EAST KNOX BOARD OF EDUCATION **ORGANIZATIONAL**

January 8, 2026, East Knox Elementary, 6 pm

A. Call to Order

The President Pro Tempore, Ms. Bush, called the meeting to order and led in the Pledge of Allegiance.

B. Oath of Office

Treasurer, Mrs. Jessica Busenburg, administers the Oath of Office to Mr. Joshua Beltz, Mr. Randy Reese, and Mrs. Melissa Tomlinson.

C. Roll Call

The President called the roll:

Mr. Joshua Beltz, here
Ms. Lindsay Bush, here
Mr. Alan Huffman, here
Mr. Randy Reese, here
Mrs. Melissa Tomlinson, here

D. Approval of the Agenda

Recommendation to approve the agenda as presented.

26-001 MOTION TO APPROVE THE AGENDA AS PRESENTED
Mr. Huffman moved and Mr. Reese seconded the motion to approve the agenda.
Roll call: All Present-Yes. Motion carried.

E. Election of Officers

Recommendation to elect the President for the 2026 year:

Mr. R. Reese motioned to nominate Ms. L. Bush for the President of the Board.

Mr. J. Beltz seconded the motion.

Mr. A. Huffman motioned to close nominations.

26-002 MOTION TO ELECT THE PRESIDENT OF THE BOARD
Nominations closed. All in favor of the above motion:
Roll call: Ms. Bush-Abstained, All Others Present-Yes.
Motion carried.

Recommendation to elect the Vice-President for the 2026 year:

Ms. L. Bush motioned to nominate Mr. R. Reese for the Vice-President of the Board.

Mr. J. Beltz seconded the motion.

Ms. L. Bush motioned to close nominations.

25-003 MOTION TO ELECT THE VICE-PRESIDENT OF THE BOARD
Nominations closed. All in favor of the above motion:
Roll call: Mr. Reese-Abstained, All Others Present-Yes.
Motion carried.

F. Business Items

Recommendation to set regular board meetings for 2026 and the Organizational, Budget and Regular Meetings for 2027, for the second Thursday of each month, at 6:00 p.m., at the East Knox Elementary Building, as follows, unless otherwise noted:

February 12th
March 12th
April 9th
May 14th
June 18th – (3rd Thursday - FY End)
July 9th
August 13th
September 10th
October 8th
November 12th
December 10th
January 14, 2027

Recommendation to set the records commission meeting for the year 2027. The records commission meeting will be held on January 14, 2027, at the conclusion of the regular board meeting, to comply with annual meeting requirements. The records commission consists of the Board President, Superintendent Baird, and Treasurer Busenburg.

Recommendation to authorize the Superintendent to employ personnel as needed; such employment to be presented for approval at the next regular board meeting.

Recommendation to authorize the Superintendent as the designee for suspension appeal hearings in accordance with Board Policy 5611.

Recommendation to designate the Mount Vernon News as the source to provide the public with official notices regarding meetings, dates, time, etc.

Recommendation to authorize the Treasurer to pay properly authorized bills within the limits of merchandise/services have been received in good condition and are within approved appropriations and to report monthly to the board a summary of paid bills.

Recommendation to grant authority to the Superintendent and Treasurer to receive, expend, and account for State and Federal Funds.

Recommendation to designate the Superintendent as the official purchasing agent for the East Knox Local School District for 2026.

Recommendation to authorize the Treasurer to temporarily invest funds as allowed by law.

Recommendation to authorize the Treasurer to make within fund transfers, out of fund advances and appropriation

modifications as they become necessary and report to the board on a regular basis.

Recommendation to authorize the Treasurer to make advance draws against the current tax collection.

Recommendation to authorize the Treasurer to credit investment earnings on all funds to the East Knox Local School District's General Fund, Food Service Fund, and/or Athletic Fund.

Recommendation to authorize the Board President, Superintendent, and/or Treasurer to engage any appropriate legal counsel, as needed, and that the Board continue to use the firms of Scott Scriven and Bricker Graydon, LLP for legal services.

