

REGULAR BOARD MEETING (Monday, December 8, 2025)

Generated by Alyse Allison on Tuesday, December 9, 2025

6:00 p.m. 3rd. Floor

35353 Curtis Blvd.

Eastlake, Ohio 44095

As Supplemented by the video recording that can be found [here](#).

1. Introduction**A. Call to Order****B. Roll Call- 6:00 p.m.**

Ms. Krista Bair - Present

Ms. Gabrielle Miller - Present

Ms. Denise Verdi - Present

Ms. Jaime Shatsman - Present

Ms. Stacy Menser - Present

C. Pledge of Allegiance**2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-152
					5-0

Motion Approved

3. Presentation**A. Willowick Middle School Student Presentation and Teacher Recognition**

Scott Stasa, Principal, reported strong progress and improved school climate. Key achievements included state report card progress improving from 2 to 3 stars, earning the school's PBIS Silver Award, expanded use of AI tools to personalize learning a 14% reduction in chronic absenteeism, and a 50% decrease in discipline incidents compared to the same time last year. After-school participation also increased. The school highlighted three initiatives:

- STAR Math Tutoring Program: Uses flex time and student tutors who volunteer during lunch/study periods to support peers with gap closing and enrichment. Staff reported increased confidence and engagement among participating students. Approximately 130 students are involved, with plans to expand.
- Career Connections: Introduces 16 career paths for 7th and 8th graders through hands on activities and weekly guest speakers, supporting early career exploration and strong work-ethic habits. Students shared increased awareness of potential career options.
- Ranger Hype Squad: A student led club focused on improving school culture by celebrating student success broadly, promoting inclusion, and building confidence through assemblies and positive messaging.

B. Royalview Elementary School Student Presentation and Teacher Recognition

Students led the presentations showcasing these learning and leadership initiatives:

- AI-supported math learning: third graders demonstrated explaining reasoning and receiving feedback to improve mathematical explanations.
- STEAM Battlebots: fifths graders demonstrated design principles (balance, traction, pushing power), iterative improvement, and conducted a live demonstrations involving Dr. Ward.
- Royal Council Service Project: Annual toy auction raising approximately \$1,000 previously; proceeds benefitting Paws with Purpose, other fundraising raising \$500 for Hearts and Hammers, sucker grams fundraiser used to purchase recess games, and volunteer service at the district produce market prior to Thanksgiving.

A Royal Council student presented Recognition to Mrs. Kiggins for creating a supportive classroom culture and positive student impact.

C. Brian Patrick - Impact and Connection Awards

Brian Patrick, Director of Human Resources, Safety, Security and Operations presented Impact and Connection Awards honoring staff who build positive culture and strong student relationships:

- Kimberly Gould (Willowick Middle School)- Intervention Specialist/Co-teaching support and strong student organization/documentation.
- Samantha Bly (Willowick Middle School)- Hands-on career connections instruction and after-school art club leadership.
- Danielle Irvine (Royalview Elementary School)- Paraprofessional and union leader; student advocacy and support.
- Molly Worthington (RoyalView Elementary School)- Intervention Specialist serving students with complex needs.
- Susie Stusek (Royalview Elementary School)- Intervention Specialist recognized for strong student relationship and "future-ready educator" impact.

4. Community Engagement

A. Public Comment

No public comment was submitted.

5. President Pro Tempore

A. Appointment of President Pro Tempore

President Pro Tempore Stacy Menser

A motion was made to appoint Ms. Stacy Menser as President Pro Tempore.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-153
Motion Approved					5-0

6. Board Members' Business

A. Legislative Liaison Update

Ms. Shatsman provided a brief update that noted Ohio legislative leaders (Senate President Rob McColley and House speaker Matt Huffman) have stated the state is not planning to backfill local revenue should property tax changes/abolition occur. Ms. Shatsman encouraged continued monitoring as the legislative resumes in the new year.

7. Minutes

A. Approval of Minutes November 10, 2025

A motion was made to approve the regular board meeting minutes of November 10, 2025.

Motion by Ms. Gabrielle Miller

Second by Ms. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-154
Motion Approved					5-0

Please click [here](#) to view the November 10, 2025 Minutes.

