATIONS

Certified letter received from Ivys Portobanco, Victoria Street, Pennsauken, NJ, regarding an application to the Zoning Board.

The Family of Morrie Fields sent a thank you card to the board members.

DISCUSSION

Mrs. Jeanne Leise, school social worker, will review:

- Self-contained classroom regulations
- Class Size Mandates
- Teaching in a “least restrictive” environment

UNFINISHED BUSINESS

No proposals received from the electrical contractor who toured the building.

Camden Catholic High School’s representatives did not submit any paperwork regarding the use of/and changes to the district’s athletic field.

Auditorium Update – chairs are installed – contractors continue to work in the auditorium, and fund raising efforts continue.

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NEW BUSINESS

QSAC Requirement – Discussion on:

18A: 12-24.1 Code of Ethics for School Board Members

c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
d. I will carry out my responsibility, not to administer the schools, but, together, with my fellow board members, to see that they are well run.

MINUTES

It is recommended that the board of education approve the following board minutes:

August 12, 2008

COMMITTEES

Curriculum and Technology

Update: Parental Notification System and SASI link

Update: Changes to children's schedules for the 2008-2009 school year. *(Including – Algebra, Spanish and the new 6th grade course, etc.)*

Policy

Committee met on Wednesday, September 3, 2008.

Moved by_____, and seconded by_____, that the board of education approve the action listed on the following policies and procedures: (copies were emailed to all members.)

4111	Recruitment, Selection and Hiring	revised
4111.1	Nondiscrimination/Affirmative Action	1st Reading
4112.2	Certification	revised
4112.4	Employee Health	revised
4112.6	Personnel Records	revised
4112.8	Nepotism	2nd Reading
4113/4114	Assignment; Transfer	1st Reading
4115	Supervision	revised
4116	Evaluation	revised
4117.4	Reduction in Force/Abolishing a Position	revised
4117.41	Non-renewal	revised
5141.21	Administering Medication	revised
5142	Pupil Safety	revised
9272	Pay to Play	2nd Reading

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Buildings and Grounds
To be discussed: Painting of the flagpole
Sidewalk repairs/replacement on Centre Street

BUSINESS OFFICE

1. Accept and Approve July 31, 2008 Financial Reports

Revenue summary is attached.

Moved by_____, and seconded by_____,
It is recommended that the board of education approve and accept the:

Board Secretary's Report – Treasurer's Report - Certification
For July 2008

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2008. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23-2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2008. The Treasurer's Report and Secretary's report are in agreement for the month of July 2008 Board Secretary in accordance with N.J.A.C. 6A: 23 – 2.11 (a) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A: 23 – 2.11 (a) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23 – 2.11 (a) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

_____ _____
Henry Bermann, RSBA Date

2. Payments

Moved by_____, and seconded by_____, that the board of education approve the following payments:

P4	August Bill Run	$176,567.36
P 5	ECP - No Check	$714.50
P 6	8-15-08 Payroll	$13,349.69
P 7	8-31-08 Payroll	$18,728.82

3. Section 125 Plan Documents

Moved by_____, and seconded by_____, that the board of education approve the Horizon BCBSNJ Section 125 resolution listed and the attached Plan Document and Summary Plan Description, as recommended by the business administrator. (Business administrator will explain this document.)

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4. Renewal of Annual Preventative Maintenance Agreement

Moved by_____, and seconded by_____, that the board of education renew the Annual Preventative Maintenance Agreement covering the district's Two (2) H. B. Smith Mills Boilers with Bradley-Sciocchetti Inc., for the 2008-2009 school year:

Service Coverage	$3,499.00
Discounted hourly rates for additional services:	
Straight Time	99.90
Overtime	140.43
Sunday/Holiday	181.00

5. Travel Form

Moved by_____, and seconded by_____, that the board of education approve the recommendation of the chief school administrator, and approve the following travel requests.

