



THE RECOGNITION COMPANY

REWARD • RECOGNIZE • REMEMBER



HOLY CROSS LETTER JACKETS/SWEATERS
WEDNESDAY, FEBRUARY 11, 2026
LUNCH SHIFTS
STUDENT CENTER ATRIUM
BRING PAYMENT and COMPLETED

LETTER JACKET ORDERING PACKET

In order to better serve you, read and fill out the entire packet before you meet with the representative to place your order on Order Day or turn in by email if ordering virtually

Step 1

FILL OUT contact information on the form below. Include email address.

PLEASE PRINT AND USE CAPITAL LETTERS

Date of Order

Student First Name Student Last Name

Student Mailing

City State Zip

Student Email Current Grade

Parent Email

Parent Cell or Home Phone Student Cell Phone

School

City State

Step 2

DETERMINE COST OF JACKET: Using this info packet, select your patches and other options. (Keep in mind that an average of 4 sleeve patches can fit per sleeve. Larger sized jackets will have more space between sleeve patches than smaller sized jackets. There is a Patch Map on the reverse side of this page for your convenience.) Then calculate your total.

Step 3

WHAT TO BRING to the measuring session:

- ◆ This info packet completed. (Have notes of any questions you may have for a TRC Rep who will review your order with you.)
- ◆ **Full Payment** for jacket, patches and sweaters.
- ◆ Patches you may have already received and want to have sewn on your jacket.

Step 4

IMPORTANT INFORMATION: Read the last page of this packet for other important information.

Questions for The Recognition Company?

letterjackets@therecognitionco.com

www.therecognitionco.com/letterjackets

Fastest response to your questions will be by email.

Student Name: _____

ALL PRICES INCLUDE TAX

Current Grade: _____

HOLY CROSS LETTER JACKET: \$156 sizes XS-2X*

Navy body and sleeves; includes your HC award letter sewn on and first initial. last name embroidered on the right chest.



*Size 3X add \$26; 4X add \$36; 5X add \$46; over 5X add \$46 + \$12 per size

FRONT OF JACKET

Your first initial and your last name will be embroidered on the right front chest of your jacket across from the HC. Indicate your name here:

_____ **1st initial. Last Name ONLY**

JERSEY NUMBER SLEEVE PATCHES

Will be sewn on Rt. Sleeve unless you indicate otherwise in writing in this section.

Single digit number: \$25

Double digit number: \$30

Triple digit number (wrestling weight class) \$35

Write Jersey Number: _____

SEW-ONS of patches you may have already received from your coach: _____ Total # of sew-ons X \$14.00 = \$_____

You may bring any Tiger award patches or team patches you may have already received to measurement day and they can be sewn onto your jacket during its production for \$14 per patch. The Sew-on charge DOES NOT APPLY TO YOUR HC award letter patch. Bring any loose patches in a Ziploc bag with your name clearly written. *Specify where on sleeves you want these patches sewn.*

INSERTS for "HC" \$3 ea.

You may add inserts to your HC to indicate the sport or activity. ONLY purchase inserts for which you are eligible.

Check the inserts you want on your HC:

- | | |
|----------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Football | <input type="checkbox"/> Powerlifting (weight bar) |
| <input type="checkbox"/> Basketball | <input type="checkbox"/> Golf |
| <input type="checkbox"/> Gymnastics | |
| <input type="checkbox"/> Tennis | |
| <input type="checkbox"/> Baseball | |
| <input type="checkbox"/> SGA (gavel) | <input type="checkbox"/> Lamp of Knowledge |
| <input type="checkbox"/> Cross Country | <input type="checkbox"/> Drama |
| <input type="checkbox"/> Soccer | <input type="checkbox"/> Megaphone (Cheer) |
| <input type="checkbox"/> Swim | <input type="checkbox"/> Other Insert not listed: |
| <input type="checkbox"/> Wrestling | |



_____ Total # of inserts X \$3.00 = \$_____

_____ BAND If qualified for academics the lamp insert must be placed in the center of the HC.

_____ Musical Note (choir)

Totals:

Jacket (including any oversize charge) \$ _____

Jersey Number Patch(es): \$ _____

Sew On(s): \$ _____

Insert(s): \$ _____

Sales Tax: \$ INCLUDED

Handling: \$ 23.00

TOTAL: \$ _____

25-26

Payment must be made on measurement day and may be made in cash or by check, money order, or credit card. Please make checks payable to:

The Recognition Company or TRC.

Cash _____ Check _____ Card _____

All card payments will be run at check out on site. Physical cards do not have to be present. Need details of card (card number, expiration date, security code and billing zip code) (Amex requires the four digits on front of the card).

IMPORTANT INFORMATION

JACKET SIZING

- ◆ Student/Parent chooses size either in person or virtually.
- ◆ When student signs for their jacket at their school groups' measure session, they acknowledge the correct size is ordered.
- ◆ Jacket rep will **NOT** tell a student what size to order under any circumstances.
- ◆ Actual sizers will be on hand at school's measure session to help you determine your size.

PAYMENT

- ◆ Full payment must be made on measurement day.
- ◆ Cash, check, money order are preferred methods of payment.
- ◆ Debit/credit (VISA, MasterCard, Discover cards). A 3% fee will be added to all credit card payments.
- ◆ Charge will appear on your statement as: **TRC-BR** or **The Recognition Company of BR (\$50.00 Fee for Disputed Charges)**
- ◆ **Disputed credit card charges must be repaid with a different method of payment. Your order will be delayed.**

LATE PAYMENT /ORDERS

- ◆ An additional \$60 processing fee will be added to your order if payment is received after group order session.
 - ◇ Late payment will delay receipt of your jacket.
- ◆ Any order received after the school group order session will be referred to our retail department.
 - ◇ All late orders are processed at an individual retail price and will not ship with the group order.

NSF CHARGE/DECLINED/DISPUTED CREDIT CARD

- ◆ \$40 charge for NSF checks, Declined credit cards and Disputed charges.
- ◆ \$50.00 Fee for Disputed Charges

CHANGE/CANCELLATION FEE

- ◆ A \$40 cancellation fee will be incurred if orders are cancelled for any reason.
- ◆ **Any changes made after 72 hours from order date will incur a \$15.00 per change service charge.**
- ◆ Changes to orders or cancellations **CANNOT** be made once the order reaches the factory.
- ◆ Refunds for payments made through Pay Pal will be amount of sale less Pay Pal fees.



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Questions?

Email: letterjackets@therecognitionco.com

www.therecognitionco.com/letterjackets

Mailing Address: 7960 Goodwood Blvd.
Baton Rouge, LA 70806