8. Treasurer's Report

A. Resolution Accepting Amounts and Rates

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Resolution Accepting Amounts and Rates be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-155
Motion Approved					5-0

Please click [here](#) to view the resolution accepting the amounts and rates.

B. * Financial Report for Month Ending November 30, 2025

A motion was made to approve Financial Report for Month Ending November 30, 2025.

Please click [here](#) to view the November 2025 Financials.

C. * Reassignment of Change Fund Designee

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Change Funds be reassigned due to a resignation. These funds are used to establish start-up funds for South High School athletic department accounts. All funds are returned at the end of each school year.

Change Fund	Amount	Original Designee	Reassigned Designee
South High Athletics Secretary 300-9401	\$2,500.00	Tom McKinnon, Athletic Director	Courtney Heil, Athletic

Please click [here](#) to view the Change Fund Acknowledgement.

D. * Grant Application Acceptance

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant application and award be approved:

Institution Awarding the Grant	Fund/SCC	Amount
Ohio Department of Development	499-9626	120,000.00
Martha Holden Jennings Foundation	007-9052	1,000.00
Martha Holden Jennings Foundation	007-9057	1,000.00

E. * Establishment of New Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new accounts be established:

New Account	School	Account Description
499-9626	District	A-I Driven Differentiation Grant

F. * Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY26 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9052	Jefferson	Jefferson Jennings	1,000.00	New FY26 Budget Only
018-9450	Royalview	Royalview (Main)	25,243.00	Revised FY26 Budget Only
200-9401	SHS	South High Academic Decathlon	200.00	New FY26 Budget; New FY26 Purpose & Goals

Please click [here](#) to view the December 2025 SA.

G. * Purchase Orders

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and “then and now” certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

PO #	Vendor	PO Amount	Invoice Amount	Increase
262473	Ohio Business Machines LLC	25,000.00	31,809.42	6,809.42

H. * Gifts and Donations

1. Progressive Insurance Company donated \$200.00 to 200-9344 North High Robotics Club.
2. Royalview PTA donated \$2,359.87 to Royalview (Main) for field trip transportation.
3. The DTW Bar and Restaurant Association donated \$1,300.00 to 018-9110 Superintendent (Main) to be used at the Superintendent discretion. The funds were raised at the DTW Chili Cook Off.
4. Universal Metal Products donated school supplies valued at \$300.00 to Royalview and Willowick Middle School.

5. Thomas Jefferson Elementary PTO donated \$100.00 to 018-9430 Jefferson (Main) to be used at the principal's discretion for the students.
6. Longfellow Elementary PTA donated \$255.00 to 018-9440 Longfellow (Main) as a partial payment for the Grade 2 Fine Arts field trip.
7. Jennifer Schendel donated \$200.00 to 018-9212 North High School English for an extra class from the Great Lakes Theater Festival.
8. Meijer Supermarket, Mentor, OH donated 1,000 grocery bags for the District Produce Markets. The bags are valued at \$80.00.
9. Lowe's Home Improvement Store, Willoughby, OH donated 2,000 grocery bags for the District Produce Markets. The bags are valued at \$160.00.
10. Willoughby Commons Giant Eagle, Willoughby, OH donated 3,500 grocery bags for the District Produce Markets. The bags are valued at \$280.00

9. Superintendent - Announcements

A. School Funding Work Group

- The district is proactively planning for future funding pressures affecting property-tax-dependent school finance.
- Work group meetings were held October 22nd and November 20th, with approximately 20-25 attendees, including civic leaders, parents, staff, board members, and seniors.
- Discussion covered levy history (heavy reliance on fixed-sum emergency levies) and legislative changes affecting revenue streams (including county "piggyback" issues and other tax changes).
- The group explored an Earned Income Tax (EIT) model as a possible alternative to reduce reliance on property taxes and provide targeted relief for retirees (who may not have earned income).

B. Thank you to Krista Bair

Dr. Ward, Superintendent and board members recognized Ms. Krista Bair for completing her term, noting contributions in transparency, system thinking, fiscal stability, and community engagement. A short video tribute was presented, followed by remarks from board members and the treasurer.