Name	Date	Location	Event	Purpose	Amount	Code
Mansolino, Loretta	9/10/2008	Sewell, NJ	Benefits Administrator's Training Seminar	Update on Employer's Responsibilities	$15.00	1

6. Transfers

Moved by_____, and seconded by_____, that the board of education approve the recommendation of the chief school administrator, and approve the following transfers dated July 31, 2008:

11 190 100 610 General Supplies	350.00	11 000 240 600 Main school account supplies	350.00
11 230 100 101 Basic skills – salary line	4,500.00	11 000 262 520 Operations – insurance account	4,500.00
11 190 100 610 General Supplies	10,000.00	11 190 100 340 Purchase of computer services	10,000.00
11 230 100 101 Basic skills – salary line	600.00	11 000 262 441 Rentals – storage units for auditorium chairs	600.00
11 000 100 562 Tuition - specials	400.00	11 000 100 567 Tuition – private schools	400.00
11 230 100 101 Basic skills – salary line	10,800.00	11 000 270 511 Transportation Regular vendor	10,800.00

7. Void and Not Reissue a Check

Moved by_____, and seconded by_____, that the board of education approve to void and not issue the following check:

#45047 $1,100.00 Dr. Robert Lehrer

8. Resolution Waiver of Requirements – Special Education Medicaid Initiative (SEMI) Program

Moved by_____, and seconded by _____, that the board of education approve the Resolution Waiver of Requirements – Special Education Medicaid Initiative (SEMI) Program. (Business Administrator will explain this document.)
Pg._____

9. Approve Movement on the Salary Guide for Mrs. LaJeunesse

Moved by _____, and seconded by_____, that the board of education approve the recommendation of the chief school administrator and approve the additional educational credits earned by Mrs. Patrice LaJeunesse. Mrs. LaJeunesse placement for the 2008-2009 will be a BA +45 on a step 15, with a salary of $53,042.77 (72.76% of $72,901.), effective September 1, 2008.

10. Approval of the Sodexho Food Management Agreement for the 2008-2009 School year.

Moved by _____, and seconded by_____, that the board of education approve the renewal of the Sodexho Food Management Agreement for the 2008-2009 school year.
Pg._____

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Chief School Administrator Recommendations

RECOMMENDED That the Merchantville Board of Education approve the substitute teachers, aides, and nurses as presented for the 2008- 2009 school year.
Action of the Board _____

RECOMMENDED That the Merchantville Board of Education approve the recommendation of the Chief School Administrator to hire Ms. Danielle Stone as the district field hockey coach for school year 2008 – 2008 at a stipend of $1,750.
Action of the Board_____

RECOMMENDED That the Board of Education approve the appointment / re-appointment of the following coaches and advisors for the 2008-2009 school year.

Advisor, National Junior Honor Society (2008-09 / $1,336)	Mrs. Deborah Phelps
Advisor, Student	Mrs. Janice Monahan

Council (2008-09 / $1,336)	Mrs. Kelly Cook
Field Hockey (2008-09 / $1,750)	Ms. Danielle Stone
Soccer (2008-09 / $1,750)	Mr. Ryan Fields
Coordinator, Safety Patrol (2008-09 / $1,336)	Mr. Shawn Waldron
Advisor, Cheerleading (2008-09 / $4,076)	_____
Coach, Boy's Basketball (2008-09 / $4,076)	Mr. Ryan Fields
Coach, Girl's Basketball (2008-09 / $4,076)	Ms. Alexandra Guggino
Co-Advisor, Yearbook (2008-09 / $1,336)	Mrs. Nancy Talarico Mrs. Dina Turan
Substitute Notification (2008-09 / $2,953)	Mrs. Alice Papa
Advisor, Newsletter (2008-09 / $1,750)	Mrs. Kelly Cook
Co-Advisor, Naturalist Club (2008-09 / $1,275)	Mrs. Vanessa Van Sciver Mr. Gary Walton
Advisor, Art Club (2008-09 / $1,275)	Mrs. Patrice LaJeunesse

Action of the Board _____

RECESS INTO CLOSED SESSION

Moved by_____, and seconded by_____, that the Board of Education adjourns, by Resolution, into Closed Session, from which the general public is excluded, to discuss, personnel, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after, or as soon thereafter, as a decision is reached, if permitted by law.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by_____, and seconded by_____, for the board of education to approve to return to open session.

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ADJOURNMENT

Moved by_____, and seconded by_____, for the board of education to approve to adjourn this meeting.