OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647

Board of Trustees' Meeting
December 9, 2025; 6:00 p.m.

APPROVED

MEETING MINUTES

Closed Session: 5:15 p.m.
Open Session: 6:00 p.m.

Voting Members
Patricia Singer, President
Jack Souders, Vice President
Gina Clayton-Tarvin, Clerk
Keri Gorsage, Trustee
Morgan Westmoreland, Trustee

Administration
Julianne Hoefer, Ph.D., Superintendent
Reagan Headrick, Deputy Superintendent, Human Resources
Keith Farrow, Assistant Superintendent, Administrative Services

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A. Call to Order

The Regular Meeting of the Board of Trustees was called to order by President Patricia Singer at 5:15 p.m.

B. Roll Call

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders, Morgan Westmoreland

Member absent: Keri Gorsage

C. Agenda Adoption - Regular Board of Trustees' Meeting of December 9, 2025

Motion made by: Jack Souders
Motion seconded by: Gina Clayton-Tarvin

Voting:
Unanimously carried by the Trustees present.

D. Closed Session:

Clerk Clayton-Tarvin read aloud the items listed under Closed Session.

1. Government Code Section 54957: Public Employee Discipline/Dismissal/ Release

2. Government Code Section 54957.6: Conference with Labor Negotiators - Agency designated representative: Reagan Headrick, Deputy Superintendent, Human Resources; Employee Organizations: CSEA and OVTA

As there was no one present wishing to speak on these matters, the Board of Trustees moved to Closed Session at 5:17 p.m.

E. Reconvene in Open Session/Report of Closed Session Action

The meeting reconvened in Open Session at 6:00 p.m. There were no Closed Session actions to report.

F. Pledge of Allegiance

President Singer led the Pledge of Allegiance.

G. Minutes

1. **Regular Board of Trustees' Meeting Minutes, November 18, 2025**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Jack Souders

Voting:
Unanimously carried by the Trustees present.

H. Introductions: None.

I. Time Certain

1. **6:05 p.m. Marine View Middle School Performance**

The Marine View Concert Choir performed an a cappella rendition of "Carol of the Bells," highlighting Marine View's visual and performing arts program. Choir is one of several opportunities available for students to participate in the arts, in addition to music, media, drama, and design.

2. **6:15 p.m. Golden Bell Award Recognition - Marine View Middle School**

Dr. Hoefer presented the Golden Bell Award to Marine View Middle School's Visual and Performing Arts (VAPA) team, including Steve Clar, Darlena Hoffman, Andrew Estrada, Karen Sanford, Elise Slaney, and Brandi Knox, as well as Principal Sara Schaible and Assistant Principal Ku'uipo Koahou. The California School Boards Association (CSBA) selected the VAPA Program, "Building Artists, Allies, and Aspirations through VAPA," for this honor, which was officially presented at the recent CSBA Conference held on December 3, 2025.

3. **Board Reorganization**

a. 6:30 p.m. Election of Board Officers: President, Vice President, Clerk

Nominations for President:

Jack Souders (by Morgan Westmoreland)
Gina Clayton-Tarvin (by Jack Souders)

Vice President Souders declined the nomination due to other obligations, and thanked Trustee Westmoreland for the nomination.

No other nominations declared.

Gina Clayton-Tarvin elected as President by the following roll call vote:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Absent
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - No

At this time, President Gina Clayton-Tarvin assumed control of the Board meeting.

Nominations for Vice President:

Patricia Singer (by Gina Clayton-Tarvin)

No other nominations declared.

Patricia Singer elected as Vice President by the following roll call vote:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Absent
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes

Nominations for Clerk:

Jack Souders (by Patricia Singer)

No other nominations declared.

