

## FSMC Proposal Scorecard

(one form required per FSMC and per evaluation team member)

**FSMC Evaluated:**

Evaluation Criteria	Possible Points	Points Granted	Justification for Scoring*
<b>Cost</b> – The FSMC with the lowest price receives the maximum points. The other FSMCs receive points equal to the lowest price divided by their price multiplied by 25 (or maximum points). 25 points or more.			
<b>Years of Experience</b> in working with Child Nutrition Programs – Maximum of 10 points 10+ years = 10 points      5 years = 5 points 9 years = 9 points          4 years = 4 points 8 years = 8 points          3 years = 3 points 7 Years = 7 points          2 years = 2 points 6 Years = 6 points          1 year = 1 point			
<b>Guarantee</b> – Maximum of 5 points Guaranteed Profit = 5 points Breakeven = 3 points Guaranteed Loss less than \$50,000 = 2 points Guaranteed Loss between \$50,001 and \$100,000 = 1 point Guaranteed Loss greater than \$100,001 = 0 points No Guarantee = 0 Points			
			See below
			See below
			See below
			See below
			See below
			See below
			See below
			See below
			See below
			See below

Total

\*Scorecards must include detailed justifications.

Attestation: Under the penalty of perjury, I attest that no one discussed scoring or evaluation preferences with me that would alter my score in one direction or another. My evaluation was done alone and solely based on my evaluation of the material presented.

**Printed Name of Evaluation Member**

**Evaluators Digital Signatures**

The Evaluation Team will create this rubric before the Request for Proposal (RFP) is issued to prospective FSMCs. The Evaluation Team will determine what constitutes receiving a level 1, level 2 or level 3 score. See Evaluation Guidance for instructions on using this rubric and a sample completed rubric.

Evaluation Criteria	Possible Points	Level 1	Level 2	Level 3	Points Granted	Justification for scoring
Example Criteria	8	1-3 Define what the FSMC must achieve to receive the level of points	4-5 Define what the FSMC must achieve to receive the level of points	6-8 Define what the FSMC must achieve to receive the level of points		

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Points Granted</b>	<b>Justification for scoring</b>

<b>Evaluation Criteria</b>	<b>Possible Points</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Points Granted</b>	<b>Justification for scoring</b>