SOT MEETING

October 30, 2023

Meeting Started: 3:39 PM

Team Members Present: Hazel Javier, Kristan Nigro, Shannon Cuddihy, Lisa Deaver, Shannon Williamson (phone), and Susan Gant.

Members Absent: Marvelyn Navarro, Brenda Sheppard

- Approval of minutes needed from the last SOT meeting back in September.
- Introduction of new team members: Hazel Javier, Shannon Cuddihy, Lisa Deaver. New member absent – Brenda Sheppard
- Selected roles and discussed responsibilities: Shannon C (Chair), Kristan (Co-Chair), Hazel (Secretary).
- Next meeting is on 11/15/23.
- Future meetings (tentative dates):

  12/13/23, 01/17/24, 02/21/24, 03/20/24 (will double check because of spring break), 04/17/24, 05/15/24. August 2024 TBD, September 2024 TBD.
- Other Business: This is the first welcome meeting and introduction of new members.

  Make a contact sheet to include all members (name, phone number, email, child's name).

Meeting Adjourned at 3:48 PM