C. Winter Break and Reflections on Semester 1

Dr. Ward briefly shared closing remarks, wishing everyone a happy holiday season and noting that the district's winter break begins in nine days, marking the midpoint of the school year and the end of the first semester. He stated the district would provide a more detailed first-semester update and highlights at the January meeting.

10. Superintendent - Resolutions

A. Shared Lease Agreement with Lake County YMCA

Be it resolved upon the recommendation of the Superintendent and Treasurer that the shared use agreement with the District and the YMCA be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Denise Verdi

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-156

Motion Approved 5-0

Please click [here](#) to view the Shared Lease Agreement with Lake County YMCA.

B. Adult Permit Instructors Compensation Plan and Schedule of Benefits

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Adult Permit Instructors Compensation Plan and Schedule of Benefits be approved.

Motion by Ms. Denise Verdi

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-157

Motion Approved 5-0

Please click [here](#) to view the Adult Permit Instructors Compensation Plan and Schedule of Benefits.

C. * Special Service Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that an agreement be entered into with the following institution to provide special services to the students for the 2025/2026 school year: University Hospitals

Health System.

Please click [here](#) to view the the AAMC Agreement Implementation Letter.

D. * Service Agreements - Title I, Title II-A, and Title IV-A

Be it resolved upon the recommendation of the Superintendent and Treasurer that Title I, Title II-A and Title IV-A service agreements with the following institutions for the 2025-2026 school year be approved: A Plus Learning Solutions, Andrews Osborne Academy, PSI Affiliates, Inc., Vitalpath Initiative and the Fine Arts Association and Wickliffe City School District.

Please click [here](#) to view the Title I- A Plus Learning Solutions Agreement, please click [here](#) to view the Title II- A Andrews Osbourne Academy Agreement, please click [here](#) to view the Title IV- A Andrews Osbourne Academy Agreement, please click [here](#) to view the Title I- PSI Affiliates, Inc. Agreement, please click [here](#) to view the Title I- Vitalpath Initiative and Fine Arts Association Agreement, please click [here](#) to view the Title I- Wickliffe City School District, please click [here](#) to view the Service Agreement A Plus Learning Solutions.

E. * Overnight and/or Out of State Trip Request (North High)

Be it resolved upon the recommendation of the Superintendent that an educational trip for the North High School Academic Decathlon Team to participate in an in-person scrimmage in Louisville, Kentucky, Friday, January 9, 2026 through Sunday, January 11, 2026 be approved and a waiver be granted for the 1 day of missed school.

F. * Approval of the Following Policies:

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following policies be approved.

1. Policy [4162](#) - Drug and Alcohol Testing of CDL License Holders who Perform Safety-Sensitive Functions and are Subject to DOT Testing
2. Policy [4162.01](#) - Drug and Alcohol Testing of Employees without CDL Licenses who Transport Students in Alternative Vehicles (Non-DOT Testing)
3. Policy [8600](#) - Transportation
4. Policy [8600.04](#) - Bus and Alternative Vehicle Driver Certification
5. Policy [8640](#) - Transportation for Non-Routing Trips
6. Policy [8650](#) - Transportation by Alternative Vehicles

11. Personnel Agenda

A. * Administrative Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative Personnel Agenda be approved.

Please click [here](#) to view the Administrative Personnel.

B. * Certified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please click [here](#) to view the Certified Personnel.

C. * Classified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.

Please click [here](#) to view Classified Personnel.

D. * Supplemental Contracts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.

Please click [here](#) to view the Supplemental Contracts.

12. Meeting Notification

A. * Meeting Notification

The organizational Board of Education Meeting is scheduled for Monday, January 5, 2026, 6:00 p.m., and the next regular Board of Education Meeting is scheduled for Monday, January 12, 2026, 6:00 p.m., at the Administration

Building, 35353 Curtis Blvd., Eastlake, OH 44095.

13. Consent Calendar

A. Adoption of Consent Calendar

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-158
Motion Approved					5-0

14. Closing

A. Adjournment

A motion was made to adjourn.

Motion by Ms. Krista Bair

Second by Ms. Jaime

Bair Nay	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-159
Motion Approved					4-1

Adjourned 8:18 p.m.

Treasurer

President