Jack Souders elected as Clerk by the following roll call vote:

Gina Clayton-Tarvin - Yes
Keri Gorsage - Absent
Patricia Singer - Yes

Jack Souders - Yes
Morgan Westmoreland - Yes

b. 6:35 p.m. Establishment of Regular Board of Trustees' Meeting Dates - 2026

Motion by Jack Souders, seconded by Patricia Singer, and carried by unanimous vote of the Trustees present to approve the proposed listed Board Meeting dates for 2026:

2026 OVSD Board Meeting Dates
January 13, 27
February 10, 24
March 10, 24
April 14, 28
May 12, 26
June 9, 23
July 14
August 12
September 8, 29
October 13, 27
November 10
December 15

c. 6:40 p.m. Adoption of Schools by Board Members

Circle View: Keri Gorsage
College View: Patricia Singer
Golden View: Keri Gorsage
Harbour View: Jack Souders
Hope View: Gina Clayton-Tarvin
Lake View: Gina Clayton-Tarvin
Marine View: Morgan Westmoreland
Mesa View: Patricia Singer
Oak View: Patricia Singer
Star View: Keri Gorsage
Village View: Jack Souders
Vista View: Jack Souders
Westmont: Morgan Westmoreland

d. 6:45 p.m. Election of Representative/Alternate for Nominating Committee to the Orange County Committee on School District Organization

Motion by Gina Clayton-Tarvin, seconded by Patricia Singer, and carried by unanimous vote of the Trustees present to elect the following Trustees as Representative and Alternate for Nominating Committee to the Orange County Committee on School District Organization:

Patricia Singer - Representative
Jack Souders - Alternate

4. **6:50 p.m. Recognition of Board of Trustees' Officers: Patricia Singer, President; Jack Souders, Vice President; Gina Clayton-Tarvin, Clerk**

   Dr. Hoefer presented Certificates of Appreciation to Jack Souders and Gina Clayton-Tarvin for their service as 2025 Board Vice President and Clerk, respectively. She presented a Recognition Plaque to Patricia Singer in appreciation of her service as 2025 Board President.

   President Clayton-Tarvin provided an overview of the accomplishments achieved under the leadership of President Singer and Vice President Souders.

   Vice President Singer expressed her appreciation to her colleagues, staff, and the Ocean View community for the honor of serving as Board President in 2025.

J. Recess: Please join us for a brief reception; refreshments will be served.

Motion by Jack Souders, seconded by Patricia Singer, and carried by unanimous vote of the Trustees present to recess the meeting at 6:36 p.m.

The meeting reconvened at 6:48 p.m.

K. Time Certain (continued)

1. **7:15 p.m. Board Subcommittee on Measure R Bond Citizens' Oversight Committee (COC): Dissolve**

   President Clayton-Tarvin advised she is dissolving the Board Subcommittee on Measure R Bond Citizens' Oversight Committee (COC), as the work of this Subcommittee has been completed.

2. **7:20 p.m. Board Subcommittee on Board Policy Review: Dissolve**

   President Clayton-Tarvin advised she is dissolving the Board Subcommittee on Board Policy Review, as the work of this Subcommittee has been completed. She thanked Clerk Souders for serving with her on this Subcommittee.

3. **7:25 p.m. Board Subcommittee on Trustee Area-Based Election System: Dissolve**

   President Clayton-Tarvin advised she is dissolving the Board Subcommittee on Trustee Area-Based Election System, as the work of this Subcommittee has been completed. She thanked Clerk Souders for serving with her on this Subcommittee.

4. **7:30 p.m. Board Subcommittee on Wintersburg: Reestablish**

   President Clayton-Tarvin reestablished the Board Subcommittee on Wintersburg, with Trustee Singer and herself continuing to serve on this Subcommittee.

5. **7:35 p.m. Board Subcommittee on Property Portfolio: Create**

   President Clayton-Tarvin established the Board Subcommittee on Property Portfolio. Vice President Singer and Clerk Souders agreed to serve on this Subcommittee.

6. **7:40 p.m. Board Subcommittee on Special Programs: Create**

   President Clayton-Tarvin established the Board Subcommittee on Special Programs. Vice President Singer and Clerk Souders agreed to serve on this Subcommittee.

7. **7:45 p.m. Board Subcommittee on Fields and Grounds: Create**

   President Clayton-Tarvin established the Board Subcommittee on Fields and Grounds. Vice President Singer and Clerk Souders agreed to serve on this Subcommittee.

8. **7:50 p.m. Board Subcommittee on Attendance and Achievement: Create**

   President Clayton-Tarvin established the Board Subcommittee on Attendance and Achievement. President Clayton-Tarvin agreed to serve on this Subcommittee; Trustee Gorsage was appointed to serve on the Subcommittee as well.

