MERCHANTVILLE BOARD OF EDUCATION 130 South Centre Street Merchantville, New Jersey 08109	File Code: 3514 Proposed: 2/25/03 Adopted: 3/25/03 Revised: Reviewed: 04/08/2024

Equipment

Equipment purchased by the board of education is intended for support of the educational program.

The chief school administrator shall oversee the maintenance of all district educational and non-educational equipment in safe working condition. No employee or pupil shall use equipment found unsafe. Equipment use during school hours shall be properly supervised by appropriate teaching staff.

Specific items of equipment may be loaned or rented for community use after a written request is made to and approval granted by the chief school administrator. The user of district-owned equipment shall be fully liable any damage or loss occurring to the equipment during the period of its use. He / she shall be responsible for its safe return.

When equipment authorized for loan requires the services of an operator, the user shall employ the services of a person designed by the district and shall pay such costs as have been set for his/her hire.

The board shall not be responsible for any loss, damage or injury liability or expense that may arise during or be caused in any way by such of district equipment.

School equipment may be removed from school property by pupils or staff members only when such equipment is necessary to accomplish tasks arising from their school or job responsibilities. The consent of the principal is requires for such removal.

Removal of school equipment from school property for personal use is prohibited.

Legal References:

N.J.S.A.	18A: 11-1	General mandatory powers of duties
N.J.S.A.	18A:20-34	Use of schoolhouse and grounds for various purposes
N.J.S.A.	18A:54-20	Powers of board (county vocational schools)

Possible Cross References:

*1330	Use of school facilities
*1410	Local units
*3250	Income from fees, fines, charges
*3510	Operation and maintenance of plant
*3516	Safety
3530	Insurance management
4143	Overtime pay
*4147	Employee safety
4243	Overtime pay
*4247	Employee Safety
*5142	Pupil safety

* indicates policy is included in the Critical Policy Reference Manual.