

**BRISTOL-PLYMOUTH REGIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE
REGULAR & REORGANIZATION MEETING
WEDNESDAY, JANUARY 7, 2026
6:00 P.M.**

MEMBERS PRESENT:

George L. Randall, III, Chair; Estele C. Borges, Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, Richard J. Spada, Jr., Abraham Oquendo, Student Representative

MEMBERS ABSENT:

Joseph M. Zinni, Jr.

ADMINISTRATORS PRESENT:

Dr. Alexandre Magalhaes, Superintendent-Director; Andrew Rebello, Assistant Superintendent; Nadine Rose, School Business Administrator; Pamela Casna, Assistant Director/Principal; Jacqueline Boudreau, Treasurer

OTHERS PRESENT:

Meghan Hyland, Hague, Sahady & Co.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. with Mr. Randall leading all in the Pledge of Allegiance. Mr. Randall informed everyone that the meeting is being recorded.

ELECTION OF OFFICERS

Mr. Randall, Chair, turned the meeting over to Dr. Magalhaes, who in his capacity as School Committee District Clerk/Secretary, assumed the Chair for the purpose of election of the Chair and Vice Chair.

Action: A. Chair

Motion to appoint Estele C. Borges as Chair

Motion by Michael J. Dolan, second by Richard J. Spada, Jr.

Miss Borges stated that Mr. Dutra is also interested in being Chair. No motion was made to appoint Mr. Dutra as Chair.

Roll call: Estele C. Borges, yes; Louis Borges, Jr., yes; James W. Clark, yes; Michael J. Dolan, yes; Edward F. Dutra, Jr., yes; Timothy J. Holick, yes; George L. Randall, III, yes; Richard J. Spada, Jr., yes.

Final Resolution: Motion to appoint Estele C. Borges as Chair Carries

Miss Borges stated it is a true honor to serve on the School Committee and being Chair. She thanked her colleagues and is looking forward to working with everyone over the next year.

Action: B. Vice Chair

Motion to appoint Edward F. Dutra, Jr. as Vice Chair

Motion by Louis Borges, Jr. Mr. Dutra declined.

Motion to appoint Louis Borges, Jr. as Vice Chair

Motion by Louis Borges, Jr., second by Edward F. Dutra, Jr.

Roll call: Estele C. Borges, yes; Louis Borges, Jr., yes; James W. Clark, yes; Michael J. Dolan, yes; Edward F. Dutra, Jr., yes; Timothy J. Holick, yes; George L. Randall, III, yes; Richard J. Spada, Jr., yes.

Final Resolution: Motion to appoint Louis Borges, Jr. as Vice Chair Carries

Dr. Magalhaes turned the meeting over to Miss Borges.

APPOINTMENTS**Action: A. Treasurer**

Motion to appoint Jacqueline Boudreau as District Treasurer

Motion by Louis Borges, Jr., second by Michael J. Dolan

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

Action: B. District Clerk/Secretary

Motion to appoint Alexandre Magalhaes, Superintendent-Director, as the District Clerk/Secretary

Motion by Timothy J. Holick, second by Louis Borges, Jr.

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

Action: C. Assistant Treasurer

Motion to appoint Estele C. Borges, Chair, as the Assistant Treasurer

Motion by Louis Borges, Jr., second by James W. Clark

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

Action: D. Recording Secretary

Motion to appoint Tracy Costa as the Recording Secretary

Motion by Richard J. Spada, Jr., second by Michael J. Dolan

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

OTHER BUSINESS

Action: A. Fix the time and place for regular meetings

Miss Borges informed the Committee that they need to decide on the date and time of the meetings which have been held on the first Wednesday of the month at 6:00 p.m.

Motion to continue the regular meetings of the School District Committee to the first Wednesday of each month at the school at 6:00 p.m.

Motion by Timothy J. Holick, second by James W. Clark

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

Action: B. Treasurer's provision to borrow monies

Miss Borges explained that the following motion is needed in the event that the Treasurer needs to borrow monies at certain times of the year but that the approval of the School Committee is required to do so:

"to move that the District Treasurer be authorized, under the provisions of the General Laws, Chapter 751, of the Acts of 1965, as amended by Chapter 16 of the Acts of 1967, Section 16(g) and with full knowledge of the District Committee and the approval of the Chair and the Superintendent to borrow money from time to time in anticipation of revenue for the twelve month period beginning July 1, 2026 and to issue a note or notes therefore, payable within one year."

Motion by Michael J. Dolan, second by Louis Borges, Jr.

