BARRE UNIFIED UNION SCHOOL DISTRICT
POLICY COMMITTEE MEETING
via Video Conference
November 12, 2025 - 5:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:
Garrett Grant - Chair (BC)
Catherine Whalen (BT)
Lindsey Wells (BT)
Sarah Helman (BC)

COMMITTEE MEMBERS ABSENT:
Jeff Eddy - V. Chair (BC)

ADMINISTRATORS PRESENT:
JoAn Canning, Superintendent

GUESTS PRESENT:
None

1. Call to Order
The Chair, Mr. Grant, called the Wednesday, November 12, 2025, BUUSD Policy Committee meeting to order at 5:02 p.m., which was held via video conference.

2. Additions/Changes to the Agenda with a Motion to Approve
Remove 5.2 Policy E1 - Pending further review by the Director of Curriculum
Mrs. Whalen made a motion, seconded by Ms. Helman, to approve the amended agenda; the motion passed unanimously.

3. Public Comment.
None

4. Approval of Minutes:
4.1 October 8, 2025
Mrs. Whalen made a motion, seconded by Ms. Helman, to approve the minutes; the motion passed unanimously.

5. Current Business
5.1 Edit Guide/VSBA Required Policy Review
Mr. Grant reviewed the edit guide and requested a motion to review and approve all policies for submission to the Board after discussion. No motion was made, and each policy was acted on separately.
~~5.2 Review Policy (E1) Title 1, Part A: Parent and Family Engagement~~
5.3 Review Policy (F3) Option-Based Response to Violent Intruder Drills, Fire Drills and Emergency
Ms. Helman made a motion, seconded by Mrs. Whalen, to approve and send to the Board for first reading, the motion passed unanimously.

5.4 Review Policy (C3) Transportation
Ms. Helman made a motion, seconded by Mrs. Whalen, to approve and send to the Board for first reading, with the highlighted section to be moved to procedures; the motion passed 3 to 1. Ms. Wells voted against the motion.

5.5 Review Policy (C8) Pupil Privacy Rights
Ms. Helman made a motion, seconded by Mrs. Whalen, to approve and send to the Board for first reading, the motion passed 3 to 1. Ms. Wells voted against the motion.

5.6 Review Policy (D1) Proficiency Based Graduation Requirements
Ms. Helman made a motion, seconded by Mrs. Whalen, to approve and send to the Board for first reading, the highlighted sections are recommended procedures that are established by the superintendent, the motion passed 3 to 1. Ms. Wells voted against the motion.

5.7 Policies with non-substantial changes: (A1) Board Member Conflict of Interest, (B1) Substitute Teachers, (B2) Volunteers and Work Study Students, (B3) Alcohol and Drug Free Workplace, and (B4) Drug and Alcohol Testing of Transportation Employees

Ms. Helman made a motion, seconded by Mrs. Whalen, to send policies A1, B1, B2, B3, and B4 to the Board for first readings; the motion passed 3 to 1. Ms. Wells voted against the motion.

6. Future Policies to Review

Ms. Canning recommended review of E1, C11, C13, C14, and C15 (Edit from 1/14/26 meeting - Remove E1, add B5)

7. Next Meeting Date

Wednesday, December 10, 2025, at 5:00 p.m., BUUSD Central Office and via Google Meet.

8. Adjournment

On a motion by Ms. Helman, seconded by Mrs. Whalen, the committee unanimously voted to adjourn at 5:47 p.m.

Respectfully submitted,
Tina Gilbert