

January 22, 2026

Dear Cheltenham Community -

Due to a failing boiler system and subsequent below normal temperatures in the building, CSD administrative staff is temporarily relocating to the former Elkins Park building beginning tomorrow, Friday, January 23.

At this time, the boiler is operational and producing steam that is being delivered to the building's heating units. However, an issue has been identified in the return side of the system, which is preventing the boiler from generating sufficient heat throughout the facility. This problem has been traced to failing condensate traps within the system. Our HVAC vendor, Chadwick, has assessed the situation and determined that several days of work will be required to properly diagnose and repair the system.

During this temporary relocation, administrative staff will have full access to Wi-Fi and telephone services, so if you need to contact an administrative staff member, please continue to use your usual methods of communication. If you need to come to the building, it is located at 8149 New Second Street in Elkins Park.

We will provide an update once repairs have been completed and administrative staff have returned to the Administration Building.

Sincerely,

Dr. Brian W. Scriven
Superintendent of Schools