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

2. ANNOUNCEMENTS

Information: A. Calendar

Dr. Magalhaes informed the Committee that January 8-9 is the DECA District Conference; January 12 is the Fall Sports Awards night; January 15 is the SkillsUSA Freshmen Smart Start Summit; January 19 is MLK day and school offices are closed; the dates of the School Committee meetings are no longer tentative; and the May 6 School Committee meeting will possibly be held in the new building.

3. APPROVAL OF MINUTES**Action, Minutes: A. Regular Meeting - December 3, 2025**

Motion to approve the minutes of the regular meeting of December 3, 2025.

Motion by Louis Borges, Jr., second by James W. Clark

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

Action, Minutes: B. Policy Subcommittee - December 3, 2025

Motion to approve the minutes of the Policy Subcommittee meeting of December 3, 2025.

Motion by Michael J. Dolan, second by George L. Randall, III

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

4. AUDIENCES AND COMMUNICATIONS**Information: A. Donation**

A letter was sent to Deborah Hollis thanking her for donating miscellaneous used tools in memory of her son Christopher, a B-P grad from Automotive.

5. REPORTS OF COMMITTEES**Information, Report: A. Warrant Subcommittee**

Miss Borges reported that fourteen (14) warrants have been signed for the month of December.

6. REPORT OF THE SUPERINTENDENT**Information: A. Student Representative Report**

Abraham Oquendo reported on Winter sports, the end of term two and the first semester, Seniors finishing their college applications, Senior projects, and the end of Freshmen exploratory.

Information: B. 2025 Holiday Card

Dr. Magalhaes reported that Junior student Ayla Wallace's submission was selected for the Holiday card, and she was sent a letter recognizing her achievement.

Information: C. FY25 Audit

Ms. Hyland reported the FY25 financial statements audit was completed with no findings, B-P was issued a clean audit report, the changes in the FY25 budget were expected due to the building construction, and the single audit will be completed by the March 31 deadline.

A question was asked and answered regarding how B-P fared as far as the findings from the previous year.

Motion to excuse Ms. Hyland.

Motion by Timothy J. Holick, second by Michael J. Dolan

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

7. UNFINISHED BUSINESS

Action: A. Policy Manual, Section I Changes - VOTE

Motion to approve the changes to Section I of the Policy Manual as presented.

Motion by Michael J. Dolan, second by Louis Borges, Jr.

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

8. NEW BUSINESS

Action: A. FY25 Audit - VOTE

Motion to approve the FY25 Audit as presented.

Motion by Timothy J. Holick, second by Michael J. Dolan

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

Action: B. Executive Session for the purpose of discussing strategies for collective bargaining matters with the Bristol-Plymouth Teachers Association Unit B in accordance with M.G.L. 30A, Section 21 (a)(3).

Motion to enter into Executive Session for the purpose of discussing strategies for collective bargaining matters with the Bristol-Plymouth Teachers Association Unit B in accordance with M.G.L. 30A, Section 21 (a) (3) because to do so in open session could be detrimental to the position of the School Committee.

Motion by Louis Borges, Jr., second by Timothy J. Holick

Roll call: Estele C. Borges, yes; Louis Borges, Jr., yes; James W. Clark, yes; Michael J. Dolan, yes; Edward F. Dutra, Jr., yes; Timothy J. Holick, yes; George L. Randall, III, yes; Richard J. Spada, Jr., yes.

Final Resolution: Motion Carries

Miss Borges indicated the Committee would be returning to open session after adjourning from the executive session.

The regular meeting ended at 6:22 p.m. and members took a brief recess before beginning Executive Session.

The regular meeting resumed at 6:26 p.m.

Action: C. Memorandum of Agreement - Bristol-Plymouth Teachers Association Unit B - VOTE

Motion to approve the Bristol-Plymouth Teachers Association Unit B Memorandum of Agreement as presented.

Motion by George L. Randall, III, second by Michael J. Dolan

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

9. ADJOURNMENT

Action: A. Adjournment

Motion to adjourn the meeting.

Motion by Timothy J. Holick, second by Louis Borges, Jr.

Final Resolution: Motion Carries

Yes: Louis Borges, Jr., James W. Clark, Michael J. Dolan, Edward F. Dutra, Jr., Timothy J. Holick, George L. Randall, III, Richard J. Spada, Jr.

The regular meeting ended at 6:27 p.m.

Respectfully submitted,

Tracy A. Costa
Administrative Assistant/Recording Secretary

Documents referenced during the meeting:

Calendar

12/3/25 Regular Meeting Minutes

12/3/25 Policy Subcommittee Minutes

12/17/25 Thank You Letter

Warrant Report

2025 Holiday Card

FY25 Basic Financial Statements

Unit B Memorandum of Agreement