



**KYIV INTERNATIONAL
SCHOOL**

Kyiv International School

3A Svyatoshynsky Provulok,
Kyiv, Ukraine, 03115

Guidelines for Excursions, School Events, and Student Travel

The following guidelines are adapted from the *Central and Eastern European Schools Association (CEESA) Athletics Activities Handbook September 2016 (revised 2019)*.

STUDENT REGULATIONS & PERMISSION ACKNOWLEDGEMENT

(For School-Sponsored Trips and Events)

This document outlines the regulations for students participating in school-organized and school-sponsored events, including athletic, academic, cultural trips, and travel programs. These expectations are in place to ensure student safety, positive behavior, and a successful experience for all participants.

Participation in any school-sponsored event indicates agreement to follow all regulations listed below.

STUDENT REGULATIONS

- Students must follow all instructions given by chaperones, coaches, and designated school staff at all times. These rules apply to all activities and locations, including travel to and from the event.
- Students are responsible for maintaining their hotel rooms and personal sleeping areas in a clean and orderly condition. This includes making beds, organizing belongings, and disposing of trash properly. No daily cleaning services will be provided.
- The use or possession of tobacco, alcohol, vaping devices, or illegal substances is strictly prohibited. Students may not enter bars, nightclubs, or similar establishments during the event.
- Hotel room and roommate assignments are determined by chaperones or school officials and may not be changed without approval from the event organizer.
- Curfew is 22:00 (10:00 p.m.), unless an exception is approved by a chaperone. Students must be in their assigned rooms by curfew and may not leave their rooms afterward.
- Students must remain under direct adult supervision at all times and may not be unsupervised.

- Exception: In confined or clearly defined areas (e.g., shopping malls or designated walking streets), students aged 12 and older may explore in small, chaperone-approved groups. Students must arrive and depart with a chaperone, and a chaperone must remain present within the area at all times.
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- Neither students nor hotel staff may negotiate or alter these regulations related to housing, supervision, curfew, or prohibited substances.
- During social time, student activities must be observable and interruptible. Hotel room doors must remain open during social activities, or students should use common areas such as lobbies or designated group spaces.
- Students are expected to demonstrate appropriate, respectful behavior toward peers, chaperones, coaches, event officials, hotel staff, and the host community at all times.

The school's **Success Orientations** serve as the standard for responsible behavior.

DISCIPLINARY ACTION

Any violation of these regulations will be reported to the student's chaperone or coach and to the appropriate school administrator. Violations may also be recorded in the student's disciplinary record and may result in further consequences, including removal from the event.

ACKNOWLEDGEMENT & PERMISSION

By signing below, the student and parent/guardian acknowledge that they have read, understand, and agree to comply with the regulations outlined above.

Student Name (Print): _____

Student Signature: _____ **Date:** _____

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____ **Date:** _____