



FRESHWATER EDUCATION DISTRICT
APPLICATION FOR COLLEGE CREDIT PRE-APPROVAL

In compliance with the "Master Agreement", I am requesting prior approval for the following course that is to be applied toward a lane change at some future date.

1) TEACHER FULL NAME: \_\_\_\_\_

(PLEASE PRINT)

\_\_\_\_\_ is going to be offered by \_\_\_\_\_

Course Title and #

College

Semester Hours

Start Date

2) ALL CREDITS MUST BE GRADUATE CREDITS AND CARRY A "PASSING" GRADE!

3) ATTACH COURSE DESCRIPTION & ANY SUPPORTING DOCUMENTS:

4) WHY DO YOU FEEL THIS COURSE IS GERMANE TO YOUR CURRENT TEACHER ASSIGNMENT:

- o Current Assignment: \_\_\_\_\_
o Request by District to take class? Yes \_\_\_\_\_ No \_\_\_\_\_
o Part of a Master, Specialist or Doctorate Program? Yes \_\_\_\_\_ No \_\_\_\_\_
o Other: \_\_\_\_\_

5) SIGNATURE: \_\_\_\_\_

Teacher Signature

Date of Request

Please check here if you wish a response copy \_\_\_\_\_

Date: \_\_\_\_\_ Approved by: \_\_\_\_\_

Executive Director's Signature

Denied by: \_\_\_\_\_ Date: \_\_\_\_\_ Reason: \_\_\_\_\_

Upon successful completion of this class, a transcript or official grade report is turned into the Executive Director's office and attached to this form. At that time you may request the lane change in writing in accordance with the "Master Agreement." This form should be completed each quarter, semester, or summer school session.