

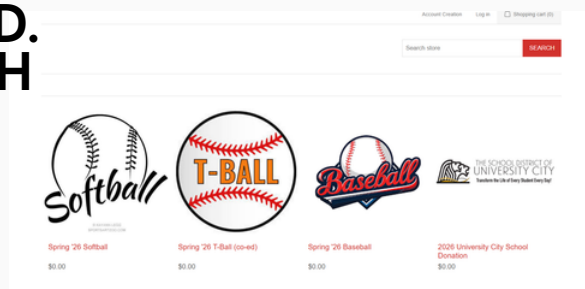
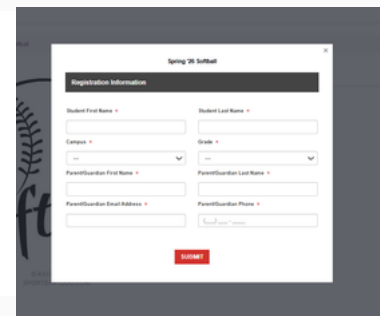


HOW TO REGISTER FOR ELEMENTARY SPORTS

REGISTER AT

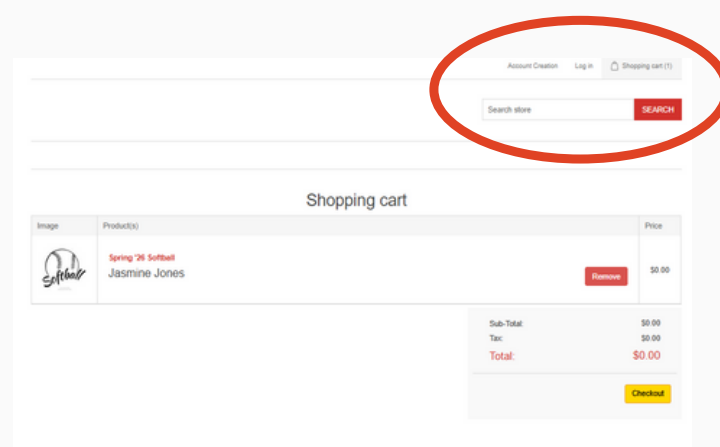
[HTTPS://UNIVERSITYCITYSCHOOLS.PAYMENTS.SCHOOL/](https://universitycityschools.payments.school/)

1. GO TO THE REGISTRATION LINK PROVIDED.
2. CLICK ON THE WIDGET ASSOCIATED WITH THE SPORT YOU ARE REGISTERING FOR.
3. ADD THE REGISTRATION TO YOUR CART.
4. FILL OUT ALL REQUIRED REGISTRATION INFORMATION AND CLICK SUBMIT.



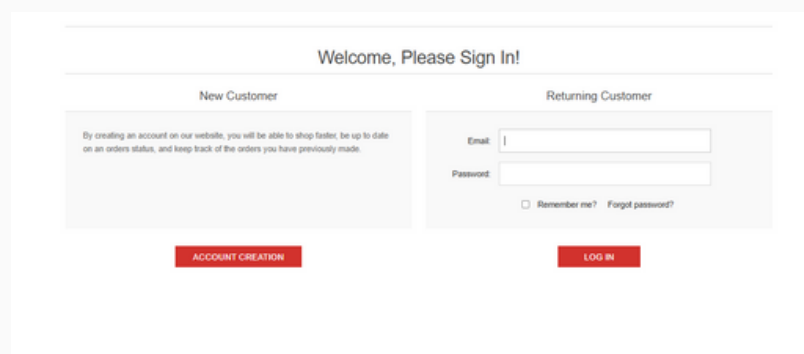
REGISTERING MORE THAN ONE CHILD?

1. IN THE SEARCH BAR, TYPE SPRING '26.
2. ADDITIONAL AVAILABLE REGISTRATIONS WILL APPEAR IN THE DROP-DOWN MENU.
3. SELECT THE DESIRED REGISTRATION, COMPLETE THE FORM, AND CLICK SUBMIT.
4. ONCE ALL CHILDREN ARE REGISTERED, CLICK CHECKOUT.



ACCOUNT & PAYMENT

1. BEFORE CHECKING OUT, YOU WILL BE PROMPTED TO CREATE AN ACCOUNT.
2. CREATING AN ACCOUNT WILL MAKE FUTURE REGISTRATIONS EASIER, AS ALL SPORTS REGISTRATIONS AND PAYMENTS WILL BE COMPLETED THROUGH THIS SYSTEM GOING FORWARD.
3. AFTER CREATING YOUR ACCOUNT, YOU WILL BE TAKEN TO THE PAYMENT SCREEN.
4. ENTER ALL REQUIRED PAYMENT INFORMATION AND CLICK SUBMIT.



CONFIRMATION

1. REGISTRATION IS COMPLETE ONCE PAYMENT IS SUBMITTED.
2. YOU WILL RECEIVE A CONFIRMATION EMAIL ONCE YOUR REGISTRATION HAS BEEN PROCESSED.

PLEASE NOTE: A SMALL CONVENIENCE FEE WILL BE APPLIED AT CHECKOUT.



FAMILIES WHO WISH TO HELP SUPPORT STUDENT PARTICIPATION MAY CLICK THE DONATION WIDGET TO CONTRIBUTE TOWARD REGISTRATION COSTS FOR OTHERS.