Recommendation to waive the reading of the previous meeting minutes providing copies of the minutes have been distributed to the Board at least 24 hours prior to the date of the next succeeding meeting.

Recommendation to establish a Board of Education Service Fund of $2,000 to meet expenses of professional meetings and other expenditures as appropriate.

Recommendation to participate in acquisition of surplus property and/or federal programs.

Recommendation to authorize the Treasurer to make employee salary adjustments for the purpose of annuities.

Recommendation to appoint Jessica Busenburg as Board Designee to attend Public Records Training as provided by the Ohio Attorney General.

Recommendation to authorize the Superintendent to accept resignations on the boards' behalf; resignations will be presented for approval at the next regular board meeting.

Recommendation to approve the petty cash amounts at the following locations for 2026 with the appropriate designated custodian of funds:

Board Office-Jessi Busenburg	$ 100
JH/HS Office-Fawnda Bible-Stahl	40
Elementary-Amanda Wilson	40

Recommendation to approve the change fund amounts at the following locations for 2026 with the appropriate designated custodian of funds:

Board Office-Jessi Busenburg	$ 100
JH/HS Cafeteria-Crystal Gallwitz	20
Elementary Cafeteria-Jessica Claggett	30
Athletics-Bailey Sprague	1,500

Recommendation to authorize the Superintendent to declare transportation impractical in accordance with district policy and with ORC 3327-01 and State Board Standards Edb-917.02 in between regular scheduled meetings. The Superintendent will present the declaration at the following regular scheduled meeting.

26-004 MOTION TO APPROVE THE ABOVE RECOMMENDATIONS

Mr. Huffman moved and Mr. Reese seconded the motion to approve the above recommendations.

Roll call: All present – Yes. Motion carried.

G. Nomination of OSBA Board Delegate

Recommendation to nominate the OSBA Delegate for the 2026 year:

Ms. L. Bush motioned to nominate Mrs. M. Tomlinson for the OSBA Delegate.

Mr. A. Huffman seconded the motion.

Ms. L. Bush motioned to close nominations.

26-005 MOTION TO NOMINATE THE OSBA DELEGATE
Nominations closed. All in favor of the above motion:
Roll call: Mrs. Tomlinson-Abstained, All Others Present-Yes.
Motion carried.

H. Nomination of KCCC Board Meeting Observer

Recommendation to nominate the Knox County Career Center Board Meeting Observer for the 2026 year:

Ms. L. Bush motioned to nominate Mr. J. Beltz for the Knox County Career Center Board Meeting Observer.

Mrs. M. Tomlinson seconded the motion.

Ms. L. Bush motioned to close nominations.

26-006 MOTION TO NOMINATE THE KCCC BOARD MEETING OBSERVER
Nominations closed. All in favor of the above motion:
Roll call: Mr. Beltz-Abstained, All Others Present-Yes.
Motion carried.

I. Nomination of Policy Committee Members

Recommendation to appoint two board members to the Board Policy Committee for the 2026 year:

Ms. L. Bush motioned to nominate Mr. A. Huffman as a board representative to the Policy Committee.

Mr. R. Reese seconded the motion.

Ms. L. Bush motioned to close nominations.

Mr. A. Huffman motioned to nominate Mr. R. Reese as a board representative to the Policy Committee.

Mr. J. Beltz seconded the motion.

Ms. L. Bush motioned to close nominations.

26-007 MOTION TO APPOINT TWO MEMBERS TO THE POLICY COMMITTEE

Nominations closed. All in favor of the above motion:
Roll call: Mr. Huffman and Mr. Reese-Abstained, All Others Present-Yes. Motion carried.

J. Adjournment

Recommendation to adjourn the meeting at 6:14 p.m.

26-008 MOTION TO ADJOURN THE MEETING
Ms. Bush moved, and Mr. Reese seconded the motion to adjourn the meeting at 6:14 p.m.
Roll call: All Present-Yes. Motion carried.

K. Visitors

Kathleen Tate

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President Treasurer