Merchantville Board of Education 130 South Centre Street Merchantville, NJ 08109	File Code : 5141.1 Adopted : 12/11/1984 Revised : 09/22/2009 Reviewed : 06/03/2024

Accidents

The chief school administrator shall develop a program of accident prevention suited to the school. When unforeseen situations arise, and an accident occurs, a school nurse or other assigned staff member shall be responsible for providing emergency services to a child or staff member. The medical inspector shall prepare a list of first aid treatment for the most common minor injuries. This list shall be made known to the staff.

Guidelines for Dealing with Accident/Injury

A. The school nurse or another trained person shall be responsible for administering first aid. Universal precautions shall be taken in the handling of blood and body fluids to ensure the containment of blood-borne pathogens. (See policies and regulations 4112.4/4212.4 Employee health and 5141.2 Illness).

B. In all cases where the nature of an injury appears in any way serious, every effort shall be made to contact the parent/guardian and/or family physician immediately.

C. Parents/guardians shall be requested to pick up their child. If a parent/guardian is unable to provide such transportation, no pupil who is injured shall be sent home alone. A pupil who is injured shall not be taken home unless it is known that someone is there to receive him/her.

D. In extreme emergencies, the school nurse, school doctor or chief school administrator may make arrangements for immediate hospitalization of injured pupils, contacting parents/guardians in advance if at all possible.

E. The teacher or other staff member who is responsible for a child at the time an accident occurs shall make out a report within 24 hours on an official form providing details about the accident. This shall be required for every accident whether first aid is necessary or not.

F. Any injuries or accidents to pupils shall be reported as soon as possible to the chief school administrator and the board.

Staff shall be informed at the beginning of each school year of the accident prevention program and procedures to be followed in case of an accident/injury.

Emergency Medical Procedures for Sports/Athletics

The board of education recognizes its responsibility for pupil safety encompassing all aspects of sports and athletic events in both intramural and interscholastic programs. The board directs the chief school administrator to develop and implement emergency medical procedures to ensure delivery of appropriate emergency medical services for all practice sessions, competitive contests, games, events, or exhibitions with individual pupils or teams of the schools of this district whether among themselves or with pupils of other districts.

The board further directs that these emergency medical procedures be disseminated to appropriate personnel within this district and address practice sessions and both home and away events.

The board directs the chief school administrator to report on the effectiveness of the emergency medical procedures to the board annually for its review.

Key Words
Accidents; Injuries

Legal References:

N.J.S.A. 18A:11-3	Voluntary associations regulating conduct of student activities; membership; rules and regulations; appeals
N.J.S.A. 18A:16-6	Indemnity of officers and employees against civil actions
N.J.S.A. 18A:16-6.1	Indemnity of officers and employees in certain criminal actions
N.J.S.A. 18A:40-25	Boards of education to provide nursing care to students in nonpublic schools
N.J.A.C. 6A:16-1.1et seq. See particularly: N.J.A.C. 6A:16-1.4, -2.1, -2.3, -2.4	Programs to Support Student Development
N.J.A.C. 6A:26-12.2(a)2iii	Policies and procedures for school facility operation
N.J.A.C. 6A:27-12.2	Accident reporting
N.J.A.C. 6A:32-9.1 et seq.	Athletics Procedures
N.J.A.C. 8:61-1.1 et seq.	Participation and Attendance at School by Individuals with HIV Infection

HIV Policy and Practice: Regulatory Requirements for New Jersey Public Schools, SDOE Division of Student Services, Sept. 1996, Doc. #P101400-31

Possible Cross References:

*3516	Safety
*3541.33	Transportation safety
*4112.4/4212.4	Employee health
*4123	Classroom aides
*5113	Absences and excuses
*5125	Pupil records
*5131.6	Drugs, alcohol, tobacco (substance abuse)
*5141	Health
*5141.2	Illness
*5141.4	Child abuse and neglect
5141.6	Crisis intervention
*5141.21	Administering medication
*5142	Pupil safety
*5200	Nonpublic school pupils
*6114	Emergencies and disaster preparedness
*6142.12	Career education
*6145.1/6145.2	Intramural competition; interscholastic competition
*6153	Field trips

*Indicates policy is included in the Critical Policy Reference Manual.

NJSBA File Date: 05/06