L. Public Comment

Spencer Hagaman, community member, congratulated Trustee Singer on her successful year of service as Board President, and welcomed Trustee Clayton-Tarvin as she begins her term as Board President; commented on the work ahead that will impact the community and support student success; encouraged the Board to continue leading with innovation and collaboration; wished everyone a happy holiday.

At 6:53 p.m., President Clayton-Tarvin advised that Trustee Westmoreland had left the meeting for personal reasons during the recess.

M. Communications

1. **Written Communications to the Board:** None.

2. **Board/Committee Reports:** None.

3. **Personnel Commissioner Report (Three Minutes)**

   Bob Ewing, Chair, Personnel Commission, reported on the successful onboarding of new employees across multiple classifications; expressed appreciation for the Board's leadership over the past year and looks forward to continued collaboration; recently toured Marine View with Dr. Jensen and commended Principal Sara Schaible and Marine View for their outstanding arts programs.

4. **Trustees' Communications (Three Minutes per Board Member)**

Clerk Souders commented on Marine View's excellent choir performance, noting the importance of the arts in fostering the development of the whole child; expressed appreciation for the District's continued support of the arts programs at the schools; wished everyone a happy and restful holiday season.

Vice President Singer thanked the Marine View choir for their wonderful performance, congratulated Marine View on their Golden Bell recognition and acknowledged staff for their contributions and ongoing efforts; wished everyone a peaceful and joyous holiday.

President Clayton-Tarvin commented on her attendance at the annual CSBA Conference in Sacramento, including receiving the Golden Bell award on behalf of Marine View; thanked the Marine View choir for tonight's presentation; expressed appreciation to OC Huddle for the donated gifts they provided to TK and Kindergarten students at Oak View; plans to attend the upcoming Virgen de Guadalupe celebration in the Oak View neighborhood.

5. **Superintendent's Communications**

Dr. Hoefer attended Marine View's Change of Seasons Concert with President Clayton-Tarvin, Vice President Singer, and Trustee Gorsage; acknowledged Marine View's choir performance under the direction of Mrs. Slaney, noting this is just one example of the incredible arts program that recently received the CSBA Golden Bell award; congratulated the Huntington Beach Union High School District's Huntington Beach High School's Academy for the Performing Arts (APA), which was also honored with a Golden Bell award, noting the recognition highlights the strong, existing pathway for our students to matriculate into the APA Program; attended a Lunch Listening Session at Circle View with OVTA Co-Presidents Rebecca Broussard and Jen Paulino; along with Cabinet, attended the Celebration of Life for student Jacoby Lustig, who had participated in the Students with Significant Disabilities program since preschool; joined the Orange County Department of Education's OC Impact Schools team for a tour of Golden View; attended the CSBA Conference with President Clayton-Tarvin, Vice President Singer, Trustee Gorsage, Deputy Superintendent Headrick, and Assistant Superintendent Farrow, where they learned about issues of importance to school boards and innovative ways to address challenges; announced the winners of the annual Optimist Club Rubber Ducky Races, which raised over $1,600 for student programs in Ocean View; highlighted the 67th day of school and announced the winners of the Districtwide "6-7" Attendance Competition, Vista View and Village View; thanked staff member Sharon O'Donnell for decorating the Board Room for the holidays; recognized Cindy Pulfer who is in attendance at her last Board Meeting, as she is retiring at the end of the month; highlighted Cindy's volunteer service and career at the District of 25 years as school office manager and administrative assistant to Chief Business Officials, including Keith Farrow, during which she was honored as Classified Employee of the Year; thanked her for her legacy and dedicated service; expressed appreciation to the entire Ocean View community for their ongoing commitment to students; wished everyone a joyful holiday and a wonderful start to 2026.

6. **PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes):** None.

7. **Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association):** None.

N. Reports: None.

O. Consent Calendar

1. **Administrative Services: Gifts to the District**

   Motion made by: Patricia Singer
   Motion seconded by: Jack Souders

   Voting:
   Unanimously carried by the Trustees present.

2. **Administrative Services: Purchase Orders for all Funds from October 29, 2025, through November 18, 2025**

   Motion made by: Patricia Singer
   Motion seconded by: Jack Souders

   Voting:
   Unanimously carried by the Trustees present.

3. **Administrative Services: School District Check Registers from October 29, 2025, through November 18, 2025**

   Motion made by: Patricia Singer
   Motion seconded by: Jack Souders

   Voting:
   Unanimously carried by the Trustees present.

