



## **INTENT TO SOLE SOURCE**

**Posting Date: February 06, 2026**

In accordance with Sole Source Section 1560 in the District's procurement code, School District Five of Lexington and Richland Counties intends to award, without competition, a contract to replace the NOVAR control system serving existing HVAC equipment at Irmo Middle School to Palmetto Controls, Inc.

The total estimated dollar amount of the Contract is \$235,000.00

Contract Period: February 06, 2026 – June 30, 2026

### **JUSTIFICATION AND MARKET RESEARCH**

The District uses Novar controls and computer programs to maintain the environmental control systems at Irmo Middle School. This control system has proprietary components and accessibility and as such Palmetto Controls is the sole authorized provider in the state of South Carolina for Novar parts and service.

If you are aggrieved in connection with the intended award or award of the contract, you may be entitled to protest, but only as provided in Section 11-35-4210. To protest an award, you must (i) submit notice of your intent to protest within five (5) business days of the date this notice is posted, and (ii) submit your actual protest within fifteen days of the date this notice is posted. Days are calculated as provided in Section 11-35-310(13). Both protests and notices of intent to protest must be in writing and must be received by the Procurement Officer within the time provided. The grounds of the protest and the relief requested must be set forth with enough particularity to give notice of the issues to be decided. Any protest or notice of intent to protest must be addressed to:

**Lauren Bové, Procurement Coordinator**  
**School District Five of Lexington and Richland Counties**  
**1020 Dutch Fork Road**  
**Irmo, SC 29063**  
[lbove@lexrich5.org](mailto:lbove@lexrich5.org)