Merchantville Board of Education 130 South Centre Street Merchantville, NJ 08109	File Code : 5124 Adopted : 09/27/1988 Revised : 08/11/2009 Reviewed : 06/03/2024

Reporting to Parents/Guardians

The board believes that the cooperation of school and home is vital to the growth and education of the whole child. It recognizes its responsibility to keep parents/guardians informed of pupil welfare and progress in school.

The board directs the establishment of a system of reporting pupil progress that shall include written reports, pupil-teacher conferences, and parent/guardian-teacher conferences. If the parent/guardian's primary language is other than English, translation shall be provided whenever possible.

The chief school administrator shall develop procedures for reporting pupil progress which:

A. Use various methods of reporting appropriate to grade level and curriculum content;

B. Ensure that both pupil and parent/guardian receive ample warning of a pending grade of "failure" or one that would adversely affect the pupil's status;

C. Enable the scheduling of parent/guardian-teacher conferences in such places and at such times as will ensure the greatest degree of participation by parents/guardians;

D. Specify the issuance of report cards at intervals of not less than four times during the school year and issuance of deficiency notices as required during the school year;

E. Ensure the continual review and improvement of methods of reporting pupil progress to parents/guardians and involve pupils, staff and parents/guardians in that review.

A record shall be kept indicating the legal custodian of each pupil, so that reports can be made to and conferences arranged with the proper person.

Parental Notification

The chief school administrator shall develop regulations to ensure that parents/guardians are notified in all instances when the law and/or the best interests of the pupil and the district require it.

Key Words
Parents/Guardians; Reporting to Parents/Guardians; Role of Parents/Guardians

Legal References:

N.J.S.A. 18A:7E-2 through -5	School report card program
N.J.S.A. 18A:11-1	General mandatory powers and duties
N.J.S.A. 18A:35-4.9	Pupil promotion and remediation; policies and procedures
N.J.S.A. 18A:40A-12	Reporting of pupils under influence or believed to be using anabolic steroids; examination report, return home; treatment; evaluation of possible need and referral
N.J.S.A. 18A:54-20	Powers of board (county vocational schools)
N.J.A.C. 6A:8-4.3	Accountability
N.J.A.C. 6A:8-4.5	Public reporting
N.J.A.C. 6A:8-5.1	Graduation requirements
N.J.A.C. 6A:14-1.1 et seq.	Special Education

See particularly: N.J.A.C. 6A:14-1.1, -2.3, -2.4, -2.5, -2.6, -3.5, -7.9
N.J.A.C. 6A:15-1.1 et seq. Bilingual Education
See particularly: N.J.A.C. 6A:15-1.13, -1.15
N.J.A.C. 6A:16-1.4 District policies and procedures
N.J.A.C 6A:10A-1.1 et seq. *Improving Standards-Driven Instruction and Literacy and Increasing Efficiency in Abbott School Districts*
See particularly: N.J.A.C. 6A:10A-2.2, -5.1(a)3, -5.3
N.J.A.C. 6A:30-1.1 et seq. Evaluation of the Performance of School Districts
N.J.A.C. 6A:32-7.1(d, k) General considerations
N.J.A.C. 6A:32-12.1 Reporting requirements

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

Manual for the Evaluation of Local School Districts

Possible Cross References:

*1000/1010	Concepts and roles in community relations; goals and objectives
*1120	Board of education meetings
*1250	Visitors
*2224	Nondiscrimination/affirmative action
*3542.31	Free or reduced-price lunches/milk
*5020	Role of parents/guardians
*5113	Absences and excuses
*5114	Suspension and expulsion
*5120	Assessment of individual needs
*5125	Pupil records
*5126	Awards for achievement
*5131	Conduct/discipline
*5131.6	Drugs, alcohol, tobacco (substance abuse)
*5141	Health
*5141.3	Health examinations and immunizations
*5142	Pupil safety
*5145.12	Search and seizure
*5200	Nonpublic school pupils
*6010	Goals and objectives
*6142.1	Family life education
*6142.2	English as a second language; bilingual/bicultural
*6145	Extracurricular activities
*6145.1/6145.2	Intramural competition; interscholastic competition
*6146	Graduation requirements
*6164.2	Guidance services
*6164.4	Child study team
*6171.1	Remedial instruction
*6171.3	At-risk and Title 1
*6171.4	Special education
*6173	Home instruction
6174	Summer school
6178	Early childhood education/preschool

*Indicates policy is included in the Critical Policy Reference Manual.
NJSBA File Date: 05/06