4. **Administrative Services: Renewal Agreement for Consulting Arborists Services and Related Full Service Tree Care (Renewal)**

   Motion made by: Patricia Singer
   Motion seconded by: Jack Souders

   Voting:
   Unanimously carried by the Trustees present.

5. **Administrative Services: Renewal Agreement for Consulting with National Fire Protection Association (NFPA) 72 Fire Alarm Systems Monitoring, Inspection, Testing, Maintenance, and On-Call Services (Renewal)**

   Motion made by: Patricia Singer
   Motion seconded by: Jack Souders

Voting:
Unanimously carried by the Trustees present.

6. **Administrative Services: Second Amendment to Antenna Site Lease and Access Agreement Between Ocean View School District of Orange County and Lincoln Property Company at One Pacific Plaza (Renewal)**

Motion made by: Patricia Singer
Motion seconded by: Jack Souders

Voting:
Unanimously carried by the Trustees present.

7. **Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

Motion made by: Patricia Singer
Motion seconded by: Jack Souders

Voting:
Unanimously carried by the Trustees present.

8. **Educational Services: 2025-26 Independent Contractor Agreement Between Ocean View School District of Orange County and Frank Vaccaro, West Coast Officials For After School Sports Program – Basketball Game Officials (Renewal)**

Motion made by: Patricia Singer
Motion seconded by: Jack Souders

Voting:
Unanimously carried by the Trustees present.

9. **Educational Services: Amendment to Contract for Independent Educational Evaluation (IEE) for Student with Special Needs**

Motion made by: Patricia Singer
Motion seconded by: Jack Souders

Voting:
Unanimously carried by the Trustees present.

10. **Human Resources: Orange County Department of Education Teacher Induction Program - Memorandum of Understanding 2025-26 (Renewal)**

Motion made by: Patricia Singer
Motion seconded by: Jack Souders

Voting:
Unanimously carried by the Trustees present.

11. **Human Resources: Certificated Employee Personnel Activity List - October 29, 2025, through November 18, 2025**

    Motion made by: Patricia Singer
    Motion seconded by: Jack Souders

    Voting:
    Unanimously carried by the Trustees present.

12. **Human Resources: Classified Employee Personnel Activity List - October 29, 2025, through November 18, 2025**

    Motion made by: Patricia Singer
    Motion seconded by: Jack Souders

    Voting:
    Unanimously carried by the Trustees present.

P. Old Business: None.

Q. New Business

1. **Superintendent's Office: California School Boards Association (CSBA) 2026 Delegate Assembly Election - Call for Nominations (Action)**

   No action taken.

2. **Superintendent's Office: Board Bylaw 9310(5) - Board Policies - Waiving of Second Reading (Action)**

   Motion made by: Patricia Singer
   Motion seconded by: Jack Souders

   Voting:
   Unanimously carried by the Trustees present.

3. **Superintendent's Office: Proposed Additions/Revisions to Board Policy Series 6000: Instruction: Board Policy/Administrative Regulation 6141.2 - Recognition of Religious Beliefs and Customs (Information/Action)**

   Motion made by: Jack Souders
   Motion seconded by: Patricia Singer

   Voting:
   Unanimously carried by the Trustees present.

4. **Superintendent's Office: Proposed Additions/Revisions to Board Policy Series 6000: Instruction: Board Policy/Administrative Regulation 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction (Information/Action)**

   Motion made by: Jack Souders
   Motion seconded by: Patricia Singer

Voting:
Unanimously carried by the Trustees present.

5. **Superintendent's Office: Proposed Additions/Revisions to Board Policy Series 6000: Instruction: Board Policy/Administrative Regulation 6142.8 - Comprehensive Health Education (Information/Action)**

Motion made by: Jack Souders
Motion seconded by: Patricia Singer

Voting:
Unanimously carried by the Trustees present.

6. **Administrative Services: 2025-26 First Interim Report (Action)**

Mr. Farrow presented the 2025-26 First Interim Budget Report, outlining the District's financial assumptions, multi-year projections, enrollment trends, and key budget challenges for the coming years. The report detailed the District's continued focus on financial stability amid declining enrollment and economic uncertainty.

Motion by Jack Souders, seconded by Patricia Singer, and carried by unanimous vote of the Trustees present to approve a positive certification, confirming that Ocean View School District will meet its financial obligations for the current fiscal year and the two subsequent fiscal years.

Motion made by: Jack Souders
Motion seconded by: Patricia Singer

Voting:
Unanimously carried by the Trustees present.

7. **Administrative Services: Agreement to Piggyback on the Kern County School District Bid No. 535122 PEPPM Cooperative Purchasing 2023 Product Line Bid for the Purchase of Technology (Action)**

Motion made by: Patricia Singer
Motion seconded by: Jack Souders

Voting:
Unanimously carried by the Trustees present.

8. **Administrative Services: Resolution No. 10:2526 - Resolution of the Board of Trustees of the Ocean View School District of Orange County to Withdraw from Membership in the Schools Excess Liability Fund (SELF) Joint Powers Authority (JPA) (Action)**

Motion made by: Gina Clayton-Tarvin
Motion seconded by: Jack Souders

Voting:
Unanimously carried by the Trustees present.

9. **Administrative Services: Surplus and Obsolete District Property (Action)**

   Motion made by: Jack Souders
   Motion seconded by: Patricia Singer

   Voting:
   Unanimously carried by the Trustees present.

10. **Educational Services: 2025-26 Independent Contractor Agreement between Ocean View School District of Orange County and Kicks To Learn for Lunch and Recess Support Program at College View School (Action)**

    Motion made by: Patricia Singer
    Motion seconded by: Jack Souders

    Voting:
    Unanimously carried by the Trustees present.

11. **Educational Services: Agreement between Carelon Behavioral Health, Inc. and Ocean View School District of Orange County for Data Use, Claims and Payment (Action)**

    Motion made by: Patricia Singer
    Motion seconded by: Jack Souders

    Voting:
    Unanimously carried by the Trustees present.

12. **Educational Services: Agreement for Non-Public Agency Placement of Special Education Students as Determined by Individualized Education Program (IEP) (Action)**

    Motion made by: Patricia Singer
    Motion seconded by: Jack Souders

    Voting:
    Unanimously carried by the Trustees present.

13. **Educational Services: Comprehensive School Safety Plans for 2025-26 (Action)**

    Motion made by: Patricia Singer
    Motion seconded by: Jack Souders

    Voting:
    Unanimously carried by the Trustees present.

14. **Human Resources: Student Fieldwork Agreement between Loma Linda University and Ocean View School District of Orange County (Action)**

    Motion made by: Jack Souders
    Motion seconded by: Patricia Singer

Voting:
Unanimously carried by the Trustees present.

R. Any Other Public Comments to the Board of Trustees: None.

S. Future Agenda Items (As Requested by Board Members): None.

T. Board of Trustees' Roundtable

Clerk Souders wished everyone happy holidays; encouraged the public to enjoy the beach city in which we are fortunate to live.

Vice President Singer expressed appreciation for the holiday decor on the dais; congratulated the new Board President, noting she is confident in President Clayton-Tarvin's leadership; opened her home to those who may need a place to go for the holidays; wished everyone happy holidays and quality time spent with family and friends.

President Clayton-Tarvin thanked Vice President Singer for including her in celebrating the holidays with her family and for opening her home to the community; congratulated Vice President Singer for her service as President and Clerk Souders for his service as Vice President this past year; congratulated Vista View and Village View for their attendance efforts during the "6-7" Attendance Challenge; thanked Superintendent Hoefer and Julie St. Cyr for their work in making attendance important and fun; congratulated Cindy Pulfer on her retirement and thanked her for her years of service; plans to visit family in Europe; wished everyone happy holidays.

U. Closed Session (if needed)

The Board of Trustees returned to Closed Sessions at 7:46 p.m. to continue discussion of items previously announced. Any reports of Closed Session actions will be made from the Board's Conference Room in Building C.

V. Reconvene in Open Session/Report of Closed Session Action

The meeting reconvened in Open Session at 8:31 p.m. There were no Closed Session actions to report.

W. Adjournment

Time: 8:32 p.m.

Motion made by: Patricia Singer
Motion seconded by: Jack Souders

Voting:
Unanimously carried by the Trustees present.

Julianne Hoefer, Ph.D., Superintendent

Jack Souders, Clerk

January 13, 2026
Date